

# MINUTES OF TOWN OF PACIFIC BOARD MEETING

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Tuesday, January 19, 2021 6:00 PM Held at the Pacific Town Hall

**Call to Order:** The meeting was called to order by Chair Devine at 6:08 p.m.

**Roll Call:** Chairman William Devine, Supervisors Irma Brockley, Craig Cawley, and Steven Pate were present. Steve Paulk was absent with notice.

**Others Present:** Clerk Gustafson, Treasurer Zimmerman, Town Engineer Robert Roth, Town Attorney John Miller, Paul Ammann, Julie Kayartz, Chris Schutz, and Scott Hewitt of Grothman & Associates were also present.

**Verification of Public Notice:** Clerk verified public notice was given on January 14, 2021.

**Town Agenda:** Motion by Cawley/Pate to approve the agenda as posted. All in favor by call of roll.

**Prior Month's Town Board Minutes:** Motion by Brockley/Cawley to approve the minutes of December 15, 2020 as presented. All in favor by call of roll.

**Building Permits Report:** Reviewed.

**Road Report:** Supervisor Cawley reported that he asked the County Highway Department to cut down a cluster of small rotten oaks in the right-of-way on Bush Road.

**Cemetery Report:** Sexton Cawley reported there were no lot sales or funerals.

**Recycling Center Report:** Supervisor Cawley attended the January Solid Waste Meeting, and there were no complaints. December meeting minutes were provided in the packet.

**Building & Grounds Report:** Columbia County Highway Department will take care of striping the Town Hall parking lot.

**Sheriff's Report:** No report was submitted for the prior month.

**Correspondence:** None.

**Outside Meeting Attendance Report:** None.

**Report from Town Plan Commission:** Draft minutes were provided.

**Public Comments:** None.

**Treasurer's Report:** Motion by Cawley/Pate to accept the Treasurer's Report. All in favor by call of roll.

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**Payment of Current Bills:** Motion by Pate/Cawley to approve payment of current bills with checks numbered 15673 through 15702 and electronic draws 21-01 through 21-07 in the amount of \$1,813,767.52. All in favor by call of roll.

**Investment Report:** Supervisor Brockley reported that an investment of \$100,000.00 comes due on January 28<sup>th</sup>. The only rate provided was .85% for 3 years for CDARS at F & M Bank. Supervisor Brockley will check on the one and two-year rates and reinvest accordingly. The next investments coming due are on April 29<sup>th</sup>.

**Ringquist Living Trust – Parcel 53 – CSM and Stormwater Management and Erosion Control Plan:** Town Engineer Robert Roth addressed the Town Board explaining the documents that were submitted to consolidate four existing platted lots on Parcel 53 to support a single-family residence along with a professionally prepared Stormwater Management and Erosion Control Plan providing for onsite retention basins and temporary and permanent soil stabilization measures. When the owner opts to build in the future, an erosion control permit, driveway permit, and building permit will be required, following along the prescribed plan. Motion by Cawley/Pate to approve the CSM and Stormwater Management Plan with the condition of an added notation on the face of the CSM that will refer to the Stormwater Management Plan approved by the Town which will be put in a recordable document to be recorded with the Register of Deeds office. All in favor by call of roll.

**Mobile Home Park License Renewal – DonEve Inc.:** Motion by Cawley/Brockley to approve as presented. All in favor by call of roll.

**Great Lakes Roofing Repair Quote:** A quote was provided for \$1650.00 to upgrade the failed sealant as needed and repair obvious voids as needed. It was discussed that the Town should move forward with the repairs in the spring.

**Election Board Mid-term Appointment – Brian Hanrahan:** Motion by Cawley/Pate to appoint Brian Hanrahan to the Election Board. All in favor by call of roll.

**Change Toilet Flushers to Manual:** Clerk instructed to put together a Request for Proposal to replace the automatic flusher units with manual flushers.

**Reschedule February Town Board Meeting Due to February Election:** The February Town Board meeting normally scheduled for Tuesday, February 16<sup>th</sup>, will be rescheduled and held on Tuesday, February 23<sup>rd</sup> at 6:00 p.m.

**Adjourn:** Motion by Cawley/Pate to adjourn at 7:02 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC  
Town Clerk