

# **MINUTES OF TOWN OF PACIFIC PUBLIC HEARING & BOARD MEETING**

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**Tuesday, August 20, 2019 6:00 PM Held at the Pacific Town Hall**

**Public Hearing:** Called to order at 6:00 p.m. The purpose of the public hearing was to hear public comments on the Special Event Permit Application submitted by Johnny B's Rolling Smoke LLC, 100 Saddle Ridge, for outdoor music on September 7, 2019 from 2:00 p.m. until 6:30 p.m. Liz Bliese was present to answer questions. Letters of support were submitted from Saddle Ridge Estates Association, Ltd. and Saddle Ridge Golf Course, LLC in favor of the application. No one was present to speak in opposition of the application. The hearing closed at 6:03 p.m.

**Call to Order:** The regular meeting was called to order by Chairman Devine at 6:03 p.m.

**Roll Call:** Chairman William Devine, and Supervisors George Beasley, Irma Brockley, Craig Cawley and Ethel Smith (arrived at 6:05 p.m.) were present.

**Others Present:** Clerk Marlo Gustafson, Treasurer Mark Zimmerman, Town Attorney John Miller, Liz Bliese, Steve Paulk, Mitch Beckett, Andrea Hogue (later joined by Chad Holdener who did not sign in), and Steve Pate.

**Verification of Public Notice:** Clerk verified that public notice was given on August 15, 2019.

**Town Agenda:** Motion by Beasley/Cawley to approve the agenda. All in favor by call of roll.

**Prior Month's Board Minutes:** Motion by Brockley/Cawley to approve the minutes of July 16, 2019 as presented. All in favor by call of roll.

**Amend Agenda:** Motion by Beasley/Cawley to amend the order of the agenda to accommodate those present. All in favor by call of roll.

**Rental of Gymnasium to Youth Golf Club:** Steve Paulk and Mitch Beckett were present to ask if the gymnasium could be available for a new youth golf club. It would be a year-round program for seventh and eighth graders and high school aged youth. Steve Paulk reported that he talked to State Farm about a liability insurance policy. They had no idea how often they would need the gymnasium but stated that it would only be in inclement weather, possibly two nights a week with no more than 12 youths at a time. Steve explained that he wasn't sure about charging a fee as he did not want this to be cost prohibitive to families, and he added that maybe some parents would volunteer a contribution. It was explained by the Town's Attorney and Town Chair Devine that presently the Town has standing rules that would prevent this athletic group and/or any other organized group from a regular rental schedule. If the Town decides to amend the Rental Agreement, policies and ordinances, it would open the gymnasium to many other youth groups that have inquired about regular usage in the past. Chair Devine mentioned that this might bring a need for a Facility Coordinator to be hired for scheduling of youth groups, opening the gym up, supervising, and locking the gym up. More frequent cleaning would also need to be done with increased usage of the bathroom facilities. This will be placed on the next agenda for more discussion and/or action.

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**Iron Pig Conditional Use Permit Status:** Andrea Hogue was present to report that she had submitted two conditional use pre-applications to Columbia County Planning & Zoning. Clerk told her that September 17<sup>th</sup> would be the deadline for application submittal to the township in order to get on the October 1<sup>st</sup> Plan Commission agenda.

**Special Events Permit Application:** Motion by Cawley/Brockley to approve permit for outdoor music at Johnny B's on September 7<sup>th</sup> from 2:00 until 6:30 p.m. All in favor by call of roll.

**Building Permits Report:** Permit list was reviewed.

**Road Report:** Supervisor Cawley reported that seal coating was finished. He also reported that he repaired/filled the small sink hole behind the town hall with cold mix. Clerk instructed to keep an eye on the repair to make sure we don't have bigger issues.

**Cemetery Report:** Sexton Cawley reported there were no funerals or lot sales.

**Recycling Center Report:** Supervisor Cawley attended the August 5<sup>th</sup> meeting and there were no complaints. He was provided with a document listing usage guidelines for Town of Pacific residents. Clerk will incorporate some of the document into the next newsletter.

**Sheriff's Report:** Supervisor Cawley reported that the Sheriff's Department is upgrading their system and have not sent out any reports.

**Building & Grounds Report:** Supervisor Beasley reported that the loose grout in the restrooms doesn't appear to be an ongoing problem.

**Correspondence:** Provided in the Town Board packet was an invitation to the Columbia County Unit of Wisconsin Towns Association meeting to be held on Monday, August 26, 2019 at 7:00 p.m. at the Columbia County Law Enforcement Center in Portage. Also provided were email exchanges between the Clerk and Andrea Hogue, owner of The Iron Pig regarding Conditional Use Permits.

**Outside Meeting Attendance Report:** Supervisor Cawley attended the Columbia County Traffic Safety Commission meeting on August 9<sup>th</sup>. Vehicles parked along County Highway G were discussed as well as the vision triangle. The campground representatives will be invited to the next meeting.

**Town Plan Commission Report:** No meeting this month.

**Public Comments:** None.

**Treasurer's Report:** Motion by Beasley/Cawley to accept the Treasurer's Report. All in favor by call of roll.

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**Payment of Current Bills:** Motion by Brockley/Cawley to approve payment of current bills with checks numbered 15135 through 15161 and electronic draws 19-47 through 19-52 in the amount of \$63,516.58. All in favor by call of roll.

**Investment Report:** The current maturing investments will be reinvested in CDARS at F&M Bank for 3 years at 2.30%.

**Operator License Applications:** Applications were received from Rebecca Sersch and Jaime Malkowski. Motion by Beasley/Smith to approve as presented. All in favor by call of roll.

**Assessment Services Quotes:** Three quotes were presented. The Gardiner Appraisal quote was favored because it was much less than the other quotes received. Clerk instructed to confirm the annual fees for the three-year contract and to ask Gardiner Appraisal for a copy of the new contract for the Town's Attorney to review before acceptance.

**Initiate Process to fill Plan Commission Seat:** Attorney Miller confirmed that the process to fill the seat would be for the Town Board Chairperson to appoint an individual, subject to confirmation by the Town Board. Chair Devine asked Steve Pate if he was interested in the position. Steve will get back to him soon.

**Recruitment of Election Inspectors:** Clerk has a waiting list that she will use to fill vacancies.

**Long Grass Complaints/Procedures:** Complaint came in about property on Raven Road. Property was eventually mowed. Motion by Cawley/Smith to appoint Supervisor Beasley as Weed Commissioner. All in favor by call of roll.

**Adjourn:** Motion by Brockley/Cawley to adjourn at 7:23 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC  
Town Clerk