

April 12, 2022 5:30 PM

Call to Order: The Plan Commission Meeting was called to order by Chairman Devine at 5:30 p.m.

Roll Call: Chairman William Devine, Rich Jacobson, Dan Kastenholz, Supervisor Julie Kayartz, Le Anna Rittmann, and Ken Ryczek were present.

Others Present: Town Attorney John Miller, Town Engineer Robert Roth, Clerk Marlo Gustafson, Supervisor Irma Brockley, Supervisor Craig Cawley, Supervisor Steven Pate, Byron Kershaw, Nancy Borish, Pete Hagen, Paul Hagen, Mike Hagen, Bob Welch, Scott Anderson, Paul and Jennifer Nadolski, Dennis Crawford, Chris Schutz, Kevin Putnam, Frank McDermott, Tom and Judy Buchta, Marianne Hanson, Vince Wardle, Pat Schnering, Pete Bartaczewicz, and Jeff Schnelle were also present.

Verification of Public Notice: The Public Hearing Notice was posted and published according to law and sent to neighboring property owners within three hundred feet. The agenda was also posted and published according to law.

Public Hearing: Chairman Devine opened the public hearing at 5:32 PM. Chairman Devine read the Public Hearing notice aloud and explained the general procedures. Bob Welch and Scott Anderson, representatives for Big G Enterprises/Pride of America Camping Resort, addressed the Plan Commission with the plans for the proposed expansion. Town Engineer Robert Roth addressed the Plan Commission and explained the Town Ordinances and various requirements that would need to be met to obtain a Conditional Use Permit for the expansion. The Town would look at density & layout, fencing & screening, trash & recycling, lighting, septic system, traffic management, safety & security, parking, erosion control and stormwater management. The public was then invited to make their comments. The public hearing closed at 6:34 PM.

Approval of Agenda: Motion by Kayartz/Jacobson to approve agenda as posted. All in favor by call of roll.

Approval of Prior Meeting Minutes: Motion Kayartz/Ryczek to approve the minutes of February 1, 2022 as presented. All in favor by call of roll.

Citizen Input on Non-Agenda Topics: None.

Big G Enterprises/POA Camping Resort Conditional Use Permit Application: Town Engineer Roth discussed his review of the submitted documents and highlighted sections from his Review Letter dated April 7, 2022. He recommended that because there are outstanding items for which he cannot resolve in review, it is not recommended that the Plan Commission take action at this time. This will allow for further discussion with the Applicant on outstanding items. This will also allow for the Plan Commission to further absorb the comments heard at the Public Hearing and allow for Town Staff to collect Plan Commission direction on a few of the considerations. Engineer Roth will prepare a document listing specific issues that the Applicant will need to address before further consideration of the Conditional Use Permit, Erosion Control Permit, and Stormwater Management Permit. Motion by Ryczek/Jacobson to table the applications until further information is received based on the Town Engineer's report. All in favor by call of roll.

Big G Enterprises/POA Camping Resort Erosion Control Application: Discussed. No action taken.

Big G Enterprises/POA Camping Resort Stormwater Management Permit Application: Discussed. No action taken.

Building Inspection Report: Report provided.

Other Reports: None.

Correspondence: None.

Adjourn: Motion by Kayartz/Ryczek to adjourn at 8:00 p.m. All in favor by call of roll.

Marlo Gustafson, Recording Secretary