

MINUTES OF TOWN OF PACIFIC BOARD MEETING

Tuesday, October 17, 2023 6:00 PM Held at the Pacific Town Hall

Call to Order: The regular Town Board meeting was called to order at 6:00 p.m. by Town Chair Pate. Chair Pate recited the Pledge of Allegiance.

Roll Call: Town Chair Pate and Supervisors Cawley, Kayartz, Kershaw, and Kirk were present.

Others Present: Clerk Gustafson, Treasurer Zimmerman, Town Engineer Rob Roth, Tom Weisenberger, Nick Vodicka, and Jim Jakubiak were also present. Town Attorney Miller was on a planned absence.

Verification of Public Notice: Clerk verified the meeting notice was given on October 12th.

Town Agenda: Motion by Kirk/Kayartz to approve the agenda as posted. All in favor by call of roll.

Prior Month's Town Board Minutes: Motion by Kershaw/Cawley to approve the minutes of the Town Board meeting on September 19, 2023 and the minutes of the Special Town Board meeting on September 20, 2023 as presented. All in favor by call of roll.

Building Permits Report: Provided for review.

Road Report: Supervisor Cawley reported that the new guardrail on the corner of Dunning and Patchin was hit by a vehicle and damaged. County Highway Dept. will provide an estimate to repair. No accident report was filed with the Sheriff's Office. County Highway Dept. completed the Paser Report at a cost of \$130.90. Pot hole repair discussed. Suburban Heights Road sign was down, and County Highway Dept. called to repair it. Jake brakes discussed again. The Town has no way to enforce this ordinance and this issue will be laid to rest now. Chair Pate attended the fall Highway Dept. meeting. Land fill mowed by County as requested each year.

Cemetery Report: There was one lot sale and cremation burial late this month and it will be reported next month.

Solid Waste & Recycling Center Report: No complaints at the October 4th meeting. A gate will be installed to take care of unauthorized access back to the hill. Clerk adding language to newsletter regarding following the directions of the on-duty attendant on Tuesdays and Saturdays.

Building & Grounds Report: Nothing to report.

Sheriff's Report: There were 133 calls for the month of September.

Correspondence: None.

Outside Meeting Attendance Report: Chair Pate attended the recent Portage Area Fund Management District meeting. Discussed investment portfolio.

Report from Town Plan Commission: No meeting was held in October.

Public Comments: None.

Treasurer's Report: Motion by Cawley/Kirk to accept the Treasurer's Report. All in favor by call of roll.

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Payment of Current Bills: Motion by Kirk/Cawley to approve payment of bills with checks numbered 16670 through 16686 and electronic draws 23-39 through 23-42 in the amount of \$56,502.17. All in favor by call of roll.

Investment Report: It was reported that the two investments that came due on October 19th were reinvested in CDARS at F&M Bank for one year at 5.25%. Two more investments come due in November.

Bank Tax Collection Agreement: Motion by Cawley/Kayartz to approve signing the annual agreement. All in favor by call of roll.

2024 Local Road Certification: Motion by Cawley/Kershaw to approve. All in favor by call of roll.

Operator License Application: Motion by Kershaw/Cawley to approve as presented. All in favor by call of roll.

Portage Park & Rec. Co-Sponsorship Request: Motion by Kayartz/Cawley to approve the requested \$2000.00 contribution for 2024. All in favor by call of roll.

Set Budget Workshop: Motion Kershaw/Cawley to hold budget workshop on October 26th at 5:00 p.m. All in favor by call of roll.

Update on Recent Charter Permit Requests: Discussed recent Work in Town Right-of-Way permits and restoration of sites on Hunter Drive and Raymond Road.

Ordinance 2023-6 Amending Chapter 70-2 I. Engineer: Motion by Kayartz/Kirk to table until discussion with Town Attorney. All in favor by call of roll.

Proposed Text Amendments to Columbia County Planning & Zoning Dept. Solar Ordinances: Reviewed documents provided by the Planning & Zoning Dept.

Adjourn: Motion by Cawley/Kershaw to adjourn at 6:26 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC, Town Clerk