

MINUTES OF TOWN OF PACIFIC BOARD MEETING

Tuesday, May 22, 2018 6:00 PM Held at the Pacific Town Hall

Call to Order: The regular meeting was called to order by Chairman Devine at 6:00 p.m.

Roll Call: Chairman William Devine, Supervisors George Beasley, Irma Brockley, Craig Cawley and Ethel Smith were present.

Others Present: Treasurer Mark Zimmerman, Clerk Marlo Gustafson, Town Engineer Rob Roth, Town Attorney John Miller, Jon Plumer, Linda Gardiner, Nancy Beasley, Jim Grothman and Jim Watson were also present.

Verification of Public Notice: Clerk verified that public notice was given on May 17, 2018. The Portage Daily Register also received notice of the meeting.

Town Agenda: Motion by Beasley/Cawley to approve the agenda as posted. All in favor by call of roll.

Prior Month's Board Minutes: Motion by Cawley/Beasley to approve the minutes of April 17, 2018 as presented. All in favor by call of roll.

Amend Order of Business: Motion by Cawley/Brockley to amend the order of business to accommodate guests. All in favor by call of roll.

Revaluation: Linda Gardiner was present to answer questions regarding recent law changes and about a future revaluation. The process to view a home would be to send an appointment card with the date and time already set. If the owner doesn't show for the appointment, Gardiner Appraisal will not send a certified letter because the owner can still deny entry and still attend the Board of Review. If no response is received from the appointment card, Gardiner Appraisal will send another letter asking for contact to be made. The proposed bid would not go down because an appraiser will still have to show up for every appointment. Linda stated that a full revaluation is not urgent at this time. The township is still in compliance but may go out of compliance this year. In the 4th year of non-compliance, the Dept. of Revenue sends their first notice of non-compliance. We are looking at a full revaluation either in the years of 2019/20 or 2020/21. We will monitor our assessment percentage and act accordingly.

Public Comments: Mr. Jon Plumer introduced himself as a candidate for 42nd District Representative to Assembly. Jim Watson discussed Grothman & Associates employees locating near Lakeside Drive. There was much discussion. It was explained by Attorney Miller that Lakeside Drive was not created by plat, it was created by use. Therefore, Lakeside Drive is a town road.

Consider/Act on directions to Town Attorney concerning issues with PCC relating to Lakeside Drive: A letter was received from Attorney Jeff Clark to withdraw the PCC Access Permit

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Application. Motion by Beasley/Smith to have Attorney Miller draft letters putting Portage Country Club and Columbia County Planning & Zoning on notice that PCC has not complied with the terms of the recorded plat which required emergency access connecting to Lakeside Drive. All in favor by call of roll.

Building Permits Report: Permit list was reviewed. Supervisor Brockley mentioned a “lean to” being constructed without a permit at N7367 CTH P. Clerk instructed to notify Building Inspector Trebian.

Road Report: Supervisor Cawley met with Don Nichols of Columbia County Highway and went over the town roads. Supervisor Cawley submitted estimates for seal coating and crack filling.

Cemetery Report: No lot sales or funerals to report. Cemetery mowed and trimmed for Mother’s Day. Push mower was tuned up.

Recycling Center Report: Supervisor Cawley attend the May 7th meeting and there were no complaints.

Sheriff’s Report: No report was submitted for April.

Building & Grounds Report: Supervisor Beasley continues to monitor water softener. He reported on the cleaning of the town hall, the tree that was cut up and hauled away by the neighbor, and he reported that he is still hearing concerns about the road condition in the Lakeside Park area and concerns of barking dogs in Pacific Estates area.

Correspondence: Letter from Clifford Arthur explaining why he ended his candidacy for 42nd Assembly District.

Outside Meeting Attendance: Supervisor Brockley attended the Swan Lake Community meeting. High water and water health was discussed.

Town Plan Commission Report: Draft minutes from the May meeting were reviewed.

Treasurer’s Report: Motion by Brockley/Cawley to accept the Treasurer’s Report. All in favor by call of roll.

Payment of Current Bills: Motion by Beasley/Brockley to approve payment of current bills with checks numbered 14646 through 14681 and electronic draws 18-26 through 18-33 in the amount of \$66,238.32. All in favor by call of roll.

Investments Report: Report reflected that \$237,500.00 was reinvested at F & M Bank for 3 years at 2.5%. Motion Beasley/Smith to approve as presented. All in favor by call of roll.

Crack Filling Estimate: Motion by Smith/Brockley to approve as presented in the amount of \$11,000.00 from Crack Filling Service, Corp. All in favor by call of roll.

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Seal Coating Estimates & Use of County Highway Aid: Motion Beasley/Smith to have Supervisor Cawley and Chairman Devine review estimates and make the necessary decisions. All in favor by call of roll.

CSM Review – Baillies/Campbell Lot Line Adjustment: This is put on hold for now, so applicant can go through County Planning & Zoning for a CSM Review and get a Zoning Permit and Building Permit as advised by Town Engineer.

Pride of America Alcohol License Renewal & Agent Appointment: Motion by Beasley/Smith to grant and issue a “Class B” combination license and approve Karen Frankson as Agent. All in favor by call of roll.

Operator Licenses: Applications were submitted for Carrie Bryan, Josey Giannini, Kristy Hill, Heather Hoel, Valerie Miller, Warren Sturdevant, and Julie Vanderboom. Motion by Cawley/Brockley to approve applications as presented. All in favor by call of roll.

Fire Contract: Discussed.

Adjourn: Motion by Smith/Brockley to adjourn at 7:58 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC
Town Clerk