

# MINUTES OF TOWN OF PACIFIC BOARD MEETING

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Tuesday, July 20, 2021 6:00 PM Held at the Pacific Town Hall

**Call to Order:** The meeting was called to order by Chair Devine at 6:00 p.m.

**Roll Call:** Chairman William Devine, Supervisors Irma Brockley, Craig Cawley, and Julie Kayartz were present.

**Others Present:** Clerk Gustafson, Town Attorney John Miller, Town Engineer Robert Roth, Steve Pate, Richard McCutchin, Byron Kershaw, Dan Kastenholz, and Tomas Toro of Grothman & Associates were also present.

**Verification of Public Notice:** Clerk verified public notice was given on July 15, 2021.

**Town Agenda:** Motion by Brockley/Cawley to approve the agenda as posted. All in favor by call of roll.

**Prior Month's Town Board Minutes:** Motion by Kayartz/Brockley to approve the minutes of June 15, 2021, as presented. All in favor by call of roll.

**Amend Order of Agenda:** Motion by Cawley/Brockley to amend the order of the agenda to accommodate guests. All in favor by call of roll.

**Appointment of Town Board Supervisor (term ending April 18, 2022):** Motion by Cawley/Brockley to vote by ballot. All in favor by call of roll. Dan Kastenholz was nominated as Teller of the ballots, and all were in favor by call of roll. Both candidates addressed the Town Board and Town Clerk with a summary of their qualifications. Supervisor Brockley nominated Steven Pate. Supervisor Cawley nominated Byron Kershaw. Ballot vote was taken. Teller Kastenholz read the votes. Steven Pate received three votes. Byron Kershaw received two votes. Steven Pate was administered the Oath of Office.

**Building Permits Report:** List provided.

**Road Report:** Supervisor Cawley reported that the two recent complaints on North Shore Drive were for the Town of Wyocena and not for the Town of Pacific.

**Cemetery Report:** Supervisor Cawley reported that three funerals were held on Friday, July 16th. Sue Ann Kirby and William F. Ewert III were buried in the same urn on Lot 142, Grave 7. Howard Becraft was buried on Lot 285, Grave 2. This was a casket burial.

**Solid Waste & Recycling Center Report:** Supervisor Cawley attended the July meeting and there were no complaints. Minutes were provided for the June meeting.

**Building & Grounds Report:** Supervisor Cawley reported that the County striped the parking lot stalls.

**Sheriff's Report:** There were 162 calls reported for June.

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**Correspondence:** Slides from Brian Clepper of Columbia Energy Center were provided. Variance standards were provided.

**Outside Meeting Attendance Report:** Supervisor Brockley reported on the Wisconsin Town's Association meeting that she attended. American Rescue Plan Act fund uses were discussed.

**Report from Town Plan Commission:** Draft minutes were provided.

**Treasurer's Report:** Motion by Cawley/Brockley to accept the Treasurer's Report. All in favor by call of roll.

**Payment of Current Bills:** Motion by Kayartz/Cawley to approve payment of current bills with checks numbered 15935 through 15955 and electronic draws 21-38 through 21-41 in the amount of \$34,552.47. All in favor by call of roll.

**Investment Report:** Supervisor Brockley discussed the written report for the June and July maturing investments.

**Appointment of Plan Commission Citizen Member (term ending April 2023):** Chair Devine introduced Dan Kastenzholz who expressed interest in being appointed to the Plan Commission. Motion by Brockley/Cawley to approve appointment of Dan Kastenzholz to the Plan Commission. All in favor by call of roll.

**Saddle Ridge Estates – Condominium Plat of Phase 1 of SRE 3 Condominium:** Motion by Kayartz/Cawley to approve the Condominium Plat conditioned on the following: (1) Confirmation that the expansion area is to be further reviewed as a Condominium Plat pursuant to Chapter 440 for a maximum of eight (8) units as shown, and subject to Chapter 467 (Stormwater Management) and/or Chapter 461 (Site Plan Review), and (2) Provide proof that hydrants were tested in the last five years or get the hydrants tested in compliance with NFPA 25 standards per Chief Haase's letter dated July 14, 2021. All in favor by call of roll.

**Saddle Ridge Estates – Stormwater Permit Application for Phase 1 of SRE 3 Condominium:** Motion by Kayartz/Cawley to approve the Stormwater Permit conditioned on the following: (1) Execution and filing of the Stormwater Maintenance Agreement, and (2) Developer to file a request to transfer its permit to the subsequent buyer upon execution of a property sale. All in favor by call of roll.

**Operator License Application:** Motion by Kayartz/Cawley to approve Operator License for Danielle Hagen. All in favor by call of roll.

**Public Comments:** None.

**Adjourn:** Motion by Pate/Kayartz to adjourn at 7:07 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC  
Town Clerk