

# MINUTES OF TOWN OF PACIFIC BOARD MEETING

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**Tuesday, June 20, 2017 6:00 PM Held at the Pacific Town Hall**

**Call to Order:** The meeting was called to order by Chairman Devine at 6:00 PM.

**Roll Call:** Chairman William Devine, Supervisors George Beasley, Irma Brockley, Craig Cawley, and Ethel Smith were present.

**Others Present:** Treasurer Mark Zimmerman, Clerk Marlo Gustafson, Town Attorney John Miller, Town Engineer Robert Roth, and Lori Greiner were also present.

**Verification of Public Notice:** Clerk verified that public notice was given on June 15, 2017. The Portage Daily Register also received notice of the meeting.

**Town Agenda:** Motion by Beasley/Cawley to approve the agenda as posted. All in favor by call of roll.

**Prior Month's Board Minutes:** Motion by Cawley/Smith to approve the minutes of May 16, 2017 as presented. All in favor by call of roll.

**Amend Order of Agenda:** Motion by Beasley/Brockley to amend the order of the agenda to accommodate those present. All in favor by call of roll.

**Conditional Use Permit for Pine Grove Hideaway – Lori Greiner at W7445 CTH G:** Lori Greiner submitted a CUP Application package for a Bed and Breakfast Facility at her home. She also filed the necessary paperwork with Columbia County Planning & Zoning. The Town of Pacific follows Columbia County Zoning and a Bed and Breakfast facility is listed as a Conditional Use in Agricultural Zoning. The necessary Public Hearing was held on June 6, 2017 by the Town of Pacific Plan Commission. Motion by Beasley/Smith to approve with recommended conditions from the Plan Commission. All in favor by call of roll.

**Building Permits Report:** Permit list was reviewed. Questions remain on several accessory buildings that have been placed without proper permits. Clerk will again contact the Building Inspector to find out what action he has taken.

**Road Report:** Town ditch mowing will be done when the weather cooperates. Supervisor Cawley mentioned that maybe a sign should be put up on North Shore Drive notifying drivers that they are entering the Town of Pacific. It was also discussed that the township cannot impose widening of North Shore Drive, but property owners can form an association and bring a plan to the Town Board.

**Cemetery Report:** No lot sales or funerals to report. The Board was notified that Jim Koch resigned. Motion by Beasley/Smith to confirm the hiring of Dennis Crawford for cemetery maintenance. All in favor by call of roll.

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**Recycling Center Report:** No complaints at the June meeting. Town Engineer Roth will contact John Bluemke regarding the proposal to put up canopy/soft cover structures on site and how these facilities will be viewed from a zoning standpoint. No site plan has been submitted yet.

**Sheriff's Report:** May report was reviewed.

**Building & Grounds Report:** Supervisor Beasley submitted a written report noting his supervision of a graduation party at the Town Hall. Supervisory Beasley also reported on a complaint of weeds and excessively long grass at N5569 Dunning Road. There are also three unlicensed vehicles parked in the driveway. Action is being taken.

**Correspondence:** None.

**Outside Meeting Attendance:** Supervisors Beasley and Brockley attended a Wisconsin Town's Association meeting. The following was discussed at the meeting: Broadband, the need of volunteer firefighters, Senate Bill 158 and groundwater. The next WTA meetings are August 30<sup>th</sup> and November 29<sup>th</sup>.

**Town Plan Commission Report:** Draft minutes from June meeting were provided.

**Treasurer's Report:** Treasurer's report was reviewed. Outstanding invoice and escrow balances were discussed. Motion by Cawley/Smith to accept the Treasurer's Report. All in favor by call of roll.

**Payment of Current Bills:** Motion by Brockley/Smith to approve payment of current bills with checks numbered 14323 through 14354 and electronic draws 17-24 through 17-27 in the amount of \$31,728.42. All in favor by call of roll.

**Investments Report:** Nothing coming due until July.

**Secondhand Dealer Licenses:** Reona Holmes, David Mecum and Chuck Stollfus applied for a license to sell secondhand goods at The Big Chicken Flea Market. Motion Cawley/Beasley to approve the licenses reserving the right of the Town Board to require any outside sales to be held in a different location of the premise is necessary. All in favor by call of roll.

**Seal Coating & Crack Filling:** Scott Construction will chip seal Packard Drive, Raven Court, North Star West, Star Branch Road, Summit Court and Star Court using Maintenance budget funds. The county will chip seal Hillcrest Drive using County Highway Aid money and Construction budget funds. Crack Filling Service Corp. will do crack filling and spot sealing on the Town Hall parking lot and on Star Branch Road, Star Court, Crawford Road, White Oak Run, Fairwinds Drive and Warren Drive using Maintenance budget funds. Supervisor Cawley was instructed to ensure that all affected roads get vacuumed in the future. Motion Brockley/Smith to approve as presented. All in favor by call of roll.

**Summary of 2016 and 2017 County Highway Charges:** Reviewed.

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**Resolution Opposing Senate Bill 158:** Senate Bill 158 proposes to repeal the provision that a property owner's refusal to allow the assessor to enter the owner's property precludes the property owner from appearing before the board of review to object to the property's valuation. Motion Cawley/Beasley to approve the resolution opposing SB 158 as presented. All in favor by call of roll.

**Portage Country Club CSM and Agreement & Limited Grant of Authority Documents:** The requested statement was provided giving Scott Oelke authority to sign the agreement and the Limited Grant of Authority on behalf of the Portage Country Club. Motion by Beasley/Cawley to let the Chairman sign the agreements. All in favor by call of roll.

**Erosion Control Permit for Mobile Tower – Wireless Group Consultants at W8287 CTH P:** On behalf of Boyd and Holly Wolfgram, Wireless Group Consultants submitted an Erosion Control Application for a Mobile Tower Development (Cell Phone Tower). Motion by Beasley/Cawley to approve as presented. All in favor by call of roll.

**Operator Licenses:** Motion by Cawley/Smith to approve Operator Licenses for the following applicants: Ash Crawford, Debra Hansen, Raj Kumar, Brittney Zaccanti, Clark Cupery, Kathryn Connery, Kara Sassano, Kristin Heinlein, Garret Thiede, Carri Bryan, Kristy Hill, Heather Hoel, Alyssa Langer, Valerie Miller, Lori Neusen, Tessandra Radtke, Amy Root, Warren Sturdevant, Julie Vanderboom as presented. All in favor by call of roll.

**Alcohol Beverage License Renewals:** Motion Cawley/Brockley to grant and issue a "Class A" License to ENR Investments (Portage One Stop) and to grant and issue "Class B" Licenses to Pine Trail Golf Course LLC, Pride of America Inc., and Clark's Speedway Café LLC. All in favor by call of roll.

The conditions previously placed on Clark's Speedway Café LLC liquor license are still in effect and are as follows:

1. Alcoholic beverages may only be sold and consumed within the existing restaurant building and the existing patio; and,
2. The rear portion of the licensee's premises is located adjacent to an existing residential development. Given its location, no parking or any other activities relating to the business use of the licensee's premises may be expanded to include any portion of the licensee's premises that is located to the rear of the existing restaurant building, unless a plan for visual, light and noise screening has been submitted to and approved by the Town Board.

Motion by Cawley/Beasley to grant a "Class B" License to Northstar Tavern, but not issue the license until a delinquent invoice is paid in full to Breakthru Beverage Wisconsin. All in favor by call of roll.

**Adjourn:** Motion by Brockley/Cawley to adjourn at 7:40 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC  
Town Clerk