

# MINUTES OF TOWN OF PACIFIC PUBLIC HEARING & BOARD MEETING

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Tuesday, November 16, 2021 6:00 PM Held at the Pacific Town Hall

**Call to Order:** The Public Hearing for the 2022 budget was called to order by Chairman Devine at 6:00 p.m.

**Roll Call:** Chairman William Devine, Supervisors Irma Brockley, Craig Cawley, Julie Kayartz, and Steven Pate were present.

**Others Present:** Clerk Gustafson, Treasurer Zimmerman, Town Engineer Robert Roth, Town Attorney John Miller, and Carl Johnson were also present.

**Verification of Public Notice:** Clerk verified the public hearing notice was lawfully posted and published to the Town's website. The notice of the public hearing was also printed in the legal section of the Portage Daily Register on November 1, 2021.

**Public Hearing on 2022 Budget:** The anticipated income for 2022 is \$1,209,463.00. The anticipated expenses for 2022 is \$721,400.00. There were no questions or comments. Motion Cawley/Kayartz to close the public hearing at 6:03 p.m. All in favor by call of roll.

**Regular Town Board Meeting Call to Order:** The regular meeting was called to order by Chairman Devine at 6:03 p.m.

**Roll Call:** Chairman William Devine and Supervisors Irma Brockley, Craig Cawley, Julie Kayartz, and Steven Pate were present.

**Others Present:** Clerk Gustafson, Treasurer Zimmerman, Town Engineer Robert Roth, Town Attorney John Miller, and Carl Johnson were also present.

**Verification of Public Notice:** Clerk verified public notice was given on November 11, 2021.

**Town Agenda:** Motion by Brockley/Cawley to approve the agenda as posted. All in favor by call of roll.

**Amend Agenda:** Motion by Cawley/Pate to amend the order of the agenda to accommodate those present. All in favor by call of roll.

**Adopt Resolution 2021-R2 Honoring Carl Johnson's Service:** Motion by Pate/Kayartz to adopt Resolution 2021-R2 as presented. All in favor by call of roll. Framed resolution was read aloud and presented to Carl Johnson commemorating his many years of service to the Town's Plan Commission and the Town's Election Board. Carl Johnson expressed his gratitude for the honor.

**Prior Month's Town Board Minutes:** Motion by Cawley/Brockley to approve the minutes of October 19, 2021. All in favor by call of roll.

**Building Permits Report:** Reviewed.

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**Road Report:** Supervisor Cawley attended the fall County Highway meeting on October 29, 2021. He completed the Local Road Certification packet and Clerk will make copies and mail to WDOT. Complaint on W. North Shore Drive. Columbia County Sheriff's called to take report.

**Cemetery Report:** Sexton Cawley reported there were no lot sales or funerals. Preparing for winter season.

**Solid Waste & Recycling Center Report:** Supervisor Cawley attended the November 3rd Solid Waste Meeting, and there were no complaints. October meeting minutes were provided in the packet.

**Building & Grounds Report:** Nothing new to report.

**Sheriff's Report:** There were 150 calls for October.

**Correspondence:** Received First Notice of Non-Compliance from the Department of Revenue. We are aware that the Town has been out of compliance with assessed property values and has been setting aside funds for a future revaluation.

**Outside Meeting Attendance Report:** Chairman Devine discussed a recent meeting with Alliant Energy regarding closure projects.

**Report from Town Plan Commission:** Draft minutes were provided for October in error. Minutes from November will be provided in the next Town Board meeting packet.

**Public Comments:** None.

**Treasurer's Report:** Motion by Pate/Kayartz to accept the Treasurer's Report. All in favor by call of roll.

**Payment of Current Bills:** Motion by Kayartz/Cawley to approve payment of current bills with checks numbered 16023 through 16041 and electronic draws 21-55 through 21-58 in the amount of \$21,615.63. All in favor by call of roll.

**Investment Report:** The next investment comes due on December 9, 2021. Current investment rates were discussed.

**Set Plan Commission Pay Increase:** The per diem proposal includes a \$20.00 per meeting increase for all members. Motion by Cawley/Brockley to approve increase as presented. All in favor by call of roll.

**Portage Park & Recreation Co-Sponsorship Request:** Motion by Cawley/Kayartz to approve contribution of \$2000.00 as requested. All in favor by call of roll.

**Adopt 2022 Budget:** Motion Pate/Kayartz to approve the 2022 budget as presented. All in favor by call of roll.

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**Bank Tax Collection Agreement:** The Bank of Wisconsin Dells agreement provides for the bank to collect property tax payments via the web-based tax collection program through January 31<sup>st</sup>. Motion by Cawley/Brockley to approve the Treasurer signing the annual agreement. All in favor by call of roll.

**Adopt Small-Scale Solar Energy Systems Ordinance:** Discussed minor revision to wording. Motion by Cawley/Brockley to adopt with minor revision. All in favor by call of roll.

**Adopt Large-Scale Solar Energy Systems Ordinance:** Discussed minor revision to wording. Motion by Cawley/Kayartz to adopt with minor revision. All in favor by call of roll.

**Amend Town Ordinance Sections 445-3, 445-4 and 445-7:** The amendments will help clarify procedures for future applicants. Discussed minor revisions to wording. Motion Cawley/Brockley to adopt with minor revisions. All in favor by call of roll.

**Supervisor Pate's Requests:** Supervisor Pate went through his list of concerns/requests which included comments and ideas on the handling of escrowed funds, utility permits, ATV routes, and welcoming signs.

**Adjourn:** Motion by Kayartz/Brockley to adjourn at 7:28 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC  
Town Clerk