

# MINUTES OF TOWN OF PACIFIC BOARD MEETING

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Tuesday, June 21, 2022 6:00 PM Held at the Pacific Town Hall

**Call to Order:** The regular meeting was called to order by Chairman Devine at 6:00 p.m.

**Roll Call:** Chairman William Devine, Supervisors Craig Cawley, Julie Kayartz, Byron Kershaw, and Steven Pate were present.

**Others Present:** Clerk Gustafson, Treasurer Zimmerman, Town Attorney John Miller, Town Engineer Robert Roth, Duane and Chris Smith, Claire Hinickle, Gordy Wolfgram, Joyce Jansen, Virginia Staveness, Kathy Olson, and Ellen Pulver were also present.

**Verification of Public Notice:** Clerk verified public notice was given on June 16, 2022.

**Town Agenda:** Motion by Cawley/Kayartz to approve the agenda as posted. All in favor by call of roll.

**Amend Agenda:** Motion by Cawley/Kayartz to amend the order of the agenda. All in favor by call of roll.

**Town Road Right-of-Way Issue:** A property owner recently filled in the ditch at W7815 Northstar Road, Parcel 425.A. At least twelve inches of topsoil was added. A permit was not obtained. Town Ordinance requires a permit for work in the Town Right-of-Way. Motion Kayartz/Kershaw to have Town Engineer Roth send a notice to the property owner with an application. All in favor by call of roll.

**Fee Schedule Updates:** The fee schedule was reviewed and discussed. Motion Kayartz/Kershaw to add small-scale solar permit application fee of \$100.00 and add large-scale solar permit application fee of \$100.00 with the requirement of an escrow payment of a minimum of \$500.00 for the large-scale solar permit, and language to address the escrow requirement. All in favor by call of roll.

**Town Engineer Report:** Town Engineer Robert Roth reported that he, and Town Attorney John Miller, will prepare Conditions of Use for Big G Enterprises/POA Camping Resort to present to the Plan Commission for review. He also reported on current and future projects/submittals.

**Prior Month's Town Board Minutes:** Motion by Cawley/Kayartz to approve the minutes of May 17, 2022 as presented. All in favor by call of roll.

**Public Comments:** Ellen Pulver of the Columbia County ATV/UTV Enthusiasts Club introduced herself and addressed the Town Board of the desire for the Town to open up Town roads to ATV/UTV usage. Several others also spoke.

**Building Permits Report:** Provided.

**Road Report:** Supervisor Cawley reported on the County spraying for weeds, filling in potholes, and doing some shoulder work. He also discussed ongoing water damage in the ditch on W. Bush Road. Cawley was instructed to get an estimate from Columbia County.

**Cemetery Report:** Sexton Cawley reported that Veteran flags were put up and well as a new 4' x 6' flag. He also reported there were five recent lot sales: Jaron D. Herrick - Lot 173, Grave 2, Lu Ann Herrick - Lot 172, Grave 2, Nathan J. and Karina L. Vertz - Lot 172, Grave 3, Lewis E. and Avis L. Goakey with Brenda Lee Mendosa - Lot 172, Grave 4, and Jane Vander Kooy and Darrin Ostrander - Lot 189, Grave 2.

**Solid Waste & Recycling Center Report:** Supervisor Cawley attended the June 1<sup>st</sup> meeting. There were no complaints.

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**Building & Grounds Report:** A new 4' x 6' flag was put up and extra one was purchased for next year.

**Sheriff's Report:** There were 165 calls for May.

**Correspondence:** None. Supervisor Pate brought up that he designed a Utility Permit Application and would like the Town Board to look at it at next month's meeting. Motion Kershaw/Kayartz to put the Utility Permit Application on the July Town Board agenda. All in favor by call of roll.

**Outside Meeting Attendance Report:** Chaiman Devine reported that the recent meeting with Alliant Energy was cancelled.

**Report from Town Plan Commission:** Draft minutes from June 7<sup>th</sup> were provided.

**Treasurer's Report:** Motion by Cawley/Kershaw to accept the Treasurer's Report. All in favor by call of roll.

**Payment of Current Bills:** Motion by Cawley/Kershaw to approve payment of current bills with checks numbered 16213 through 16245 and electronic draws 22-22 through 22-25 in the amount of \$32,248.49. All in favor by call of roll.

**Investment Report:** Supervisor Kayartz asked if the Town Board would like a written report and will submit one in the future. Current rates were discussed. The current investments were rolled over at F & M Bank for 12 months at 1.3%. It was also discussed that the Town can only invest with banking institutions that are registered to do business in the State of Wisconsin.

**Resolution 2022-R2 Update of Fee Schedule:** This will be considered at the July Town Board meeting when the revisions to the fee schedule will be finalized.

**Alcohol Beverage License Renewal and Agent Appointments:** Motion by Cawley/Kayartz to grant and issue a "Class A" license and approve the agent for ENR Investment Inc. and grant and issue a "Class B" for Northstar Tavern. All in favor by call of roll.

**Operator License Applications:** Motion by Kayartz/Cawley to approve issuing licenses to all applicants as presented. All in favor by call of roll.

**Agreement for Assessment Services:** Motion by Pate/Kershaw to approve signing the agreement as presented. All in favor by call of roll.

**Designate Official as Weed Commissioner:** Motion by Kayartz/Cawley to appoint Supervisor Pate as Weed Commissioner. All in favor by call of roll.

**Policy for Use of Town Email for all Town Email Correspondence:** Discussed only using Town email accounts for emailing any Town related communications.

**Consider Fireworks Ordinance and Permit:** A draft ordinance from 2015 was provided. The Town will not regulate fireworks at this time, due to not having a Constable for enforcement purposes. The Fireworks License fee will be removed from the Town's fee schedule to be finalized at the July Town Board meeting.

**Adjourn:** Motion by Kayartz/Cawley to adjourn at 7:47 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC, Town Clerk