

**May 2, 2023 5:30 PM**

Before calling the Plan Commission meeting to order, Chair Pate asked everyone to stand and recite the Pledge of Allegiance.

**Call to Order:** The Plan Commission Meeting was called to order by Chair Pate at 5:30 p.m.

**Roll Call:** Chair Steven Pate, Brad Cook, Supervisor Julie Kayartz, Le Anna Rittmann, and Ken Ryczek were present. Rich Jacobson and Dan Kastenholz were each on a planned absence.

**Others Present:** Commission Secretary/Town Clerk Gustafson, Supervisor Kershaw, Kenneth Fennewald from General Engineering Company, and Jim Jakubiak from Columbia Generating Center were also present.

**Verification of Public Notice:** The Commission Secretary reported that the meeting notice was properly posted and published according to law.

**Approval of Agenda:** Motion by Kayartz/Ryczek to approve the agenda as posted. All in favor by call of roll.

**Approval of Prior Meeting Minutes:** Motion Kayartz/Cook to approve the minutes of January 3, 2023 as presented. All in favor by call of roll, Chair Pate abstained.

**Citizen Input on Non-Agenda Topics:** None.

**Review Solar Energy Systems Ordinances for Possible Revisions:** Chair Pate proposed combining the small-scale and large-scale solar energy systems ordinances. GEC Building Inspector Kenneth Fennewald addressed the Plan Commission and shared the process when a building permit is requested for a solar installation. A diagram, full plan set, calculations, and a structural analysis is required for roof-mounted solar installations. A Master Electrician reviews the plans and inspects the dwelling to verify the system can be installed as proposed. It was also discussed that the appropriate electric company must also review the plans and produce an approval letter. GEC permit fees were discussed. Chair Pate expressed that he felt it was better to have only one solar ordinance. He proposed eliminating Ord. Chapter 414 after moving over some of the language into Ord. Chapter 415 and renaming Ord. Chapter 415. Supervisor Kayartz shared that the original intent was to revise the maximum size of a roof-mounted system from six hundred feet to nine hundred feet and keep the small-scale solar ordinance intact for smaller residential systems and leave the large-scale ordinance intact which is intended for siting of larger commercial systems. Chair Pate explained that he did not feel that the Town should have any square footage limitations for roof-mounted systems and mentioned eliminating the requirement of 150 feet distance from any residential dwelling(s) for the power inverters. Inspector Fennewald reported that the power inverters produce only a minimal humming sound. Supervisor Kayartz and Commissioner Cook recommended leaving the 150 feet distance requirement for the power inverters. Commissioner Rittmann mentioned that a great deal of time and consideration went into creating these ordinances. No decisions were made after lengthy discussion.

**Building Inspection Report:** Report reviewed.

**Other Reports and/or Correspondence:** None.

**Adjourn:** Motion by Ryczek/Rittmann to adjourn at 5:58 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC  
Commission Secretary