

April 11, 2017 5:30 PM

The meeting notice was posted according to law. The Portage Daily Register also received notice.

Call to Order: The Plan Commission Meeting was called to order by Chairman William Devine at 5:30 PM.

Roll Call: Chairman William Devine, George Beasley, Joe Duesler, Rich Jacobson, Lois Rethard and LeAnna Rittmann were present. Carl Johnson was absent.

Others Present: Town Attorney John Miller, Town Engineer Rob Roth, Supervisors Craig Cawley and Irma Brockley, Pete Hagen, Josh and Jill Pogorelec, Lloyd Miller, and Clerk Gustafson.

Approval of Agenda: Motion by Beasley/Rethard to approve the agenda as posted. All in favor by call of roll.

Approval of Prior Plan Commission Minutes: Motion by Jacobson/Rittmann to approve the minutes of March 7, 2017 as presented. All in favor by call of roll.

POA Laundry Facility Site Plan: The Town Board needs to state in their motion, that the existing landscaping buffer needs to be maintained (if a tree dies, it must be replaced). Motion by Jacobson/Rittman to recommend approval to the Town Board with the stipulation that the landscaping buffer be maintained. All in favor by call of roll.

Pogorelec Site Plan: An updated submittal was received which included all the requests made by the Plan Commission at a prior meeting. Motion Beasley/Duesler to recommend approval to the Town Board. All in favor by call of roll.

Revision of Land Division Ordinance – Amendment for Parcel Size Clarification: The amendments were made to better address the current situation with the Portage Country Club. Definitions were changed and language was added to make the ordinance clearer. Motion Jacobson/Rittman to recommend approval to the Town Board. All in favor by call of roll.

Building Inspection Report: Reviewed.

Other Reports: Engineer Roth reported on a newly submitted Conditional Use Permit Application, right-of-way work plans on Wardle Road, boring for new service on Dunning Road, and a letter to ATC on their proposed clearing project.

Correspondence: None.

Adjourn: Motion by Duesler/Rethard to adjourn at 6:30 p.m. All in favor by call of roll.

Marlo Gustafson
Recording Secretary