

# MINUTES OF TOWN OF PACIFIC BOARD MEETING

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Tuesday, January 18, 2022 6:00 PM Held at the Pacific Town Hall

**Call to Order:** The regular meeting was called to order by Chairman Devine at 6:00 p.m.

**Roll Call:** Chairman William Devine and Supervisors Irma Brockley, Craig Cawley, and Steven Pate were present. Supervisor Julie Kayartz was excused.

**Others Present:** Clerk Gustafson, Treasurer Zimmerman, Town Engineer Robert Roth, Town Attorney John Miller, Byron Kershaw, Pat Schnering, James Watson Jr., and James Hinkley were also present.

**Verification of Public Notice:** Clerk verified public notice was given on January 13, 2022.

**Town Agenda:** Motion by Cawley/Brockley to approve the agenda as posted. All in favor by call of roll.

**Prior Month's Town Board Minutes:** Motion by Cawley/Pate to approve the minutes of December 21, 2021 as presented. All in favor by call of roll.

**Building Permits Report:** Reviewed.

**Road Report:** Supervisor Cawley stated that there was nothing new to report.

**Cemetery Report:** Sexton Cawley reported there were no lot sales or funerals. The year-end report will be presented next month.

**Solid Waste & Recycling Center Report:** Supervisor Cawley reported there were no complaints at the January meeting. December meeting minutes were provided in the packet.

**Building & Grounds Report:** Nothing new to report.

**Sheriff's Report:** There were 133 calls for December.

**Correspondence:** An email from Gardiner Appraisal was presented which answered questions regarding Pride of America personal property values. The same email reported that Gardiner Appraisal is fully booked for revaluations in 2022 and 2023 and will not be able to complete a revaluation of the Town's real estate per the Dept. of Revenue's requirements.

A letter from Attorney Miller to Susan Fisher, Assistant Corporation Counsel, dated January 11, 2022, was provided regarding Town of Pacific right-of-way along W. Bush Road.

**Outside Meeting Attendance Report:** None.

**Report from Town Plan Commission:** Draft minutes were provided for January.

**Public Comments:** James Watson Jr. gave a brief history of the Lakeside Park Subdivision. James Hinkley thanked the Board for considering his variance request.

**Treasurer's Report:** Motion by Pate/Cawley to accept the Treasurer's Report. All in favor by call of roll.

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**Payment of Current Bills:** Motion by Cawley/Brockley to approve payment of current bills with checks numbered 16071 through 16099 and electronic draws 22-01 through 22-04 in the amount of \$1,486,773.24. All in favor by call of roll.

**Investment Report:** An investment for \$195,800.00 will mature on January 20, 2022 and will be reinvested in CDARS at F&M Bank at .40%. The next investment comes due on March 24, 2022.

**Variance Request – Elizabeth R. Hinkley Living Trust – Parcel 12 – W7327 1<sup>st</sup> Street:** A quorum was not present due to the excused absence of one Board Supervisor, and two other Board Supervisors being disqualified per the correspondence from the Town Attorney. Several options were discussed. The Town Board could either hold a Special Town Board meeting when a quorum becomes available, or the Town Board could request an extension of the deadline to act from the Columbia County Planning & Zoning Department and consider the variance request at the next regularly scheduled Town Board meeting, or the Town Board could take no action on the variance. No action was taken on the variance request.

**Solid Waste Permit Applications:** Motion by Cawley/Pate to approve City of Portage and GFL Solid Waste Midwest LLC - Horicon applications as presented. All in favor by call of roll.

**Fearing's Upgrade Quotes:** James Winkelmann of Fearing's Audio Video Security prepared quotes for upgrades to the boardroom chambers video and audio systems, and for a video upgrade in the community room. The quotes were reviewed and discussed. The Town Board would like to see two more quotes. No action taken.

**Supervisor Pate's Request for Lakeside Park Detailed Information:** Discussed procedure for assigning tasks to Town staff. If a Board member believes that he/she needs certain information compiled in order to knowledgeable consider a pending matter, Town Chair William Devine will consider the request and assign the request to Town staff.

**Adjourn:** Motion by Cawley/Brockley to adjourn at 7:12 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC  
Town Clerk