

MINUTES OF TOWN OF PACIFIC BOARD MEETING

June 21, 2016 6:00 pm Held at the Pacific Town Hall

Meeting notice was published on the Town of Pacific Website and posted at the Pacific Town Hall. Portage Daily Register also received notice of the meeting.

The meeting was called to order by Chairman Devine at 6:00 pm.

Roll Call: Chairman William Devine, Supervisors George Beasley, Irma Brockley, Craig Cawley and Ethel Smith were present.

Others Present: Treasurer Mark Zimmerman, Clerk Marlo Gustafson, and Deputy Clerk Linda Koch. Columbia County Supervisor Sue Bradley and Mohammed Farooqui (Portage One Stop Agent) were also present.

Verification of Public Notice: Made by Clerk.

Town Agenda: Motion by Cawley/Smith to approve the agenda. All in favor by call of roll. Motion by Cawley/Brockley to amend the order of the agenda. All in favor by call of roll.

Prior Month's Board Minutes:

Motion by Cawley/Brockley to approve the minutes of May 17, 2016 as presented. All in favor by call of roll.

Public Comments: County Supervisor Sue Bradley asked if the Board had any questions. The County building project was discussed as well as high-capacity wells.

Building Permits Report: Permit list was reviewed.

Road Report: Crack Filling Service started filling cracks on June 12 and they were done on June 13. The County plans to do seal coating in July. There was a request for a "No Semis" sign on North Shore Drive. This will go on next month's agenda.

Cemetery Report: Sexton Cawley reported that there was one funeral for Arthur L. Anacker who was buried on May 20th on Lot 140, Grave 5. There were two lot sales, Sally J. Miller and Roger E. Miller purchased on Lot 125, Grave 5 and 6 respectively. There was some discussion on the cost of cremation burials.

Recycling Center Report: Supervisor Cawley attended the June Solid Waste Committee meeting and reported that there were no complaints. Half of the 51/16 recycling collection site has new re-ground asphalt and the other half will be taken care of soon.

Town Hall Report: Supervisor Beasley reported that there were two town hall rentals in June and Unimin also used the facility for a community meeting regarding their Green Tier Program status and to share environmental activities taking place at the facility and goals for future environmental endeavors.

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Correspondence: A letter was received from Loren Pollesch of Pacific Associates regarding a seasonal mobile home with an attached porch at W7336 First Street (parcel 39) and his request to lower the property taxes due to an executed Affidavit of Non-Use. A letter from Town Attorney, John Miller, was also included in the packet and stated that Attorney Miller spoke with Greg Gardiner of Gardiner Appraisals and the impact on the appraisal will depend upon whether the mobile home is still on the property and whether it is still usable as well as if the point well and the septic system have been disabled so they are no longer usable. Due to the 2016 assessment roll being final, Gardiner Appraisal will send a certified letter to the property owner early next year.

A letter was received from Columbia County Detective Sergeant, Cory Miller, regarding the investigation into complaints received regarding the alleged illegal sale of alcohol and tobacco to minors at Portage One Stop located at W8425 Crawford Road. A letter from Town Attorney, John Miller, was also included in the packet and stated that the pending charges were just filed and the employee in question is represented by counsel and the case is at the very beginning stages. In light of the fact that there is only one conviction at this point, Attorney Miller recommended to the Board that they not take action at this time, but await the outcome of the pending proceedings. If there is a conviction, and a complaint is filed, the Town Board would then hold a hearing on the revocation or suspension of that Operator's license.

Outside Meeting Attendance Report: Chairman Devine and Supervisor Cawley attended the Pardeeville Fire District meeting and discussed fire coverage.

Town Plan Commission Report: Draft minutes from the last meeting were provided to the Board.

Treasurer's Report: Treasurer's report was reviewed. Motion by Beasley/Brockley to transfer \$8.26 from account 10007 and \$.01 from account 10015 to account 10006 which is the Local Government Investment Pool fund. Motion by Beasley/Brockley to accept the Treasurer's Report. All in favor by call of roll.

Payment of Current Bills: Motion by Smith/Brockley to approve payment of current bills with checks numbered 13906 through 13935 in the amount of \$29,356.03. All in favor by call of roll.

Amend Town Ordinance Chapter 440 (Land Division and Subdivision): The Ordinance was amended regarding preliminary and final plat requirements and fees for review of plats, replats and certified surveys. Motion by Smith/Cawley to adopt as presented. All in favor by call of roll.

Amend Town Ordinance Chapter 445 (Land Use and Zoning Review Procedures): The Ordinance was amended regarding escrow for fees. Motion by Brockley/Beasley to adopt as presented. All in favor by call of roll.

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Alcohol Beverage License Renewals: Motion by Smith/Cawley to grant and issue a “Class A” combination liquor license to ENR Investments (Portage One Stop), and to grant and issue “Class B” combination liquor licenses to Pine Trail Golf Course, LLC, Pride of America, Inc., Northstar Tavern, Northwoods Inc. of Wisconsin, and Clark’s Speedway Café, LLC. All in favor by call of roll.

The conditions previously placed on Clark’s Speedway Café, LLC liquor license are still in effect and are as follows:

1. Alcoholic beverages may only be sold and consumed within the existing restaurant building and the existing patio; and,
2. The rear portion of the licensee’s premises is located adjacent to an existing residential development. Given its location, no parking or any other activities relating to the business use of the licensee’s premises may be expanded to include any portion of the licensee’s premises that is located to the rear of the existing restaurant building, unless a plan for visual, light and noise screening has been submitted to and approved by the Town Board.

Operator Licenses: Motion by Beasley/Smith to approve operator licenses for the following: Kathryn Connery, Lisa Schreiner, Amy Ahlgren, Kelsey Beste, Carri Bryan, Tiffany Dorn, Lori Dreyer, Karen Fry, Heather Hoel, Valerie Miller, Lori Neusen, Warren Sturdevant, Julie Vanderboom, Lisa Welch, Debra Hansen, Rajan Talwar, Theodore Nicholson, Susan Winter, and Clark Cupery. All in favor by call of roll.

Campground License Application: The application packet isn’t fully complete. This item will be put on next month’s agenda.

Approval of Black Top Entrance to Town Hall Parking Lot: Don Nichols of Columbia County provided an estimate for \$3277.21 to saw cut and remove the existing black top near the entrance of parking lot and to pave a 2” mat. Motion by Beasley/Smith to accept the estimate as presented. All in favor by call of roll.

Adjourn: Motion by Beasley/Brockley to adjourn at 6:57 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC
Town Clerk