

MINUTES OF TOWN OF PACIFIC BOARD MEETING

Tuesday, July 16, 2019 6:00 PM Held at the Pacific Town Hall

Call to Order: The regular meeting was called to order by Chairman Devine at 6:00 p.m.

Roll Call: Chairman William Devine, and Supervisors George Beasley, Irma Brockley, Craig Cawley and Ethel Smith (arrived at 6:06 PM) were present.

Others Present: Clerk Marlo Gustafson, Treasurer Mark Zimmerman, Town Attorney John Miller, Town Engineer Robert Roth, Marty Gavinski, and Liz Bliese.

Verification of Public Notice: Clerk verified that public notice was given on July 11, 2019.

Town Agenda: Motion by Brockley/Cawley to approve the agenda and amend the order of business to accommodate those present. All in favor by call of roll.

Prior Month's Board Minutes: Motion by Cawley/Beasley to approve the minutes of June 18, 2019 as presented. All in favor by call of roll.

Portage Country Club Emergency Access Permit and Related Documents: It was made clear that golf cart travel on a Town of Pacific road is not permitted. For safety reasons the unapproved gravel improvements will be removed and returned to grass. Both original Declarations that were executed when the plat was originally approved were revised and agreed upon by all parties. An additional document, the "Easement Agreement", allows PCC the use of 228 sq. feet of Northshore Drive for golf cart travel and includes a reference map depicting the easement as "Exhibit B". A separate document titled "Agreement" refers to all documents and agreements between the Town of Pacific and Portage Country Club. Notice of the "Agreement" will be recorded, but the actual full "Agreement" will not be recorded. Motion by Beasley/Cawley to approve the Emergency Access Permit and execution of the following documents negotiated between the Town of Pacific and Portage Country Club: Easement Agreement, Agreement, First Amendment of Declaration of Covenants, Conditions and Restrictions, and First Amendment and Restatement of Declaration of Emergency Access Easement. All in favor by call of roll. Motion by Beasley/Cawley to authorize Attorney Miller to provide notice to Columbia County, when the documents are fully signed so it can move forward in issuing a zoning permit. All in favor by call of roll.

Special Events Permit Application: A Special Events Permit application was submitted for live outdoor music at Johnny B's @ Saddle Ridge for September 7, 2019. Motion by Beasley/Cawley to set the Public Hearing for August 20, 2019. All in favor by call of roll.

Building Permits Report: Permit list was reviewed. Clerk was instructed to ask for more frequent updates if possible and to find out if the owners of N7136 Pacific Ridge applied for a Zoning Permit and a Building Permit for a new garage that is currently being constructed.

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Road Report: Supervisor Cawley reported that Sheriff's Deputy Todd Horn will report the issue of frequent parking of vehicles along County Hwy G within the County's right-of-way at his August Safety Board meeting. No parking signs might have to be installed in the area. He also reported that Crack Filling Service will do their contracted work the first week in August and Columbia County Highway plans to seal coat the second week in August.

Cemetery Report: Sexton Cawley reported there were no funerals or lot sales.

Recycling Center Report: Supervisor Beasley attended the July meeting and there were no complaints.

Sheriff's Report: No report was submitted.

Building & Grounds Report: Supervisor Beasley reported that he attended the Columbia County Solid Waste Management meeting and also the Emergency Management Disaster Mitigation Plan meeting. It was discussed that the Town is still waiting on the Condominium Plat Addendum for the proposed consolidation of two condo units at Saddle Ridge before instructing General Engineering Company to issue the building permit. Supervisor Beasley also mentioned that there is some loose grout on the floor of the bathroom.

Correspondence: Provided in the Town Board packet was a request for funding from Columbia County Economic Development Corporation. The township will not contribute.

Town Plan Commission Report: Draft minutes from the July meeting were provided.

Treasurer's Report: Motion by Beasley/Smith to accept the Treasurer's Report. All in favor by call of roll.

Payment of Current Bills: Motion by Cawley/Brockley to approve payment of current bills with checks numbered 15116 through 15134 and electronic draws 19-41 through 19-46 in the amount of \$21,759.16. All in favor by call of roll.

Investments Report: The Park CD and the Cemetery CD were rolled over into CDARS at 2.65% for two years at F & M Bank.

Bierman Claim – Due to Correction of Error by Assessor: The amount of the adjustment is -8,100.00 for parcel 11032 294 and -12,300.00 for parcel 11032 295. These amounts are multiplied by the 2018 mill rate and result in a refund of \$119.38 and \$181.28 respectively. Motion by Beasley/Cawley to approve claim. All in favor by call of roll.

Schmelzer (Evans) Claim – Due to Correction of Error by Assessor: The amount of the adjustment is -29,400.00 for parcel 11032 342.01. This amount is multiplied by the 2018 mill

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rate and results in a refund of \$398.67. Motion by Cawley/Brockley to approve claim. All in favor by call of roll.

Fascia Replacement Quote: Motion by Beasley/Brockley to accept South Central Wisconsin Roofing quote of \$853.00 to replace the defective fascia. All in favor by call of roll.

Adjourn: Motion by Beasley/Cawley to adjourn at 6:48 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC
Town Clerk