

# MINUTES OF TOWN OF PACIFIC BOARD MEETING

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September 20, 2016 6:00 pm Held at the Pacific Town Hall

**Call to Order:** The meeting was called to order by Chairman Devine at 6:00 pm.

**Roll Call:** Chairman William Devine, Supervisors George Beasley, Irma Brockley, Craig Cawley and Ethel Smith were present.

**Others Present:** Treasurer Mark Zimmerman, Clerk Marlo Gustafson, Deputy Clerk Linda Koch, Engineer Rob Roth, and Attorney John Miller.

**Verification of Public Notice:** Clerk verified that public notice was posted on September 15<sup>th</sup> at the Town Hall and placed on website. Portage Daily Register also received notice of meeting.

**Town Agenda:** Motion by Beasley/Brockley to approve the agenda as posted. All in favor by call of roll.

**Prior Month's Board Minutes:**

Motion by Brockley/Beasley to approve the minutes of August 16, 2016 as amended (add Rob Roth as present at meeting). All in favor by call of roll.

**Building Permits Report:** Permit list was reviewed.

**Road Report:** Cawley reported that Scott Construction seal coated some town roads.

**Cemetery Report:** Sexton Cawley reported that there was one funeral for LeeAnna Garetson who was buried on August 18, 2016 on Lot 202, Grave 1. The cemetery has been mowed frequently due to all of the rain.

**Recycling Center Report:** Supervisor Cawley reported that he attended the September meeting. There was one complaint in early August. Trailers full of garbage were parked by the highway and with the hot weather, the odor was bad. Trailers were moved up the hill away from the road.

**Town Hall Report:** Supervisor Beasley's report included updates on the cleaning of the building, maintenance of the lawn, and snow removal. Daniels Bros. Tree Service will soon be taking down the dead tree. Also the County plans on paving the apron to the parking lot yet this year.

**Correspondence:** Correspondence in the Board packet included a copy of a letter from the DNR to Joshua Pogorelec regarding his approved permit to replace less than 100 feet of riprap on the banks of Swan Lake and a copy of the letter that was sent to property owners along Second Street regarding their need to make their own arrangements for future snow removal on the private road. Also included was a reminder of a groundbreaking ceremony to mark the

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start of a major air quality improvement project at the Columbia Energy Center and a copy of recent Comprehensive Plan amendments made by the Town Board of Dekorra.

**Outside Meetings:** Chairman Devine and Supervisor Cawley attended the Pardeeville Fire District meeting. Chairman Devine attended the City of Portage Fire Dept. meeting.

**Town Plan Commission Report:** No meeting, nothing new to report.

**Treasurer's Report:** Treasurer's report was reviewed. Motion by Brockley/Smith to accept the Treasurer's Report. All in favor by call of roll.

**Maturing Investments Report:** Two matured CDARS at Farmers & Merchants Bank were reinvested at 1.5% for three years. A matured CD at Charter Bank of Eau Claire was invested at Farmers & Merchants Bank at 1.5% for three years. The next maturing investment will be in December. Motion Beasley/Cawley to accept the investment report as presented. All in favor by call of roll.

**Payment of Current Bills:** Motion by Brockley/Beasley to approve payment of current bills with checks numbered 13982 through 14018 in the amount of \$296,799.20. All in favor by call of roll.

**Signage at North Shore Drive:** Reviewed a photo of the sign that was put up by a resident on private property to deter large semis from entering the substandard road which doesn't have any room for the large vehicles to turn around.

**Ordinance Amending Chapter 328 - Pawnbrokers and Secondhand Article and Secondhand Jewelry Dealers:** Written applications for licenses and licensee application fees shall be filed with the Town Clerk for presentation and approval by the Town Board. This is an annual license which will expire on December 31<sup>st</sup> in the year it was granted. Motion Cawley/Beasley to approve amendment as presented. All in favor by call of roll.

**Updated Application Form for Pawnbrokers and Secondhand Article and Secondhand Jewelry Dealers:** The application form now includes the need for a Business Operations Plan for the premises to include outside operations taking place and a parking plan to accommodate those outside business operations. Motion by Cawley/Beasley to approve the amended application. All in favor by call of roll.

**Software Maintenance Agreement for Tax Receipting and Pet Licensing:** Motion Beasley/Cawley to approve the maintenance agreement as presented. All in favor by call of roll.

**Pacific Ridge, Lot 14 Driveway Issue (W7385 White Oak Run):** It was discovered that the contractor used the wrong type of culvert. A retaining wall was also put in which is in violation

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of Town Ordinances. The owner/contractor has received proper notice on how to remedy this situation.

**Columbia County Historical Museum Membership:** The Town of Pacific will not become a member.

**Fire Call Reimbursement Options:** Discussed. This will go on next month's agenda with two months of bills and all associated reports that come with the bills.

**Reappointment of Town Clerk:** Motion Beasley/Brockley to reappoint Marlo Gustafson as Town Clerk for a term of one year. All in favor by call of roll.

**Adjourn:** Motion by Smith/Beasley to adjourn at 7:34 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC  
Town Clerk