

# MINUTES OF TOWN OF PACIFIC BOARD MEETING

---

Tuesday, May 18, 2021 6:00 PM Held at the Pacific Town Hall

**Call to Order:** The meeting was called to order by Chair Devine at 6:00 p.m.

**Roll Call:** Chairman William Devine, Supervisors Irma Brockley, Craig Cawley, and Julie Kayartz were present.

**Others Present:** Clerk Gustafson, Treasurer Zimmerman, Town Attorney John Miller, Town Engineer Robert Roth, Chris Schutz, Cliff Kessler, Bill and Dawn Tews, Darin Gardner, and Don Voss were also present.

**Verification of Public Notice:** Clerk verified public notice was given on May 13, 2021.

**Town Agenda:** Motion by Brockley/Cawley to approve the agenda as posted. All in favor by call of roll.

**Prior Month's Town Board Minutes:** Motion by Cawley/Kayartz to approve the minutes of April 20, 2021 as presented. All in favor by call of roll.

**Building Permits Report:** Reviewed.

**Road Report:** Supervisor Cawley read through his report.

**Cemetery Report:** Supervisor Cawley reported there were no lot sales or funerals. A new US flag was put up.

**Solid Waste & Recycling Center Report:** Supervisor Cawley attended the May meeting and there were no complaints. Minutes were provided for the April meeting.

**Building & Grounds Report:** Supervisor Cawley purchased a new US flag, and it will be put up soon.

**Sheriff's Report:** There were 106 calls reported for April.

**Correspondence:** None.

**Outside Meeting Attendance Report:** Chairman Devine spoke about a Zoom conference meeting that he had with Alliant. He also talked with Columbia County Board of Supervisors Chair Vern Gove about holding joint meetings regarding the closing of the Columbia Generating Station. Senator Joan Ballweg is leading efforts to clean up language in state laws regarding decommissioning aid payments to local governments containing power production plants.

**Report from Town Plan Commission:** Draft minutes were provided.

**Public Comments:** None.

## MINUTES OF TOWN OF PACIFIC BOARD MEETING

---

**Treasurer's Report:** Motion by Cawley/Brockley to accept the Treasurer's Report. All in favor by call of roll.

**Payment of Current Bills:** Motion by Brockley/Cawley to approve payment of current bills with checks numbered 15883 through 15905 and electronic draws 21-28 through 21-33 in the amount of \$61,552.22. All in favor by call of roll.

**Investment Report:** Supervisor Brockley reported that the next investments coming due are in June and July.

**Voss Rev. Trust Conditional Use Permit – Parcel 253.01 – Lamp Lite Apartments (7 units):**

Motion by Cawley/Kayartz to recommend approval of the Conditional Use Permit incorporating the conditions recommended by the Town Engineer and Town Attorney as listed in correspondence from Roth Professional Solutions on the May 18, 2021 recommendation letter to the Town Board. All in favor by call of roll.

Recommended Conditions of the seven (7) apartment units in Light Commercial zoning by Raymond W. Voss Revocable Trust and Portage Oneida Properties LLC/The Gardner Co. Inc. on parcel 253.01 (N6186 US Highway 16-51) are as follows:

1. The site shall be developed in accordance with the approved Site Plan, dated 05-13-2021. Any significant changes to the Site Plan (as defined by a building modification greater or equal to 25% of existing square footage), or outright change of use as defined by Columbia County Zoning Ordinance, are subject to Town approval.
2. Adherence to the Development Agreement as presented by the Town Attorney. Modifications to any term of the Development Agreement shall be subject to Town approval.
3. Adherence to the Declaration of Covenants, Restrictions and Conditions as presented by the Town Attorney. Modifications to any term of the Declaration shall be subject to Town approval.
4. All vehicles parked on site shall remain operable and road worthy.
5. The parking lot shall be for the parking of tenant and owner automobiles only. No other vehicles, machinery, or equipment, including boats, RVs, and other camping units shall be stored onsite.
6. No parking shall be allowed on Dunning Road.

**Adopt Ordinance Amendments:** Motion by Brockley/Cawley to adopt Ordinance 2021-4 amending Chapter 467 (Stormwater Management). All in favor by call of roll. Motion by Cawley/Kayartz to adopt Ordinance 2021-5 amending Chapter 114 (Town Board). All in favor by call of roll.

**Adopt Policy for Filling Vacancies on Town Board:** Motion by Kayartz/Cawley to adopt as presented. All in favor by call of roll.

**Adopt Policy for Handling of Escrowed Funds:** Motion by Cawley/Brockley to adopt as presented. All in favor by call of roll.

**Mobile Home Verification:** Motion by Cawley/Brockley to approve and sign the annual verification form as presented. All in favor by call of roll.

## MINUTES OF TOWN OF PACIFIC BOARD MEETING

---

**Operator License Application:** Motion by Cawley/Kayartz to approve issuing a license to Brigit Flynn. All in favor by call of roll.

**“Class B” for Pride of America, Inc., Karen Frankson, Agent:** Motion by Cawley/Kayartz to grant and issue a “Class B” license and approve the agent. All in favor by call of roll.

**Columbia County Highway Aid Petition:** Motion by Brockley/Kayartz to sign the petition as presented. All in favor by call of roll.

**Draft Survey for Lakeside Park Subdivision:** The draft survey was discussed, and some additional work would need to be completed. Motion by Brockley/Cawley to approve extra expense not to exceed \$4900.00 for additional survey work from Point of Beginning and additional title searches by Title Experts not to exceed original quote per parcel. All in favor by call of roll.

**Adjourn:** Motion by Kayartz/Cawley to adjourn at 6:51 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC  
Town Clerk