

MINUTES OF TOWN OF PACIFIC BOARD MEETING

Tuesday, October 17, 2017 6:00 PM Held at the Pacific Town Hall

Call to Order: The meeting was called to order by Chairman Devine at 6:00 PM.

Roll Call: Chairman William Devine, Supervisors George Beasley, Irma Brockley, and Ethel Smith were present. Supervisor Cawley was excused from the meeting.

Others Present: Treasurer Mark Zimmerman, Clerk Marlo Gustafson, Town Attorney John Miller, and Kory Anderson and Del Molden representing Bethlehem Lutheran Church, were also present.

Verification of Public Notice: Clerk verified that public notice was given on October 13, 2017. The Portage Daily Register also received notice of the meeting.

Town Agenda: Motion by Beasley/Brockley to approve the agenda. All in favor by call of roll.

Prior Month's Board Minutes: Motion by Beasley/Smith to approve the minutes of September 19, 2017 as presented. All in favor by call of roll.

Amend Order of Agenda: Motion by Brockley/Smith to amend the order of the agenda to accommodate those present. All in favor by call of roll.

Bethlehem Lutheran Church Site Plan Review and Storm Water Management Permit

Applications: Both applications are for an 11-space parking area addition. No outside permitting is necessary and no building permit is required. The Town Engineer must sign off on the project once complete. Motion by Beasley/Brockley to approve the applications as presented. All in favor by call of roll.

Building Permits Report: Permit list was reviewed. Questions remain on buildings that have gone up with no permit.

Road Report: Supervisor Cawley's written report informed the Board that he completed the WDOT Road Certification Packet.

Cemetery Report: On behalf of Sexton Cawley, Clerk reported that Armin Ohnesorge was buried on Saturday, October 14, 2017. Cawley's written report informed the Board that someone stole the plastic push fertilizer spreader that was behind the tool shed at the cemetery.

Recycling Center Report: Supervisor Cawley attended the October meeting and there were no complaints.

Sheriff's Report: September report was provided. There were 110 calls reported.

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Building & Grounds Report: Supervisor Beasley reported that Hillestad Heating & Cooling was contacted for furnace maintenance. A technician is scheduled to come out on November 1st between the hours of Noon and 2:00 p.m. Joe DeBoer from Columbia County Highway was contacted regarding snow removal.

Correspondence: None.

Outside Meeting Attendance: Supervisor Beasley will attend the Columbia County Highway Fall Municipalities meeting on October 18th at 10:00 a.m.

Town Plan Commission Report: Draft minutes from last meeting were provided.

Public Comments: None.

Treasurer's Report: Motion by Beasley/Brockley to accept the Treasurer's Report. All in favor by call of roll.

Payment of Current Bills: Motion by Brockley/Smith to approve payment of current bills with checks numbered 14431 through 14452 and electronic draws 17-40 through 17-49 in the amount of \$18,457.77. Four other checks numbered 14453-14456 were included in approval but will be in next month's Treasurer's Report. All in favor by call of roll.

Investments Report: Supervisor Brockley reported that \$1,000,000 was invested in a CDAR at Farmers & Merchants Union Bank in Columbus at a rate of 1.95% for a three-year term. \$375,000 will also be invested in a CDAR at Farmers & Merchants Union Bank for the same rate and term. \$250,000 will be invested in a CD at BMO Harris Bank at a rate of 2.0% for 30 months. Motion by Beasley/Smith to accept Investments Report. All in favor by call of roll.

Proposed Maintenance Assessment Contract: Attorney Miller drafted a new maintenance assessment contract for a term of one year and submitted it to Gardiner Appraisal for their review. Motion Beasley/Smith to approve as presented. All in favor by call of roll.

County Highway Fall Local Municipalities Meeting: Town Board was reminded that this meeting will take place on October 18, 2017 at 10:00 a.m. at the County Highway Department in Wyocena.

"Class B" Liquor and Fermented Malt Beverage License for Saddle Ridge Golf Course, LLC with Margaret Druce as Agent: Motion by Beasley/Brockley to grant and issue as presented. All in favor by call of roll.

Operator License Applications: Motion by Beasley/Brockley to approve Doreen Mott and Salliann Gray applications. All in favor by call of roll.

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Columbia County Humane Society Service Agreement: The annual fee will remain the same at \$1540.00. This fee does not include animal pick-ups. Motion by Smith/Brockley to approve as presented. All in favor by call of roll.

Software Maintenance Agreement for Tax Receipting: The agreement did not include the proposed fee. Motion Beasley/Smith to approve the agreement not to exceed \$1000.00. Treasurer is authorized to sign agreement. All in favor by call of roll.

Reappoint Town Treasurer: Motion by Brockley/Beasley to reappoint Mark Zimmerman as Town Treasurer. All in favor by call of roll.

Reappoint Town Clerk: Motion by Beasley/Smith to reappoint Marlo Gustafson as Town Clerk. All in favor by call of roll.

Disposal of M100 Ballot Scanner/Vote Tabulator: The M100 was replaced with the DS200. The M100 no longer has a value. Motion by Brockley/Smith to legally dispose of the M100 at the Columbia County Solid Waste Department per arrangements made by County Clerk Sue Moll. All in favor by call of roll.

Set Budget Workshop Date and Time: The workshop to develop the 2018 budget will be held on November 1, 2017 at 5:00 p.m.

Adjourn: Motion by Beasley/Smith to adjourn at 6:54 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC
Town Clerk