

MINUTES OF TOWN OF PACIFIC BOARD MEETING

Tuesday, July 17, 2018 6:00 PM Held at the Pacific Town Hall

Call to Order: The regular meeting was called to order by Chairman Devine at 6:04 p.m.

Roll Call: Chairman William Devine, Supervisors George Beasley, Irma Brockley, Craig Cawley and Ethel Smith were present.

Others Present: Treasurer Mark Zimmerman, Clerk Marlo Gustafson, Town Engineer Rob Roth, Town Attorney John Miller, Hal Campbell, Dan and Nancy Baillies, Steve Pate and Pat Schnering were also present.

Verification of Public Notice: Clerk verified that public notice was given on July 13, 2018. The Portage Daily Register also received notice of the meeting.

Town Agenda: Motion by Brockley/Smith to approve the agenda as posted. All in favor by call of roll.

Prior Month's Board Minutes: Motion by Cawley/Smith to approve the minutes of June 19, 2018 as presented. All in favor by call of roll.

Amend Order of Business: Motion by Beasley/Cawley to amend the order of business to accommodate guests. All in favor by call of roll.

Baillies/Campbell CSM: The proposed lot line adjustment required a CSM. Motion by Beasley/Cawley to approve the Certified Survey Map contingent that all Real Estate taxes are paid in full, and all permits and fees are applied for and paid in full, including double fees for building permit before final recording of CSM. Motion passed by roll call with Smith and Devine voting no.

Building Permits Report: Permit list was reviewed. Clerk instructed to follow up with inspector on the building activity at W7367 CTH P.

Road Report: Supervisor Cawley reported that Scott Construction completed seal coating, the County applied the first application of weed spray, and Summit Drive road washout will be repaired by County.

Cemetery Report: Sexton Cawley reported that there were no funerals. There were three lots sold to Donald Colt on Grave 293 (Lots 1, 2, and 3).

Recycling Center Report: Supervisor Cawley reported that Supervisor Beasley attended the meeting and there were no complaints.

Sheriff's Report: May report reflected 113 calls.

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Building & Grounds Report: Supervisor Beasley reported that he attended the Solid Waste Dept. meeting, toured Enbridge, and is not aware of any issues or complaints this month.

Correspondence: A letter from Susan Fisher of Columbia County Corporation Counsel was provided to the Board. This letter acknowledged that Portage Country Club did not comply with the County Planning & Zoning Committee's Decision on Final Plat of Swan Vista on the Lake with the condition that an emergency access route would be established and connected to Lakeside Drive. A letter from Steve Pate of the Winnebago Ridge Runners was received regarding the potential gate on the vacated Duck Creek Road. It was discussed that a possible land sale might satisfy all parties.

Outside Meeting Attendance: None reported.

Town Plan Commission Report: July meeting was canceled.

Treasurer's Report: Motion by Beasley/Smith to accept the Treasurer's Report. All in favor by call of roll.

Payment of Current Bills: Motion by Brockley/Beasley to approve payment of current bills with checks numbered 14722 through 14743 and electronic draws 18-40 through 18-45 in the amount of \$666,826.47. All in favor by call of roll.

Investments Report: Report showed recent investments.

Proposed Fire Protection Contracts: Motion Cawley/Brockley to accept agreements with a one-year term and request any additional information on reports that will help the Clerk collect. All in favor by call of roll.

"No Refund" Policy for Operator License Applicants: Motion by Cawley/Beasley to approve revising application to add notice that fees are non-refundable. All in favor by call of roll.

Campground License Application: Application was received in a timely manner, however there are still issues with trailers parked in the right-of-way area. The documents provided by Mike Hagen did not clear up the issue. Engineer Roth was instructed to contact the County to see if any deeds were recorded. Clerk instructed to research Town Board minutes from 1984 and 1985 to see if there was any mention of the issues.

Adjourn: Motion by Beasley/Smith to adjourn at 8:11 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC
Town Clerk