

MINUTES OF TOWN OF PACIFIC BOARD MEETING

Tuesday, September 19, 2017 6:00 PM Held at the Pacific Town Hall

Call to Order: The meeting was called to order by Chairman Devine at 6:00 PM.

Roll Call: Chairman William Devine, Supervisors George Beasley, Irma Brockley, Craig Cawley, and Ethel Smith were present.

Others Present: Treasurer Mark Zimmerman, Clerk Marlo Gustafson, Town Attorney John Miller, Linda Gardiner of Gardiner Appraisal, and County Supervisor Sue Bradley were also present.

Verification of Public Notice: Clerk verified that public notice was given on September 14, 2017. The Portage Daily Register also received notice of the meeting.

Town Agenda: Motion by Brockley/Beasley to approve the agenda as posted. All in favor by call of roll.

Prior Month's Board Minutes: Motion by Cawley/Brockley to approve the minutes of August 15, 2017 as presented. All in favor by call of roll.

Amend Order of Agenda: Motion by Cawley/Beasley to amend the order of the agenda to accommodate those present. All in favor by call of roll.

Assessment Contract: The assessment contract expires on November 30, 2017. Linda Gardiner was present and stated that the market is picking up and we are close to going out of compliance. She estimated that we might go out of compliance in 2017 or 2018. Once we do go out of compliance, we would have 4 years to conduct a revaluation to come back into compliance. We cannot be below 90% or above 110% according to Linda. 2006 was our last physical walk through of properties. 2011 was a market adjustment. Linda recommends a full revaluation in 2 to 4 years. She recommends that the revaluation go over a 2-year period due to the high number of residences. Viewing would begin in the fall of one year and finish the following year. The Town Board would like to see a one-year contract with Gardiner Appraisal for a regular maintenance year. The Town Board would like to put the revaluation contract out for bid sometime next year. Attorney Miller will draft a one-year maintenance contract and present it to the Town Board next month.

Building Permits Report: Permit list was reviewed. Discussed buildings that are going up without a proper permit.

Road Report: No damage was done to Wardle Road by Northern Natural Gas.

Cemetery Report: No lot sales or funerals to report. Grass growing has slowed down.

Recycling Center Report: No complaints at the September meeting.

MINUTES OF TOWN OF PACIFIC BOARD MEETING

Sheriff's Report: August report was provided. There were 102 calls reported.

Building & Grounds Report: Supervisor Beasley reported that Dennis Crawford was doing well maintaining the Town Hall grounds. He received one complaint on long weeds and spoke with owner of the property and the problem was remedied.

Correspondence: We received a thank-you note from Portage School Superintendent Charles Poches. The Portage School Board used the town hall for their retreat recently.

Outside Meeting Attendance: Supervisor Cawley attended the Pardeeville Fire District meeting on August 23rd. Supervisor Brockley attended the Swan Lake Association meeting on September 7th. The next Swan Lake Association meeting is late October or early November. Swan Lake was chosen for a National Lake Assessment.

Town Plan Commission Report: There wasn't a meeting in September.

Public Comments: County Supervisor Sue Bradley was present to discuss Columbia County budget restraints and how it will affect the Portage Public Library. She also mentioned Senator Tom Tiffany's Homeowner's Bill of Rights which would affect how we all do our jobs.

Treasurer's Report: Motion by Beasley/Brockley to accept the Treasurer's Report. All in favor by call of roll.

Payment of Current Bills: Motion by Brockley/Smith to approve payment of current bills with checks numbered 14407 through 14430 and electronic draws 17-36 through 17-39 in the amount of \$39,924.43. All in favor by call of roll.

Investments Report: Supervisor Smith reported that 1 CD and 3 CDARs are coming due in October. She was told to wait until after October 1st to check on the rates.

Campground License Application: Requirements were met. Motion Beasley/Brockley approve license. All in favor by call of roll.

Operator License: Applicant Machele Drescher met all requirements. Motion by Cawley/Beasley to approve. All in favor by call of roll.

Facility Rental Issues: There are many carpet stains from rentals. Clerk was instructed to find out the carpet manufacturer and recommended cleaning process.

Direct Seller's Permit Ordinance: Discussed how to enforce the ordinance without a Constable.

Adjourn: Motion by Cawley/Smith to adjourn at 7:40 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC
Town Clerk