

# MINUTES OF TOWN OF PACIFIC BOARD MEETING

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Tuesday, December 17, 2019 6:00 PM Held at the Pacific Town Hall

**Call to Order:** The regular meeting was called to order by Chairman Devine at 6:00 p.m.

**Roll Call:** Chairman William Devine and Supervisors George Beasley, Irma Brockley, and Craig Cawley were present. Ethel Smith was absent.

**Others Present:** Treasurer Zimmerman, Clerk Gustafson, Town Attorney John Miller, Town Engineer Robert Roth, Julie and Rich McCutchin, Jerry and Jeanne Russell, Steve and Amy Paulk, Janice Petersen, Tom Benson, Mark Braska, Patti Smith, John Van Epps, Pete Hagen, Mike Hagen, Jim Amend, and Lynn Van Epps.

**Verification of Public Notice:** Clerk verified public notice was given on December 12, 2019.

**Town Agenda:** Motion by Beasley/Brockley to approve the agenda as posted. All in favor by call of roll.

**Prior Month's Board Minutes:** Motion by Brockley/Cawley to approve the minutes of November 19, 2019 as presented. All in favor by call of roll.

**Amend Agenda:** Motion by Beasley/Cawley to amend the order of the agenda to accommodate those present. All in favor by call of roll.

**Set Caucus Date and Time:** Page 2 of the *Procedures for Nomination of Candidates by Caucus Manual* was provided in the packet. The manual states that the caucus must be held between January 2 and January 21 with preference given to having the caucus on January 21 when possible. A petition with 154 signatures was presented urging the Town Board to hold the caucus on January 21, 2020. Tom Benson spoke on behalf of the petitioners and stated that he believed that there would be more participation if the caucus was held on January 21. Supervisor Brockley felt that having the caucus on the last day possible was not a good idea. If there was a snow or ice storm, the caucus could not be rescheduled. She felt continuing to hold the caucus earlier in the day on a Saturday would bring more participation. Supervisor Beasley reminded the audience that the date of the caucus is set by the governing body. Motion by Brockley/Beasley to hold the caucus on Saturday January 11, 2020 at 11:00 a.m. Motion carried with Beasley, Brockley and Devine voting yes and Cawley voting no.

**Building Permits Report:** Permit list was reviewed. Supervisor Brockley questioned the fee for permit 19-44. Clerk will follow up with GEC.

**Road Report:** Supervisor Cawley reported that there wasn't anything new to report.

**Cemetery Report:** Sexton Cawley reported that there were no lot sales. There was one funeral for Harold D. Tomlinson who was buried on December 13, 2019 on Lot 269, grave 2.

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**Recycling Center Report:** Supervisor Cawley attended the December meeting and there were no complaints. Solid Waste Committee meeting minutes were provided.

**Sheriff's Report:** October report was provided. 103 calls were listed for the month.

**Building & Grounds Report:** Supervisor Beasley reported that there wasn't anything new to report.

**Correspondence:** None.

**Outside Meeting Attendance Report:** Town Engineer Roth and Town Attorney Miller met with Columbia County Planning & Zoning Department on the Winnebago Ridge Runners CSM request. Supervisor Cawley suggested that the Town consider leasing the property to the snowmobile club to avoid all the issues being presented regarding the substandard parcel. The item will be put on the next Plan Commission agenda for discussion only.

**Town Plan Commission Report:** Draft minutes were provided.

**Treasurer's Report:** Motion by Beasley/Cawley to accept the Treasurer's Report. All in favor by call of roll. There are several checks that remain uncleared at the bank. The checks are dated between 2010 and 2018. Motion by Beasley/Cawley to write off check numbers 11025, 11422, 11770, 11776, 11786, 11899, 12391, 13705, 13981, and 14525. All in favor by call of roll. Clerk instructed to work with Attorney Miller to properly notify the state of unclaimed property.

**Payment of Current Bills:** Motion by Beasley/Brockley to approve payment of current bills with checks numbered 15222 through 15257 and electronic draws 19-73 through 19-78 in the amount of \$24,216.38. All in favor by call of roll.

**Investment Report:** Supervisor Brockley reported that \$1,000,000 matures on December 12<sup>th</sup> and \$675,000 matures on December 19<sup>th</sup>. The best offer received was from Community Bank of Portage for 36 months at 2.10% (CDARS). The lock box contents were discussed. It was determined that the lock box is no longer needed and will be closed out.

**Solid Waste Permit Applications:** Motion by Cawley/Beasley to approve Pellitteri Waste Systems, City of Wisconsin Dells, Waste Management of Lake Delton, Advanced Disposal – Waunakee Transfer, Advanced Disposal Services Solid Waste Midwest LLC, City of Portage, and Columbia County Solid Waste applications as presented. All in favor by call of roll.

**Mobile Home Park License Renewal:** Motion by Brockley/Cawley to approve license renewal as presented. All in favor by call of roll.

**Memorandum of Understanding with Columbia County for WisVote Support:** By entering into this MOU, Columbia County will continue to provide WisVote services for 2020. Motion by Cawley/Beasley to approve signing the agreement. All in favor by call of roll.

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**Appoint Election Board for 2020-2021 Term:** Motion by Cawley/Beasley to approve as presented. All in favor by call of roll.

**Saddle Ridge Golf Course Stormwater Management Permit Application:** Motion by Cawley/Brockley to approve as presented. All in favor by call of roll.

**Quotes for Comprehensive Survey of Lakeside Park Subdivision:** The basis for the survey was modeled heavily on the Lakeside Drive survey done in 2018. Quotes were received from Paulson & Associates LLC, Point of Beginning, and Snyder & Associates. No decision made. Item will be put on a future agenda for further discussion.

**Quote for Title Searches of Lakeside Park Subdivision Properties:** Quotes were provided by Title Experts and Wisconsin River Title. No decision made. Item will be put on a future agenda for further discussion.

**February Board Meeting Conflict with February Election:** We are not sure there will be a February Spring Primary election. Item will be put on January agenda.

**Adjourn:** Motion by Beasley/Brockley to adjourn at 7:30 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC  
Town Clerk