

# MINUTES OF TOWN OF PACIFIC BOARD MEETING

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Tuesday, April 20, 2021 6:00 PM Held at the Pacific Town Hall

**Call to Order:** The meeting was called to order by Chair Devine at 6:00 p.m.

**Roll Call:** Chairman William Devine, Supervisors Irma Brockley, Craig Cawley, and Julie Kayartz were present.

**Others Present:** Clerk Gustafson, Treasurer Zimmerman, Town Attorney John Miller, Town Engineer Robert Roth, John Holzman from Scott Construction, Steve Pate and Chris Schutz were also present.

**Verification of Public Notice:** Clerk verified public notice was given on April 15, 2021.

**Town Agenda:** Motion by Cawley/Brockley to approve the agenda as posted. All in favor by call of roll.

**Prior Month's Town Board Minutes:** Motion by Cawley/Brockley to approve the minutes of March 16, 2021 as presented. All in favor by call of roll.

**Building Permits Report:** Reviewed.

**Road Report:** Supervisor Cawley introduced John Holzman from Scott Construction who updated the Town Board on the process and materials that Scott Construction uses to seal coat roads. Supervisor Cawley then gave his report and updated the Town Board on current issues.

**Cemetery Report:** Supervisor Cawley reported there were no lot sales. There was one funeral. Sharon Ann Ebert was buried on March 20, 2021 on Grave 212, Lot 2. Spring clean-up was recently completed.

**Solid Waste & Recycling Center Report:** Supervisor Cawley attended the April meeting and there was one complaint of trash blowing around in the recent high winds. The line crew has been sent out the last hour of the day to do trash pick-up along Highway 16 as needed. Minutes were provided for the March meeting.

**Building & Grounds Report:** Supervisor Cawley gave his report on Town Hall yard maintenance that he completed.

**Sheriff's Report:** The submitted report included 136 calls for March.

**Correspondence:** None.

**Outside Meeting Attendance Report:** Chairman Devine spoke about a Zoom conference meeting that he had with Alliant. It is still uncertain how the Wisconsin Dept. of Revenue will treat the closing of the plant regarding the utility aid payments made to the Town.

**Report from Town Plan Commission:** Draft minutes were provided. Application packets will be reviewed for possible updates in the near future.

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**Public Comments:** None.

**Treasurer's Report:** Motion by Cawley/Kayartz to accept the Treasurer's Report. All in favor by call of roll.

**Payment of Current Bills:** Motion by Brockley/Cawley to approve payment of current bills with checks numbered 15844 through 15882 and electronic draws 21-22 through 21-27 in the amount of \$311,820.72. All in favor by call of roll.

**Investment Report:** Interest rates were discussed. The current maturing investments of \$237,500.00 and \$200,000.00 would be reinvested in CDARS at F&M Bank for 12 months at .55%.

**Plan Commission Appointments:** The Town Supervisor term is for one year. The Town Chairperson's term is for two years, and the citizen terms are for three years. Motion by Cawley/Brockley to reappoint Devine for a two-year term, Rittmann and Ryczek for a three-year term and to appoint Supervisor Kayartz for a one-year term. All in favor by call of roll.

**Operator License Applications:** Applications were submitted for Gretchen Lambert, Dawn Muchow, Alexis Schmelzer, Rachel Seltzner, and Katrina Tews. Motion by Cawley/Kayartz to approve the applicants for an Operator's License. All in favor by call of roll.

**Update on Survey of Lakeside Park Subdivision:** A draft survey of the area will be provided at next month's meeting.

**Seal Coating Estimates:** Motion by Cawley/Brockley to have Chairman Devine and Supervisor Cawley review the bids and the budget and decide which roads to complete this year. All in favor by call of roll.

**Crack Filling Estimate:** Motion by Cawley/Kayartz to accept the proposal from Crack Filling Service, Corp. for crack sealing and spot sealing for Pacific Ridge and Crane View Estates for \$16,500.00. All in favor by call of roll.

**Columbia County Highway Aid:** The petition form did not come yet.

**Reimburse WDNR for materials used on Ontario Street:** A mistake was made by a new employee for the WDNR which resulted in part of a Town road getting graveled. Supervisor Cawley mentioned that the cost would be \$2000.00 to the Town for this error. Motion by Brockley/Cawley to pay the WDNR at the next monthly meeting when we get an invoice. All in favor by call of roll.

**Adopt Ordinance Amendments:** Motion by Cawley/Brockley to adopt Ordinance 2021-1 amending Chapter 429 of the Code of the Town of Pacific. All in favor by call of roll. Motion by Cawley/Brockley to adopt Ordinance 2021-2 amending Chapter 445 of the Code of the Town of Pacific. All in favor by call of roll. Motion Cawley/Brockley to adopt Ordinance 2021-3 amending Chapter 461 of the Code of the Town of Pacific. All in favor by call of roll.

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**Consider Ordinance or Policy for Appointment(s) to Vacant Supervisor Seat(s):** Motion by Cawley/Kayartz to have Attorney Miller put together an initial draft for the Town Board to review next month. All in favor by call of roll.

**Adjourn:** Motion by Kayartz/Cawley to adjourn at 6:53 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC  
Town Clerk