

# MINUTES OF TOWN OF PACIFIC BOARD MEETING

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April 19, 2016 6:00 pm Held at the Pacific Town Hall

Meeting notice was published on the Town of Pacific Website and posted at the Pacific Town Hall, Portage One Stop and Pine Trail Golf Clubhouse. Portage Daily Register also received notice of the meeting.

The meeting was called to order by Chairman Devine at 6:00 pm.

**Roll Call:** Chairman William Devine, Supervisors George Beasley, Irma Brockley, Craig Cawley and Mahlon Kirk were present.

**Others Present:** Treasurer Mark Zimmerman, Clerk Marlo Gustafson, Attorney Miller, Deputy Clerk Linda Koch, Robert Roth, Nate Sievers, Pete Hagen, Lloyd Miller, Adam and Eric Zellmer, and Ethel Smith.

**Verification of Public Notice:** Made by Clerk.

**Town Agenda:** Motion by Beasley/Brockley to approve the agenda as posted. All in favor by call of roll.

**Prior Month's Board Minutes:**

Motion by Cawley/Kirk to approve the minutes of March 15, 2016 as presented. All in favor by call of roll.

**Amend Order of Agenda:** Motion by Cawley/Kirk to amend the order of the agenda to accommodate those present. All in favor by call of roll.

**Pride of America Storm Water Management & Erosion Control Permit Applications:**

Motion by Beasley/Kirk to approve as presented. Motion carried by call of roll.

**Alliant Energy Erosion Control Permit for SCR Project:**

Motion by Cawley/Brockley to approve as presented. Motion carried by call of roll.

**Alliant Energy Renewal of Erosion Control Permit and Storm Water Management Permit for GSU Relocation and Clean Coal Facility Project:**

Original permits were issued last fall but this project was not going to be completed within the 6 month timeframe set with the original permits. Motion by Beasley/Cawley to renew permits as presented. Motion carried by call of roll.

**Public Comments:** Mr. and Mrs. Zellmer reported several properties that were in violation of County Ordinances regarding junk and unsightly debris.

**Building Permits:** Permit list was reviewed.

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**Road Report:** Chairman Devine and Supervisor Cawley attended the Spring Columbia County Highway meeting on April 4, 2016. The pickup of dead deer was discussed. Cawley reported that he received the Columbia County Highway Aid Application which is due June 1, 2016. Cawley also reported that he received crack filling/spot seal estimates from Crack Filling Service. All roads will be inspected in the township this spring. Two small areas of the town hall parking entrance will be paved to alleviate people driving through and spreading mud.

**Cemetery Report:** Sexton Cawley reported that there were two funerals. Edward E. Elliot was buried on March 19<sup>th</sup> on Lot 109, Grave 3. Wayne D. Sloggy was buried on April 2<sup>nd</sup> on Lot 112, Grave 2. Not lot sales to report. Spring cleaning took place in the cemetery which included raking, removal of broken branches and pine needles, and fertilizer was spread as necessary. Flags have been ordered. Cawley will request the funeral homes to make the \$400 grave digging check out directly to Wolfgram Excavating to avoid the township having to deposit the money and write the check out to Wolfgram.

**Recycling Center:** Supervisory Cawley attended the Columbia County Solid Waste meeting on April 4<sup>th</sup>. There were no complaints. He reported that reground black asphalt will be put down at the 51/16 recycling site.

**Town Hall:** Supervisor Kirk reported that new flags were put up and the water was turned on. Supervisor Kirk showed Supervisor Cawley where all the water shut-off valves were located.

**Correspondence:** An email was viewed from Gardiner Appraisal with Open Book and Board of Review dates and times. Open Book is scheduled for May 9<sup>th</sup> from 5:00 p.m. until 7:00 p.m. and Board of Review is scheduled for May 18<sup>th</sup> from 5:00 p.m. until 7:00 p.m.

**Outside Meeting Attendance Report:** Clerk Gustafson mentioned that she and Supervisor Irma Brockley attended Board of Review training on March 18<sup>th</sup>.

**Town Plan Commission Report:** The draft minutes from the April 6, 2016 Plan Commission meeting were provided.

**Treasurer's Report:** Treasurer's report was reviewed. No investments are coming due this month. Motion by Beasley/Brockley to accept the Treasurer's report. All in favor by call of roll.

**Payment of Current Bills:** Motion by Beasley/Brockley to approve payment of current bills with checks numbered 13831 through 13879 in the amount of \$43,726.90. All in favor by call of roll.

**Policies/Procedures for Submittals to Town of Pacific:** Procedures will be spelled out with more detail and clarity. Paper copy must come before digital copy and fees must come with paper copy. Initial submittals will be marked as such and final submittals will be marked as such. Revisions should be done by applicant with help from consultants if necessary. An affidavit may be required testifying that hard copy and digital copy are exactly the same. There will also be procedures drawn up for how the board is addressed by residents and their consultants.

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**Amend Ordinance 81-4(A)(2) Plan Commission Member Requirements:** Motion by Kirk/Cawley to approve as presented. All in favor by call of roll.

**Appoint Carl Johnson to fulfill Trina Sherbo's Plan Commission Term:** Motion by Beasley/Brockley to appoint Carl Johnson to finish out Trina Sherbo's term which ends April of 2017. All in favor by call of roll.

**Designate Town Clerk as Plan Commission Secretary:** Motion by Kirk/Beasley to designate Town Clerk as a non-voting Plan Commission Secretary due to receive the same compensation as former secretary. All in favor by call of roll.

**Deer Carcass Contract:** Motion by Cawley/Kirk to approve contract with Columbia County. All in favor by call of roll.

**Parcel 180.J - Oeftger Driveway on Jeri Drive:** This will be put on next month's agenda.

**Resolution Honoring Trina Sherbo's Service to the Plan Commission:** Motion by Beasley/Cawley to approve Resolution 2016-R1 as presented. Motion carried by call of roll.

**Resolution Honoring Mahlon "Charlie" Kirk's Service to the Town of Pacific:** Motion by Beasley/Cawley to approve Resolution 2016-R2 as presented. Motion carried by call of roll with Kirk abstaining.

**Adjourn:** Motion by Cawley/Kirk to adjourn at 7:16 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC  
Town Clerk