

MINUTES OF TOWN OF PACIFIC BOARD MEETING

Tuesday, September 17, 2019 6:00 PM Held at the Pacific Town Hall

Call to Order: The regular meeting was called to order by Chairman Devine at 6:05 p.m.

Roll Call: Chairman William Devine, and Supervisors George Beasley, Irma Brockley, Craig Cawley and Ethel Smith were present.

Others Present: Clerk Marlo Gustafson, Treasurer Mark Zimmerman, Town Attorney John Miller, Town Engineer Robert Roth, Jeanette Vick and Richard McCutchin were also present.

Verification of Public Notice: Clerk verified that public notice was given on September 12, 2019.

Town Agenda: Motion by Beasley/Cawley to approve the agenda. All in favor by call of roll.

Prior Month's Board Minutes: Motion by Cawley/Brockley to approve the minutes of August 20, 2019 as presented. All in favor by call of roll.

Amend Agenda: Motion by Brockley/Cawley to amend the order of the agenda. All in favor by call of roll.

Public Comments: Richard McCutchin asked why there wasn't a flag in the boardroom and why the Pledge of Allegiance wasn't recited before the meeting. Chair Devine replied that it's never been brought up before.

Building Permits Report: Permit list was reviewed. Supervisor Brockley mentioned that she didn't readily see the building permits posted for new construction in Pacific Ridge. It was also asked whether a permit was issued for a remodel on County Highway P. Clerk will look into it.

Road Report: Supervisor Cawley reported that he received two complaints about potholes on First Street and Northshore Drive. Columbia County Highway Dept. sent out a truck to fill the potholes. They will also take care of low hanging tree branches on Whitetail Drive and cutting other vegetation in the Township.

Cemetery Report: Sexton Cawley reported there were no lot sales. One funeral was held on Saturday, September 7, 2019. Richard W. Osborn was buried on Lot 220, grave 3. Grave was top-dressed on September 17th.

Recycling Center Report: Supervisor Beasley attended the September 3rd meeting and there were no complaints.

Sheriff's Report: No report was received.

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Building & Grounds Report: Supervisor Beasley reported on the outside meetings that he and Supervisor Brockley attended. He also reported that there was nothing new to report for building and/or grounds.

Correspondence: Provided in the Town Board packet was an invitation to the Columbia County Land & Water Conservation Department Open House on September 26, 2019 from 1:00 until 3:00 p.m. to provide input on a proposed revision and update to County Ordinance Title 15 Animal Waste Management.

Outside Meeting Attendance Report: Supervisors Beasley and Brockley attended the Columbia County Unit of Wisconsin Town's Association meeting on August 26, 2019. They also both attended a meeting conducted by the Swan Lake Association on September 4, 2019.

Town Plan Commission Report: No meeting this month.

Treasurer's Report: Motion by Brockley/Beasley to accept the Treasurer's Report. All in favor by call of roll.

Payment of Current Bills: Motion by Brockley/Cawley to approve payment of current bills with checks numbered 15162 through 15179 and electronic draws 19-53 through 19-58 in the amount of \$18,203.44. All in favor by call of roll.

Investment Report: Nothing comes due until December.

Operator License Application: Application was received from Julia Schmitz. Motion by Cawley/Smith to approve as presented. All in favor by call of roll.

Plan Commission Appointment: Steve Pate accepted the appointment to finish Lois Rethard's term. Motion by Brockley/Cawley to confirm appointment of Steve Pate to the Plan Commission. All in favor by call of roll.

General Engineering Company Inspection Services: A new agreement and fee schedule was submitted to the town with an effective date of January 1, 2020. Motion by Beasley/Cawley to approve as presented. All in favor by call of roll.

Rental Agreement & Policies regarding usage of gymnasium by Youth Groups: Supervisor Beasley shared, on behalf of Steve Paulk, that he is looking at using the gymnasium for one day a week for three hours on a 6-month trial period. Supervisor Brockley stated that this building is a Town Hall, not a community gymnasium. If we allow one group to use the gym, we have to open it up to all youth groups who have inquired in the past. It was discussed that there are extra costs associated with these requests; snow removal, cleaning, facility coordination, supplies, etc. Supervisors Cawley and Beasley would like to see the gymnasium used more often. It was discussed that if the Board wants to change the policies, more discussion needs to

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take place. Hiring a part-time Facility Coordinator would also need to be considered. Clerk instructed to put item on the next agenda for further discussion.

Lakeside Park Subdivision Roads: Complaints come in annually regarding the road conditions in this subdivision. Resurfacing was discussed as well as assessing the owners for the cost of improvements in the area. Stormwater drainage needs to be addressed before any road improvements are completed to avoid unintended consequences. A water flow study needs to be done. Clerk will check with General Engineering Company to see if they have records of a water flow study in the area. Town Engineer Roth stated that the town may need easements for construction and drainage, and there are multiple ways to step into this process. A high-level look at the area, based on all available information, would give an initial indication of likely drainage points to start the planning process. Town Engineer Roth was instructed to visit the area and do a high-level look at the contours to see which areas the town needs to be especially concerned about. Clerk instructed to put item on the next agenda for further discussion.

Adjourn: Motion by Cawley/Beasley to adjourn at 7:38 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC
Town Clerk