

# MINUTES OF TOWN OF PACIFIC BOARD MEETING

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August 16, 2016 6:00 pm Held at the Pacific Town Hall

Meeting notice was published on the Town of Pacific Website and posted at the Pacific Town Hall. Portage Daily Register also received notice of the meeting.

The meeting was called to order by Chairman Devine at 6:00 pm.

**Roll Call:** Chairman William Devine, Supervisors George Beasley, Irma Brockley, Craig Cawley and Ethel Smith were present.

**Others Present:** Treasurer Mark Zimmerman, Clerk Marlo Gustafson, Deputy Clerk Linda Koch, Engineer Rob Roth, and Attorney John Miller. Also present was Mary Rhode of GAI Consultants representing ATC and George Ferriter who is running for the 42<sup>nd</sup> Assembly District.

**Verification of Public Notice:** Made by Deputy Clerk.

**Town Agenda:** Motion by Smith/Brockley to approve the agenda. All in favor by call of roll.

**Prior Month's Board Minutes:**

Motion by Beasley/Cawley to approve the minutes of July 19, 2016 as presented. All in favor by call of roll.

**Amend Order of Business:**

Motion by Brockley/Smith to amend order of business to accommodate those present. All in favor by call of roll.

**Public Comments:** George Ferriter, candidate for 42<sup>nd</sup> Assembly District introduced himself and discussed his background and experience.

**ATC Erosion Control Application:** ATC submitted an Erosion Control Application to the Town Plan Commission for a proposed upgrade to the substation within the Columbia Generating Station. ATC is proposing to upgrade existing lighting to LED lighting (52 light units) and the installation of nine (9) new surveillance cameras. The construction will involve land disturbance in the form of trench construction and light pole foundations. The Plan Commission reviewed the plans and recommended approval to the Town Board. Motion Smith/Beasley to approve as presented. All in favor by call of roll.

**Building Permits Report:** Permit list was reviewed. Also reviewed were the POA Campground Notice of Permit Compliance report from Engineer Roth for their accessory storage building and another project site inspection report on the Second Lane Cul-de-sac construction improvements.

**Road Report:** Cawley reported that the County seal coated West Bush Road on August 9<sup>th</sup> and Scott Construction will be seal coating the balance of the roads within the next few weeks.

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**Cemetery Report:** Cawley reported that there were no lots sales and there is a funeral on August 18<sup>th</sup>.

**Recycling Center Report:** Cawley reported that there were no complaints at the August meeting and that when necessary, the county will send over an employee to pick up the trash that blows away from the recycling center over to the town hall property.

**Town Hall Report:** Beasley's report included an update on cleaning, mowing, weeding, and quotes on the tree and stump removal on east lot line. He also reported on outside meetings that he attended.

**Correspondence:** Correspondence in Board packet included an email from Town Attorney regarding acceptable and legal signage for narrow roads and flea market licensing matters. There was also an email from Sue Moll, County Clerk, regarding purchase of new election equipment and a letter from the DNR to Joshua Pogorelec regarding his application to replace less than 100 feet of riprap on the banks of Swan Lake.

**Town Plan Commission Report:** Draft minutes were provided to the Board from the August 2<sup>nd</sup> meeting.

**Treasurer's Report:** Treasurer's report was reviewed. Motion by Beasley/Smith to accept the Treasurer's Report. All in favor by call of roll.

**Maturing Investments Report:** The Cemetery CD and Park Fund CD through Farmers & Merchants Bank were reinvested at F & M Bank at 1.25 % for three years. The two maturing CDARS at F & M Bank will be renewed at 1.5%. There is also a CD maturing soon at the Charter Bank of Eau Claire that will need to be reinvested.

**Confirm Designated Officials for Handling Investments:** Motion Beasley/Cawley to confirm that Supervisors Irma Brockley and Ethel Smith and Treasurer Mark Zimmerman are the designated officials for handling investments and they along with Chairman Bill Devine are authorized and have access to the Town's safety deposit box at Portage National Bank. All in favor by call of roll.

**Payment of Current Bills:** Motion by Brockley/Smith to approve payment of current bills with checks numbered 13960 through 13981 in the amount of \$28,542.13. All in favor by call of roll.

**Signage at North Shore Drive:** Discussed that any warning sign would have to conform to the Uniform Traffic Control Devices Manual and would have to be placed on private property due to the road only being 10 feet wide. Supervisor Cawley will notify the neighbors in the area that the Board would need to authorize the sign.

**Campground License Renewal:** Engineer Roth did his annual onsite visit after all application materials were submitted. All requirements have been met. Motion Smith/Beasley to approve renewal of campground license. All in favor by call of roll.

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**WMCA District Meeting:** Motion Beasley/Smith to approve clerk's attendance at the district meeting. All in favor by call of roll.

**Tree Cutting/Stump Grinding Quotes:** The dead Elm tree near the east lot line needs to be taken down. Quotes were collected to include take down, stump grinding, and clean-up of all brush, wood and chips. DuWayne Stork provided a quote for \$700, Steinhorst Tree Service provided a quote for \$700, and Daniels Bros. Tree Service & Sawmill provided a quote for \$365. Motion Smith/Brockley to accept quote from Daniels Bros. Tree Service and contact them for a Certificate of Liability. All in favor by call of roll.

**Operator License Application:** Motion Beasley/Smith to approve an operator license for Raj Kumar. All in favor by call of roll.

**Adjourn:** Motion by Beasley/Brockley to adjourn at 7:13 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC  
Town Clerk