

MINUTES OF TOWN OF PACIFIC BOARD MEETING

Tuesday, August 15, 2017 6:00 PM Held at the Pacific Town Hall

Call to Order: The meeting was called to order by Chairman Devine at 6:00 PM.

Roll Call: Chairman William Devine, Supervisors George Beasley, Irma Brockley, Craig Cawley, and Ethel Smith were present.

Others Present: Treasurer Mark Zimmerman, Clerk Marlo Gustafson, Town Attorney John Miller, Lloyd Miller, Paul Hagen, Mike Hagen, Scott Anderson, Bob Welch and Joshua Wade were also present.

Verification of Public Notice: Clerk verified that public notice was given on August 10, 2017. The Portage Daily Register also received notice of the meeting.

Town Agenda: Motion by Beasley/Brockley to approve the agenda as posted. All in favor by call of roll.

Prior Month's Board Minutes: Motion by Beasley/Cawley to approve the minutes of July 18, 2017 as presented. All in favor by call of roll.

Amend Order of Agenda: Motion by Cawley/Smith to amend the order of the agenda to accommodate those present. All in favor by call of roll.

Pride of America Camping Resort Pool Expansion: Applications for an Erosion Control Permit, Site Plan Review, and Storm Water Management Permit were provided to the town with the required fees to move forward with the pool expansion project. The Storm Water Maintenance Agreement was approved and will be signed, notarized and recorded. Town Engineer and Town Plan Commission recommended approval subject to the following conditions:

1. Placement of a security pipe grate over the 24" storm water storage pipes.
2. Execution of the Long-Term Storm Water Maintenance Plan by Agreement approved to the satisfaction of the Town Attorney and Town Engineer.
3. Update of the Overall Campground Plan as required per the Town's Campground Licensing Ordinance.
4. The work shall be inspected by the Town upon completion and reasonable establishment of the facilities.
5. The storm water management facility shall be "as-built" to the satisfaction of the Town Engineer and submitted to the Town pursuant to the Ordinance.

Motion Beasley/Smith to approve the Site Plan Review Application, the Erosion Control Permit Application and the Storm Water Management Permit Application subject to terms and recommendations of Town Engineer. All in favor by call of roll.

Building Permits Report: Permit list was reviewed.

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Road Report: Crack filling and seal coating are complete. Tara Road sign was stolen and will be replaced.

Cemetery Report: No lot sales or funerals to report.

Recycling Center Report: No complaints at the August meeting.

Sheriff's Report: July report was provided.

Building & Grounds Report: Supervisor Beasley reported that Dennis Crawford was doing a nice job maintaining the Town Hall grounds and new flags were put up by Craig Cawley and Clerk.

Correspondence: Email from Building Inspector Jim Trebian was reviewed regarding Plummer and Lichtfeld no-permit matters and erosion control in Pacific Ridge. Jim maintains that he will follow up as soon as time permits.

Outside Meeting Attendance: None to report.

Town Plan Commission Report: Draft minutes from August meeting were provided.

Treasurer's Report: Treasurer's report was reviewed. Motion by Beasley/Brockley to accept the Treasurer's Report. All in favor by call of roll.

Payment of Current Bills: Motion by Brockley/Smith to approve payment of current bills with checks numbered 14378 through 14406 and electronic draws 17-32 through 17-35 in the amount of \$27,257.08. All in favor by call of roll.

Investments Report: None.

Campground License Application: Town Engineer, Robert Roth was unable to attend the meeting and there were too many questions to move forward. Motion Beasley/Brockley to table until next month's meeting. All in favor by call of roll.

Ordinance 2017-8 - Amendment to Article VI of Chapter 345 – Special Town Roads Provisions: Chapter 345 was amended to prohibit the loading or unloading of any tracked vehicle to help protect town roads. Motion Beasley/Cawley to adopt as presented. All in favor by call of roll.

Cautionary Statement to Add to Building Permit Form: The statement will be provided to building permit applicants to make them aware of the prohibition of the loading or unloading of tracked vehicles on town roads. Motion by Brockley/Beasley to approve as presented. All in favor by call of roll.

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Fire Contract: The current proposal that is being negotiated with the City of Portage Fire Department would entail the Town owning two pumpers and one engine with the cost of those vehicles based on equalized value. There would be a flat fee charged for the first hour for each fire call. The second hour would be based on the vehicles that respond to the fire call. The Clerk would then bill the property owner for charges incurred to reimburse the town. If the Town decided to go with the Pardeeville Fire District for coverage, the Town would pay an annual percentage based on equalized value and not be billed for each time there was a fire call. The Clerk would be unable to collect from property owners to reimburse the town. Motion Beasley/Smith to proceed with negotiations with the City of Portage Fire Department. All in favor by call of roll.

Assessment Contract: The current contract expires November 30, 2017. The Clerk will contact Gardiner Appraisal to find out if the contract will change. Clerk will also question assessment ratio being out of compliance. A quote was provided by Accurate Appraisal which led to questions. Clerk will get clarification.

Adjourn: Motion by Beasley/Brockley to adjourn at 8:06 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC
Town Clerk