

January 3, 2023 5:30 PM

Call to Order: The Plan Commission Meeting was called to order by Chairman Devine at 5:44 p.m.

Roll Call: Chairman William Devine, Brad Cook, Rich Jacobson, Dan Kastenholtz, Supervisor Julie Kayartz, and Ken Ryczek were present. Le Anna Rittmann was absent.

Others Present: Town Clerk Gustafson, Town Engineer Roth, Town Attorney Miller, Supervisor Kershaw, Supervisor Pate, Tom and Sharon Weisenberger, Tom and Laura Anderson, Patricia Schnering, Jim Jakubiak, and Tomas Toro of Grothman and Associates were also present.

Verification of Public Notice: The meeting notice was posted and published according to law.

Approval of Agenda: Motion by Jacobson/Ryczek to approve the agenda as posted. All in favor by call of roll.

Approval of Prior Meeting Minutes: Motion Kayartz/Cook to approve the minutes of December 6, 2022 as presented. All in favor by call of roll.

Citizen Input on Non-Agenda Topics: Supervisor Pate addressed the Plan Commission regarding Broadband and the possibility of a public-private partnership with Charter Communications to bring service to the remaining areas in the town. More information would be presented at the next Town Board meeting.

Bella Island LLC – Erosion Control and Stormwater Management Permits for Accessory Building – Parcel 65.1 1164 Saddle Ridge: Tomas Toro explained the proposed building project. Discussion took place regarding whether the parcel was part of a Condominium Plat. It was verified that the current proposed use is compatible with the current zoning. Motion by Kayartz/Jacobson to recommend to the Town Board to approve the Erosion Control and Stormwater Management Permits for the proposed accessory building on parcel 65.1. Owners Tom and Laura Anderson must provide purchase documents to the Town Attorney prior to the Town Board meeting. All in favor by call of roll.

Charter Communications – Erosion Control and Work in Town Right-of-Way Permits – W7934 Jodi Drive: Town Engineer Roth stated that he verified that this application is not connected to Charter’s RDOF project. Motion by Kayartz/Ryczek to recommend to the Town Board to approve the Erosion Control and Work in Town Right-of Way Permits for route to W7934 Jodi Drive. All in favor by call of roll.

Draft Amendments to Chapter 345 Roads and Rights-of-Way: Town Engineer Roth explained that the intent of the amendments is to simplify the right-of-way permit procedures for minor applications. Discussion took place. Supervisor Kayartz stated that the Town Board will need to discuss the ordinance amendments further at the Town Board meeting. Motion by Jacobson/Kastenholtz to recommend the proposed amendments to the Town Board. All in favor by call of roll.

Building Inspection Report: Report provided.

Other Reports and/or Correspondence: None.

Adjourn: Motion by Kayartz/Ryczek to adjourn at 7:30 p.m. All in favor by call of roll.

Marlo Gustafson, Recording Secretary