

May 4, 2021 5:30 PM

Call to Order: The Plan Commission Meeting was called to order by Chair Devine at 5:35 PM.

Roll Call: Chairman William Devine, Carl Johnson, Julie Kayartz, LeAnna Rittmann and Ken Ryczek were present. Rich Jacobson was absent with notice.

Others Present: Town Engineer Roth, Clerk Gustafson, Don Voss, Darin and Crystal Gardner, and Bill and Dawn Tews were also present. Town Attorney John Miller arrived at 6:30 p.m.

Verification of Public Notice: Agenda was posted and published according to law.

Approval of Agenda: Motion by Johnson/Ryczek to approve agenda as posted. All in favor by call of roll.

Approval of Prior Meeting Minutes: Motion Rittmann/Ryczek to approve the minutes of April 13, 2021 as presented. All in favor by call of roll.

Voss Rev. Trust Conditional Use Permit – Parcel 253.01 – Lamp Lite Apartments: Don Voss addressed the Plan Commission with updates on progress with the property. Town Engineer Roth addressed the Plan Commission regarding the Maintenance Agreement and the Scheduled Improvements Agreement. The revised Site Plan was reviewed and discussed. The Lighting Plan Schematic was reviewed and discussed. Town Attorney Miller discussed the contents of the Development Agreement.

Motion by Kayartz/Rittmann to recommend approval to the Town Board with the following conditions:

1. The agreed upon improvements must become a part of the Development Agreement, with penalties for enforcement, to be drafted by the Town’s Attorney.
2. The surveillance cameras need to be added back to the Site Plan to match the Scheduled Improvements Agreement.
3. No parking shall be allowed on Dunning Road.
4. None of the nine proposed habitable units will be below Columbia County multi-family zoning standards for square footage.
5. Documentation relating to the above conditions must be completed and provided to the Town Clerk by 10:00 a.m. on May 14, 2021.

All in favor by call of roll.

Revise Town Ordinance Chapter 467 (Stormwater Management): This Ordinance amendment was introduced to help provide clarity for applicants/developers and to provide more continuity in the process. Plan Commissioners requested that in the future, a full, red-lined document be provided for easier review of what the actual revisions would be. Kayartz brought some grammatical errors to the Town Attorney’s attention for correction before the Town Board

meets. Motion by Ryczek/Kayartz to recommend approval to the Town Board after grammatical errors are corrected. All in favor by call of roll.

Discuss Solar Energy Generation Facilities: Town Attorney Miller will present a draft document for the Plan Commission to review and discuss at their next meeting.

Draft Survey Map for Lakeside Park Subdivision: The draft maps were examined and discussed.

Building Inspection Report: Report reviewed.

Other Reports: None.

Correspondence: None.

Adjourn: Motion by Ryczek/Kayartz to adjourn at 8:54 p.m. All in favor by call of roll.

Marlo Gustafson, Recording Secretary