

July 7, 2020 5:30 PM

Call to Order: The Plan Commission Meeting was called to order by Chairman Devine at 5:30 PM.

Roll Call: Chairman William Devine, Joe Duesler, Rich Jacobson, Carl Johnson, Steve Pate and LeAnna Rittmann were present.

Others Present: Town Attorney John Miller, Ed Kallas, PE, and Matt Horne, EIT, both of Roth Professional Solutions, Kim Kroun of Northern Natural Gas, Hannah Steffs of Stantec, Supervisor Irma Brockley, and Clerk Marlo Gustafson were also present.

Approval of Agenda: Motion by Pate/Duesler to approve agenda as posted. All in favor by call of roll.

Approval of Prior Meeting Minutes: Motion by Jacobson/Rittmann to approve the minutes of June 2, 2020 as presented. All in favor by call of roll.

Citizen Input: None.

Northern Natural Gas – Work in Town Right-of-Way and Erosion Control Permits: Northern Natural Gas (NNG) has submitted an Erosion Control Application to the Town for the purpose of filling the casing of NNG’s WIB15801 branch line with wax to mitigate the shorted condition at mile post 3.34 under a railroad. The work includes the excavation of the existing pipe and casing and installation of the wax fill. NNG also applied for a Work in Town Right-of-Way permit. The work will primarily be conducted within NNG’s existing 6-inch diameter line but will include access for off-loading and on-loading in the right-of-way of Crawford Road which must be done in a manner to protect the condition of the road. Motion by Duesler/Rittmann to recommend approval of permits to the Town Board pursuant to the conditions set forth by Town Engineer Robert Roth of RPS. All in favor by call of roll.

Recommendation of Resolution to Town Board Honoring Joseph Duesler’s Service: Town Clerk read the proposed resolution aloud. Motion by Johnson/Rittmann to recommend approval to the Town Board. All in favor by call of roll, Duesler abstained.

Moment of Silence: A moment of silence was observed for Town Board Supervisor and Plan Commission member George F. Beasley who passed away on July 3, 2020.

Compensation for Canceled Meetings: Motion by Jacobson/Duesler to recommend that the Town Board look at amending Town Ordinance 81-5 to have the compensation of the Plan Commissioners to be a salaried amount. All in favor by call of roll, Duesler abstained.

Building Inspection Report: Report was included in packet.

Other Reports: Town Chair, William Devine reported to the Plan Commission that a Conditional Use Permit application will come before them for Vigilante Properties on August 4th to include a public

hearing on the matter. He also explained that there were some untrue comments made on social media regarding the Town Board not issuing a provisional alcohol beverage license to Vigilantes Inc. d/b/a The Iron Pig. He further explained that the Town Board could not issue a provisional license at the meeting on June 16, 2020 because if a provisional license was issued, it would be contrary to Town Ordinance 250-8, which states that any applicant must meet all qualifications and requirements, and the licensed premises must meet all applicable codes.

A Planning & Zoning Summary Report was reviewed for a rezone request on parcel 169.B owned by Mary Villavicencio. It appears as though a different process is now being followed by Columbia County Planning & Zoning for rezones. It was discussed that Mary has only completed the pre-application paperwork with Planning & Zoning and has not moved forward beyond that point. Mary contacted the town about the Town's application procedure but has not filed paperwork with the Town yet.

Matt Horne, EIT of Roth Professional Solutions reported that Town Engineer Robert Roth received a complaint on N6258 US Highway 51. It was reported that the owner may be running a car repair business out of his garage. Ongoing discussion continues on boundary issues at Pride of America Camping Resort. Matt reported that Town Engineer Robert Roth forwarded three proposals to the Town Clerk for a comprehensive survey of the Lakeside Park area. Town Clerk will put the information in the next Town Board packet. Town Chair, William Devine reported that the Town Board is fully aware that the roads in the Lakeside Park area are terrible, and there are drainage problems and stormwater control problems. It will not be an easy fix. He further explained that the Town must begin with identifying where the road and the Town's right-of-way is, which calls for a Plat of Survey.

Adjourn: Motion by Duesler/Jacobson to adjourn at 6:13 p.m. All in favor by call of roll.

Marlo Gustafson, Recording Secretary