

# MINUTES OF TOWN OF PACIFIC BOARD MEETING

---

Tuesday, June 19, 2018 6:00 PM Held at the Pacific Town Hall

**Call to Order:** The regular meeting was called to order by Chairman Devine at 6:00 p.m.

**Roll Call:** Chairman William Devine, Supervisors George Beasley, Irma Brockley, Craig Cawley and Ethel Smith were present.

**Others Present:** Treasurer Mark Zimmerman, Clerk Marlo Gustafson, Town Engineer Rob Roth, Town Attorney John Miller, Joe DeBoer, Bill Harper, Cody Doucette, Jon Erdmann, Steven Pate and Pat Schnering were also present.

**Verification of Public Notice:** Clerk verified that public notice was given on June 15, 2018. The Portage Daily Register also received notice of the meeting.

**Town Agenda:** Motion by Smith/Brockley to approve the agenda as posted. All in favor by call of roll.

**Prior Month's Board Minutes:** Motion by Beasley/Cawley to approve the minutes of May 22, 2018 as presented. All in favor by call of roll.

**Amend Order of Business:** Motion by Cawley/Brockley to amend the order of business to accommodate guests. All in favor by call of roll.

**Weed Spraying:** Joe DeBoer and Bill Harper of Columbia County Highway & Transportation addressed the board on the benefits of weed spraying in the township. They would charge the township \$85.00 per lane mile to cut back woody vegetation and spray for weeds. This will cut the cost on mowing down the line. Motion by Beasley/Brockley to approve two applications per year. All in favor by call of roll.

**Divine Savior Healthcare EMS:** Jon Erdmann, Director of EMS and Cody Doucette, EMS Operations Supervisor addressed the Board on the procedure for calling for mutual aid. It was explained that state statutes require mutual aid agreements. Ambulance Services in the area share resources and train together often. It was also explained that Divine Savior Hospital Emergency Medical Service's license level is Paramedic with Critical Care Endorsement. This is the highest level of service that exists. The possibility of setting up an Emergency Operations Center training was also discussed. Resident Steve Pate asked several questions.

**Public Comments:** Steve Pate, member of Winnebago Ridge Runners Snowmobile Club, reported that he spoke with Mrs. Wendt about her opinion on gating the vacated Duck Creek Road to help keep people from dumping trash and engaging in other illicit activity down by the bridge that is owned by Winnebago Ridge Runners. The snowmobile club groomers need at least 12 feet to get through to clear the trail, and it was discussed that simply putting posts in the ground would cut off access to the club. A farm gate or DNR style gate was discussed as

## MINUTES OF TOWN OF PACIFIC BOARD MEETING

---

well as a locking device. People who want to go fishing could still access the bridge area on foot.

**Building Permits Report:** Permit list was reviewed.

**Road Report:** Supervisor Cawley reported that seal coating bids were reviewed, and crack filling was completed.

**Cemetery Report:** Sexton Cawley reported that new flags were put up and there were no lot sales or funerals to report.

**Recycling Center Report:** Supervisor Cawley attended the June 4<sup>th</sup> meeting and there were no complaints.

**Sheriff's Report:** May report reflected 125 calls.

**Building & Grounds Report:** Supervisor Beasley reported on replacement of florescent lights, mowing and trimming outdoors and cleaning inside.

**Correspondence:** A Notice of Compliance came from Columbia County Planning & Zoning informing the Town Board that Mr. Mitchell of N6522 US Hwy 16-51 turned the apartment area into office space. Also provided to the Board were letters from Attorney Miller to Portage Country Club attorney, Jeffery Clark, regarding the withdrawal of the access permit application for access to Lakeside Drive resulting in failure to meet the County's requirement for emergency access between Lakeside Drive and Swan Vista on the Lake. Columbia County Planning & Zoning also received a letter from Attorney Miller regarding the same, and that letter was also reviewed.

**Outside Meeting Attendance:** None reported.

**Town Plan Commission Report:** Draft minutes from the June meeting were reviewed.

**Treasurer's Report:** Motion by Beasley/Smith to accept the Treasurer's Report. All in favor by call of roll.

**Payment of Current Bills:** Motion by Brockley/Cawley to approve payment of current bills with checks numbered 14682 through 14721 and electronic draws 18-34 through 18-39 in the amount of \$43,792.40. All in favor by call of roll.

**Investments Report:** Report showed upcoming maturity of investments and interest rates from several banks.

**Alliant Energy Erosion Control Permit and Work in Town Right-of-Way Permit:** Erosion Control Application and Work in Right-of-Way Application was submitted by Montgomery Associates: Resource Solutions, LLC on behalf of Alliant Energy for a proposed underground gas

## MINUTES OF TOWN OF PACIFIC BOARD MEETING

---

extension project. Trenching will be conducted along the right-of-way of Wardle Road, Jeri Drive, West Bush Road and CTH G. Motion by Beasley/Smith to approve applications for Erosion Control Permit and Work in Town Right-of-Way for location of gas line following the Town Engineer's recommendations, but we are not approving or making any determination of any boundary of town roads or boundary of vision triangles, and the maps that accompanied town Engineer email of June 12, 2018 (Plat of Survey Map from 2017, Possible Solution Map from 2017, or ROW Discrepancies Map from 2017) are not deemed to be a part of the applications approved. All in favor by call of roll.

**Lakeside Drive Comprehensive Survey Request:** To attempt to settle some ongoing issues in the Lakeside Drive area, the town is requesting a survey of Lakeside Drive and approximately 100' beyond in either direction. The scope of work is listed in the Survey Request letter drafted and sent by Town Engineer. It was requested by Supervisor Beasley to make sure that the residents are notified that there will be surveyors in the area. Motion by Brockley/Cawley to direct Town Attorney to conduct the necessary title research and documentation and to direct Town Chair to sign the agreement with Point of Beginning, Inc. for Topographic Survey & Mapping for fee of \$5,500.00. All in favor by call of roll.

**Alcohol Beverage License Renewals & Agent Appointments:** Motion by Cawley/Beasley to grant and issue a "Class A" combination license to ENR Investment Inc./Portage One Stop with Mohammed Farooqui as Agent, a "Class B" combination license to Northstar Tavern, and a "Class B" combination license to Johnny B Rolling Smoke LLC/Johnny B's @ Saddle Ridge with John Bliese as Agent. All in favor by call of roll.

**Operator Licenses:** Applications were submitted for Raj Kumar, Susan Sadek, Rajan Talwar, Kathryn Connery, Elizabeth Bliese, DaKotah Crotty, Machelles Drescher, Rachael Leystra, Lori Neusen, Sidney Preston, Garret Thiede, Megan Martin and Craig Root. Motion by Cawley/Beasley to approve as presented. All in favor by call of roll.

**Adjourn:** Motion by Brockley/Smith to adjourn at 9:17 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC  
Town Clerk