

MINUTES OF TOWN OF PACIFIC BOARD MEETING

Tuesday, May 21, 2024 6:00 PM Held at the Pacific Town Hall

Call to Order: The regular Town Board meeting was called to order at 6:30 p.m. by Town Chair Pate. The Pledge of Allegiance was recited.

Roll Call: Town Chair Pate and Supervisors Cawley, Kayartz, Kershaw, and Kirk were present.

Others Present: Clerk Gustafson, Treasurer Zimmerman, Town Attorney John Miller, Town Engineer Robert Roth and Erin Salmon of RPS, and Pat Schnering were also present.

Verification of Public Notice: Clerk verified the meeting notice was properly given on May 16th.

Town Agenda: Motion by Cawley/Kayartz to approve the agenda as posted. All in favor by call of roll.

Prior Month's Town Board Minutes: Motion by Kirk/Kershaw to approve the minutes of the Town Board meeting on April 16, 2024 as presented. All in favor by call of roll.

Motion by Kayartz/Kershaw to approve the minutes of the Special Town Board meeting on April 30, 2024 as presented. All in favor by call of roll.

Building Permits Report: Provided for review.

Road Report: Supervisor Cawley reported that town roads were inspected in April for crack filling and seal coating needs. Large pothole at corner of Wardle and CTH P will be taken care of. Complaints of sand and gravel washing onto town road addressed with owner of property.

Cemetery Report: There were no recent lot sales. There was a funeral today that will be included on the report next month.

Solid Waste & Recycling Center Report: There were no complaints at the May meeting.

Building & Grounds Report: Septic system will be pumped on May 30th. Divots from snow plows taken care of.

Sheriff's Report: There were 110 calls reported for the month of April.

Correspondence: None.

Outside Meeting Attendance Report: None.

Report from Town Plan Commission: Draft minutes from the May meeting were provided.

Public Comments: None.

Treasurer's Report: Motion by Cawley/Kershaw to accept the Treasurer's Report. All in favor by call of roll.

Payment of Current Bills: Motion by Cawley/Kirk to approve payment of bills with checks numbered 16882 through 16906 and electronic draws 24-18 through 24-21 in the amount of \$498,132.82. All in favor by call of roll.

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Investment Report: Next investments come due in June.

Appointment of General Engineering Company as Town Engineer: Motion by Pate/Kershaw to appoint GEC as Town Engineer. Motion carried by call of roll; Kirk opposed.

Bid Contract Award – First Street & Lakeside Drive Street Improvement Project: Discussed using reground asphalt instead of limestone for shouldering. Motion Cawley/Kershaw to award the contract to RLAM, Inc. of Ripon, WI for total bid of \$160,670.00 as recommended by General Engineering Company. All in favor by call of roll.

Formal Designation/Commitment of ARPA Funds: Motion by Cawley/Kayartz to formally allocate/commit the remaining \$117,943.20 in ARPA funds to pay for a portion of the First Street & Lakeside Drive Street Improvement Project. All in favor by call of roll.

Crack Filling Proposal: Discussed the statutory bidding requirements for public contracts. Proper notice was given of the proposed contract. Only one proposal was received from Crack Filling Service Corp. The proposal will be considered at the June Town Board meeting after Chip Seal Surfacing quotes are received.

Chip Seal Surfacing Recommended for 2024: Discussed the statutory bidding requirements for public contracts. Proper notice will be given. Sealed bids will be received until June 11th at 1:00 p.m. to be considered at the June Town Board meeting.

Petition for County Highway Aid: This will be added to the June Town Board meeting agenda.

Consider Purchase of Lawn Mower: Discussed. This will be added to the June Town Board meeting agenda.

Erosion Control Application – Columbia Energy Center – Gravel Stockpile: The Town Plan Commission recommended approval with the following conditions recommended in the Town Engineer Review and Recommendation letter dated May 6, 2024.

1. The work shall be inspected by the Town:
 - a. Periodically during construction to verify erosion control measures and timeliness of restoration activities.
 - b. Post-construction (December 2024) to verify construction site establishment and permanent restoration measures have taken place.

Motion by Cawley/Kayartz to approve as recommended by the Plan Commission. All in favor by call of roll.

Adjourn: Motion by Kershaw/Kayartz to adjourn at 6:31 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC, Town Clerk