

MINUTES OF TOWN OF PACIFIC SPECIAL TOWN BOARD MEETING

Tuesday, April 9, 2024 6:00 PM Held at Pacific Town Hall

Call to Order: The Special Town Board meeting was called to order by Chair Pate at 6:00 p.m.

Roll Call: Chair Pate, and Supervisors Cawley, Kayartz, Kershaw, and Kirk were present.

Others Present: Clerk Gustafson, Town Attorney Miller, Erin Salmon of RPS, Kory Anderson of GEC, Jim Watson, Pat Schnering, Kate Nelson, Mark Showers, and Tim Bressers were also present.

Verification of Public Notice: Clerk verified the meeting notice was posted and published on April 4th.

Town Agenda: Motion by Kirk/Kershaw to approve the agenda as posted. All in favor by call of roll.

General Engineering Revised Proposal – 1st Street Improvements: The revised proposal, dated March 26, 2024, was amended to include a statement that “any other engineering/design services or additional work beyond the scope above can only be completed with written permission from the client”. Motion by Kershaw/Cawley to approve General Engineering Company design services proposal for Task 2: Underground Storm Water Infiltration System for a fixed fee total of \$4,800.00. All in favor by call of roll.

First Street & Lakeside Drive Specifications and Project Completion Guidelines: This document was prepared by Corey Rhinehart of D.L. Gasser Construction to assist the Town in preparing a Request for Proposal document.

First Street & Lakeside Drive Improvements – Request for Proposal: Discussed setting up a Pre-construction meeting requiring mandatory attendance of the bidders to be held on the proposed construction site.

Adjourn: Motion by Kershaw/Cawley to adjourn at 6:39 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC
Town Clerk