

# MINUTES OF TOWN OF PACIFIC BOARD MEETING

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Tuesday, May 17, 2022 6:00 PM Held at the Pacific Town Hall

**Call to Order:** The regular meeting was called to order by Chairman Devine at 6:00 p.m.

**Roll Call:** Chairman William Devine, Supervisors Craig Cawley, Julie Kayartz, Byron Kershaw, and Steven Pate were present.

**Others Present:** Clerk Gustafson, Treasurer Zimmerman, Town Attorney John Miller, Town Engineer Robert Roth, Irma Brockley, Brad Cook, Derek from D.L. Gasser, and Pat Schnering were also present.

**Verification of Public Notice:** Clerk verified public notice was given on May 12, 2022.

**Town Agenda:** Motion by Kayartz/Cawley to approve the agenda as posted. All in favor by call of roll.

**Prior Month's Town Board Minutes:** Motion by Pate/Cawley to approve the minutes of April 18, 2022 as presented. All in favor by call of roll. Motion by Cawley/Kayartz to approve the minutes of April 19, 2022 as presented. All in favor by call of roll.

**Amend Agenda:** Motion by Cawley/Kershaw to amend the order of the agenda. All in favor by call of roll.

**Resolution 2022-R1 Honoring Irma J. Brockley's Service:** Chairman Devine read the resolution aloud and presented the framed resolution to Irma thanking her for her many years of dedicated service. Irma then addressed the Town Board. Motion Kayartz/Cawley to approve Resolution 2022-R1 as presented. All in favor by call of roll.

**Plan Commission Appointment:** Brad Cook introduced himself. Motion by Cawley/Kayartz to approve the appointment of Brad Cook to fulfill Carl Johnson's term which ends April 2023. All in favor by call of roll.

**Road Bid Opening:** The Town Clerk opened the bid/proposal envelopes from D.L. Gasser Construction, Payne & Dolan, and Tri-County Paving Inc. and read them aloud. Motion by Pate/Kayartz to accept the lowest bid for Raymond Road from D.L. Gasser Construction in the amount of \$91,682.85. All in favor by call of roll.

**Building Permits Report:** Provided.

**Road Report:** Supervisor Cawley reported on seal coating and crack filling estimates/proposals. He also reported on the Summit Drive plowing complaint.

**Cemetery Report:** Sexton Cawley reported there were no recent lot sales or funerals. The mower will eventually need all new belts, front deck wheels with hardware, and a left side handle safety switch.

**Solid Waste & Recycling Center Report:** Supervisor Cawley attended the May 4<sup>th</sup> meeting. There were no complaints. Supervisor Cawley spoke with Greg Kaminski about the trash along Highway 16. A crew was sent to pick up the trash.

**Building & Grounds Report:** Dennis Crawford mowed the Town Hall property.

**Sheriff's Report:** There were 167 calls for April.

**Correspondence:** The Columbia County Planning & Zoning Director sent a letter to the Town regarding Big G Enterprises LLC extension request of the 60-day review period for the current Conditional Use Permit request. The letter referred to Town Engineer Roth's Guidance Memo dated April 25, 2022, also included in the packet. Discussed recent in person meeting with owners of Big G Enterprises.

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**Outside Meeting Attendance Report:** Chairman Devine discussed his recent meeting with Alliant Energy representatives.

**Report from Town Plan Commission:** No meeting took place in May.

**Public Comments:** None.

**Treasurer's Report:** Motion by Cawley/Kershaw to accept the Treasurer's Report. All in favor by call of roll.

**Payment of Current Bills:** Professional service bills were discussed. Motion by Pate/Kayartz to approve payment of current bills with checks numbered 16190 through 16212 and electronic draws 22-18 through 22-21 in the amount of \$52,516.18. All in favor by call of roll.

**Investment Report:** Supervisor Kayartz reported that two investments are coming due in June and will be discussed next month.

**Seal Coating Estimate:** An estimate was received from Columbia County. Motion by Pate/Kayartz to approve the estimate as presented for Carimaunee Drive and Pacific Estates Subdivision in the amount of \$28,760.38. All in favor by call of roll.

**Crack Filling Proposal:** Motion by Kayartz/Kershaw to approve the Crack Filling Service, Corp. proposal as presented for Carimaunee Drive and Pacific Estates Subdivision in the amount of \$6,500.00. All in favor by call of roll.

**Columbia County Highway Aid Petition:** Supervisor Cawley reported that the aid will be used for seal coating. Motion by Kayartz/Pate to sign the petition as presented. All in favor by call of roll.

**Assessment Services Proposals:** Motion by Pate/Kayartz to approve signing a 5-year contract with Accurate Appraisal for Service Option 2 as presented. All in favor by call of roll.

**Alcohol Beverage License Renewal and Agent Appointments:** Motion by Kayartz/Cawley to grant and issue a "Class B" license and approve the agent for Pride of America Inc. and Rusty's Saddle Ridge, LLC. All in favor by call of roll.

**Operator License Applications:** Motion by Cawley/Kershaw to approve issuing licenses to all applicants as presented. All in favor by call of roll.

**Consider Adding Annual Financial Report to Website:** Resident Pat Schnering asked for more information to be included on the Town's website. Motion by Kayartz/Cawley to begin posting the annual budget on the website. All in favor by call of roll.

**Supervisor Pate's Requests for Future Agenda Items:** Discussed Supervisor Pate's email dated May 6, 2022.

**Adjourn:** Motion by Kayartz/Cawley to adjourn at 8:11 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC, Town Clerk