

# MINUTES OF TOWN OF PACIFIC BOARD MEETING

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February 17, 2015 6:00pm Held at the Pacific Town Hall

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Called to order by Chairman Devine at 6:04 pm.

**Roll Call:** Chairman William G. Devine, Supervisors, Irma J. Brockley, Craig M. Cawley, Mahlon Kirk. Supervisor George F. Beasley was absent.

**Others Present:** Clerk Ethel A. Smith, Treasurer Mark Zimmerman, Deputy Clerk Linda Koch, Attorney John Miller, Michelle Wickus.

**Verification of public notice** by Clerk Smith.

**Approval of Town Agenda.** Motion by Cawley/Brockley to approve the Agenda. All in favor by call of roll.

**Minutes.** Motion by Cawley/Brockley to approve the Town Board minutes of January 20, 2015. Yes by Brockley, Cawley and Kirk. Chairman Devine abstained. Motion passed.

**Correspondence.** Tom Lorfeld farewell party March 5. Thank you from the family of previous Town Treasurer, Kay Messer, for the donation at her passing. Chairman Devine sent correspondence to the Chairmen at Fort Winnebago, Caledonia and Lewiston concerning the investment fund for a fire truck. Ehlers will be handling the fund.

**Building Permits Issued.** No questions. An Occupancy Permit was issued.

**Road Work.** Supervisor Cawley reported speaking with Pat Cadigan from Columbia County Highway. There were no problems.

**Cemetery Report.** Sexton Cawley reported no Lot sales or funerals.

**Recycling Center.** Supervisor Cawley reported there was no meeting in February.

**Town Hall.** Supervisor Kirk reported Maids Spotless performed their monthly cleaning on February 9. Portage Glass adjusted the doors February 12. There are two LED lights out on the outside of the building. The gym is rented on Saturday, March 7, from 2pm to 9pm.

**Report from Town Plan Commission.** No minutes.

**Treasurer's Financial Report.** Treasurer Zimmerman gave his Financial report. Motion by Cawley/Brockley to accept the Treasurer's report. All in favor by call of roll.

**Investment Report.** Ethel Smith, George Beasley and Irma Brockley reported the next matured investment will be in June 2015.

**Approve Payment of Current Bills.** Motion by Cawley/Brockley to pay current bills with checks numbered 13284 through 13315. All in favor by call of roll.

**Sign Humane Society Agreement.** Motion by Cawley/Kirk to approve signing the Humane Society Agreement and approve payment. All in favor by call of roll.

**Sign Gardiner Appraisal Agreement.** Changes from previous agreement. Attorney Miller to review.

**Mobile Home Inventory.** Document received from Columbia County on the location of mobile homes not in the Mobile Home Park. Motion by Cawley/Kirk to approve the list. All in favor by call of roll.

**Sign HAZMAT Agreement.** Motion by Cawley/Brockley approving of the agreement. All in favor by call of roll.

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**Application for Temporary Class B Retailer's License by Northwoods Inc.** Motion by Kirk/Cawley to approve the application. All in favor by call of roll.

**Approve Contract for Code Updates.** Motion by Cawley/Brockley to approve. All in favor by call of roll.

**Approval of Pre-Development Agreement Form.** Motion by Cawley/Kirk to approve. All in favor by call of roll.

**Consideration and Action on the following Ordinances:** No's 2015-1, 2015-2, 2015 -3, 2015-4, 2015-5. Motion by Cawley/Kirk to approve. All in favor by call of roll.

**Update Town Fee Schedule to include fee for Access Permit.** Questions on who collected these fees. No action.

**Update Fee Application Packet for Access Permit.** No action.

**Town Engineer Records.** Digital, proprietary and other.

**Town Clerk's Position and Appointment to Interim Position.** Motion by Kirk/Cawley to appoint Michelle Wickus to the Interim Clerk's position. Beginning March 3, 2015. All in favor by call of roll.

**Arrangements for Handling Investments in Towns' Fire Equipment Replacement Fund.** Placed in LGIP handled by Ehlers.

**Update on Swan Lake Wildlife Area.** Chairman Devine reported.

**Adjourn.** Motion by Kirk/Brockley to adjourn. All in favor by call of roll. (6:55 pm)

Ethel A. Smith, Clerk