

MINUTES OF TOWN OF PACIFIC PUBLIC HEARING & BOARD MEETING

Tuesday, November 19, 2019 6:00 PM Held at the Pacific Town Hall

Call to Order: The Public Hearing for the 2020 budget was called to order by Chairman Devine at 6:00 p.m.

Roll Call: Chairman William Devine, Supervisors George Beasley, Irma Brockley, Craig Cawley and Ethel Smith were present.

Others Present: Treasurer Zimmerman, Clerk Gustafson, Town Attorney John Miller, Town Engineer Robert Roth, City of Portage Park & Recreation Director Toby Monogue, Architect Mark Schmidt, Chris Schutz, Richard McCutchin, and Jeanette Vick were also present.

Verification of Public Notice: The public hearing notice was lawfully posted in usual three places and published to Town's website. Notice was also printed in the legal section of the Portage Daily Register on November 4th.

Public Hearing on 2020 Budget: The budget was reviewed. Anticipated income for 2020 is \$1,105,430.00. Anticipated expenses for 2020 are \$697,803.00. There were no questions. Motion by Smith/Brockley to close the public hearing at 6:10 p.m. All in favor by call of roll.

Regular Town Board Meeting Call to Order: The regular meeting was called to order by Chairman Devine at 6:10 p.m. Clerk called roll and verified that public notice was given.

Town Agenda: Motion by Beasley/Cawley to approve the agenda as posted. All in favor by call of roll.

Amend Agenda: Motion by Beasley/Brockley to amend the order of the agenda to accommodate those present. All in favor by call of roll.

Erosion Control Permit Application: The application is for erosion control for a new clubhouse building. The Plan Commission recommended approval of the application to the Town Board. Motion by Beasley/Cawley to approve an Erosion Control Permit for the Saddle Ridge Golf Course Clubhouse project. All in favor by call of roll.

Park & Recreation Co-Sponsorship: Toby Monogue is the new City of Portage Park & Recreation Director. He was present to introduce himself and answer any questions. Motion by Brockley/Smith to approve the annual contribution of \$2000.00. All in favor by call of roll.

Public Comments: Chris Schutz mentioned that County Highway P is being used as a trucking route more frequently. Robert McCutchin mentioned the bumpy railroad tracks on County Highway P.

Prior Month's Board Minutes: Motion by Cawley/Beasley to approve the minutes of October 15, 2019 as presented. All in favor by call of roll.

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Building Permits Report: Permit list was reviewed.

Road Report: Supervisor Cawley reported that he reviewed the DOT Paser road ratings completed by the County.

Cemetery Report: Sexton Cawley reported that there were no lots sales or funerals for the month. He also reported that winter preparations for cemetery and cemetery equipment was completed.

Recycling Center Report: Supervisor Beasley attended the November 4th Solid Waste meeting and there were no complaints. Solid Waste Committee meeting minutes were provided.

Sheriff's Report: No report was received.

Building & Grounds Report: Supervisor Beasley reported that a new flag was ordered and received for boardroom, one urinal flusher is not functioning, posting box on east end of building now has key, and Hillestad conducted annual service on the furnaces.

Correspondence: None.

Outside Meeting Attendance Report: Chairman Devine, Supervisor Beasley and Town Engineer Robert Roth attended the Columbia County Traffic Safety Commission meeting on Friday, November 9, 2019.

Town Plan Commission Report: Draft minutes were provided.

Treasurer's Report: Motion by Beasley/Brockley to accept the Treasurer's Report. All in favor by call of roll.

Payment of Current Bills: Motion by Beasley/Cawley to approve payment of current bills with checks numbered 15197 through 15221 and electronic draws 19-67 through 19-72 in the amount of \$60,355.14. All in favor by call of roll.

Investment Report: Nothing comes due until December. Supervisor Brockley will get quotes after the first of the month. Discussed insurance on town funds above and beyond FDIC.

Review Waste Disposal Permit Resolutions and Plan of Operation: The agreements made with Columbia County Solid Waste Department are being reviewed. Several changes have been made over the years without the Town's required approval.

Columbia County Humane Society Service Agreement: The annual fee for 2020 was set at \$2380.00. Animal pick-up fees are separate from the annual service agreement fee. Motion by Beasley/Cawley to approve agreement as presented. All in favor by call of roll.

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Bank of Wisconsin Dells Agreement for Bank Tax Collection: The Bank of Wisconsin Dells agreement provides for the bank to collect property tax payments via the web-based tax collection program through January 31st. Motion by Cawley/Brockley to approve agreement as presented. All in favor by call of roll.

Rental Agreement Form Amendments: The Community Room will now be known as Activity Room 1 and the former gymnasium will now be known as Activity Room 2. Motion by Brockley/Smith to approve amendments as presented. All in favor by call of roll.

Proposed Increase in Pay for Poll Workers: A dollar an hour increase for poll workers was requested by Town Clerk. Motion by Brockley/Cawley to approve the increase in pay for all Election Inspectors. All in favor by call of roll.

Call for Special Meeting of Electors to Dispose of Town Real Property: The Winnebago Ridge Runners Snowmobile Club request to purchase half of a vacated right-of-way was discussed. There are still issues that need to be worked out with Columbia County Planning & Zoning Department. Not ready for action on this item at this time.

Lakeside Park Roads and WDOT 90-10 Program: The Wisconsin Dept. of Transportation announced a one-time transportation program that will provide up to a 90% match on certain town projects. This program is the Multimodal Local Supplement (MLS) Program. Robert Roth of RPS will initiate the application process coordinating with Supervisor Cawley and Clerk Gustafson.

Key Fob and Doorbell for Front Door: Chairman Devine introduced the need of a key fob system with a doorbell and a remote door release in the Clerk's office. Motion by Beasley/Smith to get quotes on this type of system. All in favor by call of roll.

Adopt 2020 Budget: Motion by Beasley/Smith to adopt the 2020 budget as presented. All in favor by call of roll.

Adjourn: Motion by Brockley/Cawley to adjourn at 7:34 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC
Town Clerk