

# MINUTES OF TOWN OF PACIFIC BOARD MEETING

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Tuesday, December 18, 2018 6:00 PM Held at the Pacific Town Hall

**Call to Order:** The regular meeting was called to order by Chairman Devine at 6:00 p.m.

**Roll Call:** Chairman William Devine, Supervisors George Beasley, Irma Brockley, Craig Cawley and Ethel Smith were present.

**Others Present:** Clerk Marlo Gustafson, Treasurer Mark Zimmerman, Town Attorney John Miller, and James Hinkley were also present.

**Verification of Public Notice:** Clerk verified that public notice was given on December 14, 2018. The Portage Daily Register also received notice of the meeting.

**Town Agenda:** Motion by Beasley/Cawley to approve the agenda as posted. All in favor by call of roll.

**Prior Month's Board Minutes:** Motion by Cawley/Brockley to approve the minutes of November 20, 2018 as presented. All in favor by call of roll.

**Building Permits Report:** Permit list was reviewed.

**Road Report:** Supervisor Cawley reported that slippery road complaints were dealt with.

**Cemetery Report:** Sexton Cawley reported that there were no lot sales or funerals and the cemetery was plowed once so far this season.

**Recycling Center Report:** Supervisor Cawley reported that he attended the December meeting and there were no complaints.

**Sheriff's Report:** No report was provided for November.

**Building & Grounds Report:** Supervisor Beasley reported on the problems with the automatic flushers in the restrooms. He also reported that Jim Hinkley contacted him regarding a washout problem from a drainage culvert that was installed next to his Mother's home on First Street. The culvert may have been installed at the time the neighbor's house was built. Clerk was instructed to locate any information on who installed the culvert and if an easement document exists. Clerk should also contact Town Engineer to do a site visit, which was approved by Jim Hinkley.

**Correspondence:** Provided in the packet to the Town Board was an updated Campaign Finance Manual for Local Candidate Committees and an updated Registration Statement for Local Candidates, both from the Wisconsin Ethics Commission. Also provided was a Pre-Disaster Mitigation Plan Survey to be completed and returned to Columbia County Emergency Management.

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**Outside Meeting Attendance:** None to report.

**Town Plan Commission Report:** December meeting was cancelled.

**Treasurer's Report:** Motion by Cawley/Brockley to accept the Treasurer's Report as presented. All in favor by call of roll.

**Payment of Current Bills:** Motion by Beasley/Cawley to approve payment of current bills with checks numbered 14858 through 14895 and electronic draws 18-72 through 18-77 in the amount of \$19,581.12. All in favor by call of roll.

**Investments Report:** CDARS at F&M Bank in the amount of \$262,500.00 was re-invested at F&M Bank at 3.00% for 3 years.

**Town Engineer Review Summary on Dettman Parcel #180.01 Groundwater:** In response to property owner complaints about groundwater impacts, Town Engineer Roth was directed to do a site visit. It was determined that there is nothing that the Town can do other than recommend that the property owner consider a suitable basement drainage system. Clerk directed to send the summary to the property owner.

**General Code Supplement No. 6 Price Estimate:** Motion by Brockley/Cawley to approve as presented. All in favor by call of roll.

**Solid Waste Permit Applications:** Motion by Smith/Cawley to approve the City of Wisconsin Dells and Advanced Disposal Services Solid Waste Midwest LLC applications as presented. All in favor by call of roll.

**Mobile Home Park License Renewal – DonEve, Inc.:** Motion by Beasley/Cawley to approve the annual license. All in favor by call of roll.

**Memorandum of Understanding with Columbia County for WisVote Support:** Motion by Cawley/Brockley to approve as presented. All in favor by call of roll.

**Ordinance 2018-2 and Ordinance 2018-3:** These ordinances amend Chapters 161 and 412 of the Code of the Town of Pacific and were created to allow for full adoption of Wisconsin Administrative Code SPS 316, a document that outlines the administration, application and authority for enforcing electrical code in the State of Wisconsin. Motion by Beasley/Smith to adopt both ordinances as presented. All in favor by call of roll.

**Set Caucus Date and Time:** The caucus will be held on Saturday, January 5, 2019 at 10:00 a.m.

**Adjourn:** Motion by Beasley/Cawley to adjourn at 6:51 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC  
Town Clerk