

**February 6, 2018 5:30 PM**

**Call to Order:** The Plan Commission Meeting was called to order by Chairman William Devine at 5:30 PM.

**Roll Call:** Chairman William Devine, George Beasley, Joe Duesler, Rich Jacobson, Carl Johnson and Lois Rethard were present. LeAnna Rittmann joined meeting at 5:33 p.m.

**Others Present:** Town Attorney John Miller, Town Engineer Robert Roth, Clerk Marlo Gustafson and Supervisor Craig Cawley were also present.

**Approval of Agenda:** Motion by Beasley/Jacobson to approve the agenda as posted. All in favor by call of roll.

**Approval of Prior Meeting Minutes:** Motion by Beasley/Rethard to approve the minutes of November 7, 2017 as presented. All in favor by call of roll.

**Amend Order of Business:** Motion by Beasley/Duesler to amend the order of business. All in favor by call of roll.

**Portage Country Club Access Permit:** Engineer Roth updated the Plan Commission regarding the access permit application submitted by Portage Country Club, Inc. for formal access to Lakeside Drive to provide emergency connectivity to the future Swan Vista on the Lake residences. Swan Vista on the Lake is a Town of Wycocena Plat. Questions were asked. The application package will be further reviewed and discussed at the next meeting.

**Summary Report by Town Engineer:** This will be reviewed and discussed next month.

**Update on As-Built Mapping Provided by Alliant:** This will be reviewed and discussed next month.

**Comprehensive Planning Review/Update:** This will be discussed next month.

**Building Inspection Report:** Reviewed. Errors were discovered with permit 18-02. Clerk will contact the Building Inspector.

**Other Reports:** None.

**Correspondence:** None.

**Next Meeting Date:** The next meeting is tentatively scheduled for March 6, 2018 at 5:30 p.m.

**Adjourn:** Motion by Jacobson/Beasley to adjourn at 6:50 p.m. All in favor by call of roll.

Marlo Gustafson  
Recording Secretary