

MINUTES OF TOWN OF PACIFIC BOARD MEETING

Tuesday, April 17, 2018 6:00 PM Held at the Pacific Town Hall

Call to Order: The regular meeting was called to order by Chairman Devine at 6:00 p.m.

Roll Call: Chairman William Devine, Supervisors George Beasley, Irma Brockley, Craig Cawley and Ethel Smith were present.

Others Present: Treasurer Mark Zimmerman, Clerk Marlo Gustafson, Town Engineer Rob Roth, Town Attorney John Miller, Mohammed Farooqui, and Rajan Talwar were also present. Pat Schnering and Steve Pate entered the meeting at 6:50 p.m.

Verification of Public Notice: Clerk verified that public notice was given on April 13, 2018. The Portage Daily Register also received notice of the meeting.

Town Agenda: Motion by Cawley/Smith to approve the agenda as posted. All in favor by call of roll.

Prior Month's Board Minutes: Motion by Cawley/Brockley to approve the minutes of March 20, 2018 as presented. All in favor by call of roll with Beasley abstaining.

Amend Order of Business: Motion by Brockley/Cawley to amend the order of business to accommodate guests. All in favor by call of roll.

Operator Licenses: Rajan Talwar was present to support his request for an Operator License. Business owner, Mohammed Farooqui spoke on his former employee's behalf. Attorney Miller explained to the Town Board that Raj was convicted of selling alcohol to an underaged individuals twice. The first offense date was November 21, 2014, and the second offense date was April 22, 2016. He further explained that the Board has a legal basis to deny the application and whether it chooses to do so is within discretion of the Board. Motion by Beasley/Brockley to deny Rajan Talwar's operator license application due to his status as a habitual law offender with the offenses occurring in a relatively short time period and both offenses relating to the licensed activity. Beasley and Brockley voted yes and Cawley, Smith and Devine voted no. Motion failed. Motion Beasley/Cawley to approve Rajan Talwar's operator license application. Beasley, Cawley, Smith and Devine voted yes, and Brockley voted no. Motion passed. Motion by Cawley/Beasley to approve operator licenses for Jolene Wheeler and Jody O'Shaughnessy. All in favor by call of roll.

Public Comments: Steve Pate was present to discuss Duck Creek Road. He reported that there is a large amount of trash that was dumped on the south side of the bridge. The Winnebago Ridge Runners Snowmobile Association owns the bridge and previously cleaned up the trash on the north side. It was discussed whether the town had responsibility after it was determined that the town vacated that portion of Duck Creek Road. Steve Pate would contact the owners of N6234 Duck Creek Road and find out if it is acceptable to them that he gate the area off from the public.

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Recess: The Town Board recessed the regular meeting to go into the Annual Meeting. Motion Cawley/Brockley to recess at 7:21 p.m. All in favor by call of roll.

Call to Order: The regular meeting was again called to order at 7:30 p.m.

Building Permits Report: Town Engineer Roth provided a summary of upcoming and ongoing projects in the township. Permit list was reviewed.

Road Report: Columbia County brushed Dunning Drive. Supervisor Cawley reported that he will soon be meeting with Jeff Herling of Crack Filling Service to go over the town roads. He will also go over the town roads with Columbia County Highway soon. Cawley also reported that the Dept. of Transportation road maps show that the Town only owns .28 miles of Duck Creek Road which ends just a short distance past the last house on the south side of Duck Creek Road.

Cemetery Report: Sexton Cawley reported that there were no lot sales or funerals in March. Spring clean up will begin as soon as the weather cooperates.

Recycling Center Report: Supervisor Cawley stated there were no complaints at the April 3rd Solid Waste meeting. The County will pick up trash at the 51/16 site soon.

Sheriff's Report: 102 calls for the month of March.

Building & Grounds Report: Supervisor Beasley reported that Dennis Crawford has agreed to clean the town hall. The Clerk has an itemized list of what needs to be done each month. Supervisor Beasley thanked the Clerk for keeping the town hall clean. Dennis will also continue cutting the grass.

Correspondence: None.

Outside Meeting Attendance: The Spring Local Municipalities meeting with Columbia County Highway Dept. is scheduled for April 25, 2018 at 10:00 a.m.

Town Plan Commission Report: No meeting for the month of April.

Treasurer's Report: Motion by Cawley/Brockley to accept the Treasurer's Report. All in favor by call of roll.

Payment of Current Bills: Motion by Brockley/Cawley to approve payment of current bills with checks numbered 14613 through 14645 and electronic draws 18-20 through 18-25 in the amount of \$37,226.94. All in favor by call of roll.

Investments Report: Nothing to report this month.

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Plan Commission Re-appointments: Supervisor Beasley has a one-year term and citizens Joseph Duesler and LeAnna Rittman have a three-year term. Motion by Cawley/Brockley to approve the re-appointments of Supervisor Beasley, Joseph Duesler, and LeAnna Rittmann to the Town of Pacific Plan Commission for their respective terms. All in favor by call of roll.

Revaluation Bid: The bid was discussed. There were questions regarding what Gardiner Appraisal plans to use as a follow up procedure if no contact is made on first notice, when would the town have to pay for the revaluation, are we still in compliance, what is the process when falling out of compliance by one year, two years, etc.? Clerk was instructed to get answers and put on next month's agenda.

Set Late Fee for Dog Licenses: Clerk prepared Resolution 2018-R1 updating the Town's schedule of fees to include a late fee for dog licenses. Late fee to be assessed after April 1st. Motion by Smith/Cawley to approve Resolution 2018-R1. All in favor by call of roll. Motion by Beasley/Smith to double the regular fees for late licenses. All in favor by call of roll.

Proposed New Sharp Copier from Rhyme: Clerk reported ongoing problems with the existing copier. Discussed purchasing a new color copier (Sharp MX-3070V) for \$5,271.65, excluding the optional Service Plan that was offered. Motion by Beasley/Cawley to approve the purchase as presented. All in favor by call of roll.

Reschedule May Town Board Meeting: Motion by Cawley/Smith to reschedule meeting for Tuesday, May 22, 2018 due to a Special Election Primary being held on May 15, 2018. All in favor by call of roll.

Adjourn: Motion by Cawley/Brockley to adjourn at 8:05 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC
Town Clerk