

# MINUTES OF TOWN OF PACIFIC BOARD MEETING

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Tuesday, November 21, 2017 6:00 PM Held at the Pacific Town Hall

**Call to Order:** The Public Hearing for the 2018 budget was called to order by Chairman Devine at 6:00 p.m.

**Roll Call:** Chairman William Devine, Supervisors George Beasley, Irma Brockley, Craig Cawley and Ethel Smith were present.

**Others Present:** Treasurer Mark Zimmerman, Clerk Marlo Gustafson, Town Attorney John Miller, City of Portage Park & Recreation Manager Dan Kremer, and Charles and Susanna Bradley were also present.

**Verification of Public Notice:** Clerk verified that the public hearing notice was lawfully posted and printed in the legal section of the Portage Daily Register.

**Public Hearing on 2018 Budget:** The budget was reviewed. Anticipated income for 2018 is \$1,061,315. Anticipated expenses for 2018 are \$695,370. There were no questions or comments. Motion Cawley/Brockley to close the public hearing at 6:05 p.m. All in favor by call of roll.

**Regular Town Board Meeting:** The regular town board meeting was called to order at 6:05 p.m. Clerk called roll and verified that public notice was given.

**Town Agenda:** Motion by Beasley/Brockley to approve the agenda. All in favor by call of roll.

**Prior Month's Board Minutes:** Motion by Beasley/Smith to approve the minutes of October 17, 2017 as presented. All in favor by call of roll, Cawley abstained.

**Amend Order of Agenda:** Motion by Brockley/Cawley to amend the order of the agenda to accommodate those present. All in favor by call of roll.

**Portage Park & Recreation Program Co-Sponsorship:** City of Portage Park & Recreation Manager, Dan Kremer expressed gratitude for the township's continuing support. He stated that the participants are always very happy to get the City resident rate due to the Town's contribution. He also informed the Supervisor's that the City just hired a Recreation Coordinator and are looking to expand the activities offered. Motion Cawley/Brockley to approve the annual contribution of \$2000.00. All in favor by call of roll.

**Building Permits Report:** Permit list was reviewed.

**Road Report:** Supervisor Cawley's written report informed the Board about the final cost for Hillcrest Road.

**Cemetery Report:** Cawley's written report informed the Board that there were two lot sales. George Roddewig purchased Graves 3 and 4 on Lot 269. There were also two funerals to

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report. Armin Ohnesorge received a casket burial on October 14<sup>th</sup> in Graves 2 and 3 on Lot 117. Janet Roddewig was buried on November 10<sup>th</sup> in Grave 3 on Lot 269.

**Recycling Center Report:** Supervisors Beasley and Cawley attended the November meeting and there were no complaints.

**Sheriff's Report:** October report was provided. There were 119 calls reported.

**Building & Grounds Report:** Supervisor Beasley's written report informed the Board that Hillestad Heating inspected the furnaces and found dead birds again. They will return to service the gym unit and take precautions to avoid birds entering any vents. Columbia County Highway Dept. will again plow and shovel the town hall parking lot as needed. Supervisor Beasley also reported that he received a request from the Portage Area Tennis Association to use the gymnasium during the winter for Pickle Ball. He would find out how often and when they would like to rent it. Supervisor Beasley also provided a letter he received from Tim Bressers at N7556 North Shore Drive requesting that he share the cost of repairs to the washed-out areas on their private road, also referred to as a gravel alley. The area is being used by traffic far more than it was intended for. It was requested that Supervisor Beasley provide the town with the easement document for further discussion.

**Correspondence:** None.

**Outside Meeting Attendance:** None.

**Town Plan Commission Report:** Draft minutes from last meeting were provided.

**Public Comments:** None.

**Treasurer's Report:** Motion by Cawley/Beasley to accept the Treasurer's Report. All in favor by call of roll.

**Payment of Current Bills:** Motion by Brockley/Cawley to approve payment of current bills with checks numbered 14453 through 14479 and electronic draws 17-50 through 17-57 in the amount of \$1,643,117.63. All in favor by call of roll.

**Investments Report:** Two CDARS mature this month. The best rate was offered by Farmers & Merchants Bank for 3 years at 1.95%.

**Adopt 2018 Budget:** Motion Smith/Cawley to adopt as presented. All in favor by call of roll.

**Bank Tax Collection Agreements:** Motion Brockley/Beasley to approve check signers to sign Bank of Wisconsin Dells Company Agreement for Bank Tax Collection. All in favor by call of roll. Motion Brockley/Beasley to approve Treasurer signing the Bank of Wisconsin Dells Remote Deposit Capture Service Agreement Summary Annual Review. All in favor by call of roll.

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Motion Beasley/Smith to approve Treasurer signing the Bank of Wisconsin Dells 2018 Remote Deposit (Merchant) Capture Review Form. All in favor by call of roll.

**“Class B” Liquor and Fermented Malt Beverage License for Johnny B Rolling Smoke LLC with John Bliese as Agent:** Motion by Beasley/Smith to grant and issue as presented. All in favor by call of roll. Motion Brockley/Smith to approve agent. All in favor by call of roll.

**Operator License Application:** Motion by Smith/Cawley to approve Margaret Druce application. All in favor by call of roll.

**Maintenance Assessment Contract:** There were some minor terminology changes to the agreement. Motion by Cawley/Beasley to sign the contract and forward to Gardiner Appraisal for signature. All in favor by call of roll.

**Fire Protection – Replacement Fund Contributions and Expenses:** The annual contribution of \$36,252.97 was discussed as well as the expense for 80 air pack replacement bottles. The annual contribution is higher than the last several years because we no longer have any credits to apply.

**Adjourn:** Motion by Cawley/Beasley to adjourn at 7:10 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC  
Town Clerk