

MINUTES OF TOWN OF PACIFIC BOARD MEETING

March 15, 2016 6:00 pm Held at the Pacific Town Hall

Meeting notice was published on the Town of Pacific Website and posted at the Pacific Town Hall, Portage One Stop and Pine Trail Golf Clubhouse. Portage Daily Register also received notice of the meeting.

The meeting was called to order by Chairman Devine at 6:00 pm.

Roll Call: Chairman William Devine, Supervisors George Beasley, Irma Brockley, Craig Cawley and Mahlon Kirk were present.

Others Present: Treasurer Mark Zimmerman, Clerk Marlo Gustafson, Attorney Miller, Deputy Clerk Linda Koch, Robert Roth, Joe DeBoer, Jerry and Joyce Dregne, Jim Grothman, Mike Herpel, Darcy Miller, Derrick, Lisa and Ashley Wilson, and Lloyd Miller.

Verification of Public Notice: Made by Clerk.

Town Agenda: Motion by Brockley/Beasley to approve the agenda as posted. All in favor by call of roll.

Prior Month's Board Minutes:

Motion by Cawley/Kirk to approve the minutes of February 16, 2016 as presented. All in favor by call of roll.

Amend Order of Agenda: Motion by Beasley/Cawley to amend the order of the agenda to accommodate those present. All in favor by call of roll.

Road Report: Joe DeBoer, Columbia County Highway Patrol Superintendent, was introduced. Discussed a complaint regarding 2nd Street not being plowed. 2nd Street will not be plowed due to it being a private drive. Deer Carcass Contract Conditions to be put on next agenda.

Request for Signage on Fawn Circle: Fawn Circle is off of Whitetail Drive. There are already two "slow down" signs at both entrances to Whitetail Drive. And there are 25 mph speed limit signs posted. The current signage was deemed sufficient.

Correspondence: Several of the owners of the Condominium Association which includes W7302, W7330, and W7350 North Shore Drive, attended the meeting expressing their interest to dissolve the association. Attorney Miller explained how to begin the process, which would first involve a letter of intent to be signed by all owners. He also explained that the process is in the State Statutes and additional action would be necessary to do a land division. The owners present were instructed to contact Town Engineer, Rob Roth for guidance on filling out appropriate applications.

Herpel Comprehensive Plan Amendment and Rezone: Mike Herpel and Darcy Miller received an Ordinance Violation letter from the Columbia County Planning and Zoning Dept. dated

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March 9, 2015. The letter stated that in 2010, a new private on-site treatment system was installed on the property. At the time of the initial sanitary inspection, it was noted that an accessory building was on the property in addition to two other residences. The sanitary permit paperwork denoted that a future one bedroom cabin was proposed to be constructed on the property. During an inspection on March 4, 2015, it was noted that the accessory building had multiple additions placed on it. No zoning permits were on file for any of the additions as was required. The property is zoned A-1 Agriculture and requires 35 acres for a new house. The property in question is only 3.65 acres with only 2.2 acres in the Town of Pacific. The owners, Mike Herpel and Darcy Miller are attempting to bring the property into compliance by requesting A-2 General Agriculture zoning to resolve the zoning violation. In the summary report from Columbia County Planning & Zoning Department, the Town was notified that they may want to think about recommending the parcel to be rezoned to R-1 Single Family Residence as this district is more restrictive in terms of size of building and the number and type of farm animals allowed on the property. The R-1 zoning would also be consistent with the Town's resolution on the CSM that was approved by the Town Board in 1983. Motion by Beasley/Cawley to deny the Plan Commission recommendation of A-2 General Agriculture zoning because the size of the parcel is not adequate for the number and type of farm animals that would be allowed, and another zoning district would be more appropriate and more consistent with action taken by the Town Board in 1983 where the CSM was marked requiring this parcel to be zoned residentially. All in favor by call of roll. Motion by Beasley/Brockley to waive any additional application fees relating to the owners reapplying for R-1 zoning. All in favor by call of roll.

Building Permits: Permit list was reviewed. Supervisor Brockley questioned an accessory building that is now behind Bremner Granite and whether a permit was applied for a new home being constructed on White Oak Run.

Cemetery Report: Sexton Cawley reported that three cremation burials are coming up.

Recycling Center: Supervisory Cawley is requesting reground black asphalt to be put down.

Town Hall: Supervisor Kirk reported that new flags will be going up soon.

Correspondence: The Dept. of Revenue sent out a notification letter that the Bureau of Equalization staff appraisers will be viewing selected real estate parcels that sold during 2015. A letter of response was received from Lieutenant Wayne Smith in regards to an animal cruelty complaint previously received. Deputy Wagner followed up with the complaint and determined that the complaint was clearly and apparently unfounded.

Outside Meeting Attendance Report: None.

Town Plan Commission Report: The draft minutes from the March 1, 2016 Plan Commission meeting were provided.

Public Comments on noticed agenda items: None.

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Treasurer's Report: Treasurer's report was reviewed. Treasurer explained issue resulting in check #13802. Motion by Kirk/Brockley to accept the Treasurer's report. All in favor by call of roll.

Payment of Current Bills: Motion by Brockley/Kirk to approve payment of current bills with checks numbered 13783 through 13830 in the amount of \$29,566.82. All in favor by call of roll.

2016 Columbia County Humane Society Agreement: Motion by Kirk/Beasley to have Chairman Devine sign the agreement. All in favor by call of roll.

Policies/Procedures for Submittals to Town of Pacific: It was discussed that it is entirely the owner's responsibility to meet the submittal requirements. This will be discussed in further detail once the new board assembles.

Plan Commission Appointments: Motion Kirk/Cawley to suspend the ordinance for Plan Commission new member requirements stating that the new appointee must complete a questionnaire and shall appear before the board to respond to any questions which Board members may wish to present to them. All in favor by call of roll. Motion by Brockley/Kirk to reappoint George Beasley as Supervisor member for one year. All in favor by call of roll. Motion by Brockley/Beasley to thank former members Carl Johnson and Trina Sherbo for their service. All in favor by call of roll. Motion by Beasley/Kirk to appoint Rich Jacobson for citizen member with term of three years. All in favor by call of roll.

Adjourn: Motion by Kirk/Cawley to adjourn at 8:02 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC
Town Clerk