

MINUTES OF TOWN OF PACIFIC PUBLIC HEARING & BOARD MEETING

Tuesday, November 17, 2020 6:00 PM Held at the Pacific Town Hall

Call to Order: The Public Hearing for the 2021 budget was called to order by Chairman Devine at 6:00 p.m.

Roll Call: Chairman William Devine, Supervisors Craig Cawley, Steven Pate, Steve Paulk were present. Supervisor Irma Brockley was absent with notice.

Others Present: Clerk Gustafson, Treasurer Zimmerman, Town Engineer Robert Roth, Town Attorney John Miller, John and Ryan Carew, Tom Benson, Daniel Sparling, Cherie Sparling, and David Mitchell were also present.

Verification of Public Notice: Clerk verified the public hearing notice was lawfully posted and published to the Town's website. The notice of the public hearing was also printed in the legal section of the Portage Daily Register on November 2, 2020.

Public Hearing on 2021 Budget: The anticipated income for 2021 is \$1,090,065.00. The anticipated expenses for 2021 is \$616,150.00. There were no questions or comments. Motion Cawley/Pate to close the public hearing at 6:03 p.m. All in favor by call of roll.

Regular Town Board Meeting Call to Order: The regular meeting was called to order by Chairman Devine at 6:04 p.m.

Roll Call: Chairman William Devine and Supervisors Craig Cawley, Steven Pate, and Steve Paulk were present. Supervisor Irma Brockley was absent with notice.

Others Present: Clerk Gustafson, Treasurer Zimmerman, Town Engineer Robert Roth, Town Attorney John Miller, John and Ryan Carew, Tom Benson, Daniel Sparling, Cherie Sparling, and David Mitchell were also present.

Verification of Public Notice: Clerk verified public notice was given on November 12, 2020.

Town Agenda: Motion by Cawley/Pate to approve the agenda as posted. All in favor by call of roll.

Prior Month's Town Board Minutes: Motion by Cawley/Pate to approve the minutes of October 20, 2020 and November 5, 2020 as presented. All in favor by call of roll.

Amend Order of Agenda: Motion by Cawley/Pate to amend the order of the agenda to accommodate those present. All in favor by call of roll.

Carew Concrete Conditional Use Permit: Town Engineer Robert Roth read through the conditions approved by the Town's Plan Commission and agreed to by the applicant on November 10, 2020. The conditions are as follows:

1. Lighting to be provided at the entrance drives, to a level approved by the Town

MINUTES OF TOWN OF PACIFIC PUBLIC HEARING & BOARD MEETING

Engineer and an updated lighting plan to be provided to the Town (to include light pole(s) at entrances.

2. Height of the gravel storage piles to remain at their current level, which applicant agrees shall not exceed twenty-five (25) feet in height.
3. The site shall be screened from view from Highway 51-16 utilizing the existing tree canopy. The tree canopy/screening shall be documented on the Site Plan and supplemented with additional screening (plantings of at least 3" caliper) where such existing screening is deficient. No tree removal on Applicant's property can be done without prior approval of the Town. If any of the current screening located within the road right of way is removed, it is to be replaced on the Applicant's property with plantings of at least 3" caliper. All screening, existing and proposed, shall be maintained by the Applicant for the duration of the CUP. If the Town finds that screening is inadequate, the Applicant shall restore screening to the Town's satisfaction upon notification. The Town's approval shall not be unreasonably withheld.
4. Given its height and visibility in this highly traveled highway corridor, the building exterior for the new building shall include architectural elements that will be added to the metal panels and provide aesthetic relief. Such improvements shall be added to the Building Plans upon confirmation by the Town Engineer.
5. Hours of operation shall be 6 AM to 6 PM daily. Hours may be expanded on a special need or limited project basis, with advance written notification to the Town Clerk.
6. Modifications to the Site Plan shall be submitted to the Town for its review and approval.

Motion by Pate/Cawley to approve the Conditional Use Permit with the above listed conditions. All in favor by call of roll.

Mitchell/Sparling Conditional Use Permit – Overflow Discount Foods: Town Engineer Robert Roth read through the conditions approved by the Town's Plan Commission and agreed to by the applicant on November 10, 2020. The conditions are as follows:

1. The mixed use of the various units being rented on the premises, shall be identified on the Grothman exhibit or on a separate attachment, so that the reviewing authorities can identify if the uses are compatible and are in compliance with zoning requirements.
2. The installation of additional landscaping along the front of the building and south parking lot, taking into consideration the Town's comprehensive plan along this highly visible highway corridor. The proposed landscaping plan is to be approved by the Town Engineer and Town Chairman.
3. Repairs to the parking lot to make the parking lot more suitable for retail

MINUTES OF TOWN OF PACIFIC PUBLIC HEARING & BOARD MEETING

customers, namely crack filling, sealing, and striping, to be completed by July 31, 2022.

4. Improvements be made to the lighting, namely additional wall packs and additional lights at the Northwest entrance, to include light pole(s) at entrances. Those improvements are to be set forth in a revised lighting plan to be submitted to the Town for approval by the Town Engineer and Town Chair.
5. The hours of operation shall be within the range of 8:00 a.m. to 8:00 p.m. daily.
6. There shall be no outdoor storage or displays. Sales and storage are only to occur indoors. Further, processing, preparation or serving of food or beverages shall not be permitted on site.
7. The dumpsters shall be relocated to an area that is not visible from the road (the owner states he will relocate the dumpsters to an area behind the building).
8. Any significant changes to the site plan shall be submitted to the Town for its review and approval.

David Mitchell, the owner of the premises, appeared at the meeting, and indicated that he was no longer in agreement with the conditions recommended by the Plan Commission. He expressed his concerns and objections. After extensive discussion, motion by Pate/Cawley to approve the Conditional Use Permit with the above listed conditions recommended by the Plan Commission, except extending the original compliance deadline of July 31, 2021, which had been recommended by the Plan Commission, to a compliance deadline of July 31, 2022. All in favor by call of roll.

Building Permits Report: Reviewed.

Road Report: Nothing to report.

Cemetery Report: Sexton Cawley reported on winter preparation activities. Byron and Laura Kershaw purchased Graves 5, 6, 7 and 8 on Lot 112.

Recycling Center Report: Supervisor Cawley attended the November 5th Solid Waste Meeting, and there were no complaints. October meeting minutes were provided in the packet.

Building & Grounds Report: Supervisor Cawley reported that he is getting two estimates from Columbia County Highway for striping the Town Hall parking lot. One estimate will be for striping in front of the building only, and the other will include striping the whole parking lot. Supervisor Cawley also reported that the Town Hall lawn was mowed prior to Election Day, and the day before the election, he came out to the Town Hall to blow all of the leaves and grass clippings from the entrance areas.

Sheriff's Report: There were 149 calls for September and 125 calls for October.

MINUTES OF TOWN OF PACIFIC PUBLIC HEARING & BOARD MEETING

Remote Meetings Report from Supervisor Paulk: Supervisor Paulk, for the third meeting in a row, has not provided a written report or written proposals from vendors. He only provided a verbal report regarding equipment needed for recording meetings to YouTube. It was again requested of Supervisor Paulk to provide written proposals for materials and labor. Supervisor Paulk indicated his frustration and dissatisfaction with the Board requiring written proposals. He stated that starting next month, he would record the meetings and edit the recording, as he felt appropriate, and provide his commentary.

Correspondence: None.

Outside Meeting Attendance Report: Chairman Devine discussed a recent telephone conference with Kurt Calkins of Columbia County Planning & Zoning Department to discuss processes that involve the Town and the County.

Report from Town Plan Commission: Draft minutes were reviewed.

Public Comments: Supervisor Paulk brought up Zoom meetings again and promised to supply the Clerk with bids prior to the next meeting.

Treasurer's Report: Motion by Pate/Cawley to accept the Treasurer's Report. All in favor by call of roll.

Payment of Current Bills: Motion by Cawley/Paulk to approve payment of current bills with checks numbered 15612 through 15647 and electronic draws 20-66 through 20-71 in the amount of \$57,135.90. All in favor by call of roll.

Investment Report: Current due investments and rates were discussed.

Mid-term Appointment to Election Board – Rachel Seltzner: Motion by Cawley/Pate to approve appointment as presented. All in favor by call of roll.

Bank Tax Collection Agreement: The Bank of Wisconsin Dells agreement provides for the bank to collect property tax payments via the web-based tax collection program through January 31st. Motion by Cawley/Paulk to approve the Treasurer signing the annual agreement. All in favor by call of roll.

Plan Commission Appointment: Motion by Paulk/Cawley to approve Town Board Supervisor Steven Pate as the Supervisor appointee to the Town Plan Commission. All in favor by call of roll.

Adopt 2021 Budget: Motion Pate/Cawley to approve the 2021 budget as presented. All in favor by call of roll.

Adjourn: Motion by Cawley/Paulk to adjourn at 7:50 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC
Town Clerk