

**May 7, 2024 5:30 PM**

**Call to Order:** The Plan Commission Meeting was called to order by Chair Pate at 5:30 p.m.

**Roll Call:** Chair Steven Pate, Brad Cook, Rich Jacobson, Supervisor Julie Kayartz, and Le Anna Rittmann were present. Dan Kastenholz was excused.

**Others Present:** Commission Secretary/Town Clerk Gustafson, Erin Salmon of RPS, Brian Clepper of CEC, and Pat Schnering were also present.

**Verification of Public Notice:** The Commission Secretary reported that the agenda was properly posted and published according to law.

**Approval of Agenda:** Motion by Jacobson/Kayartz to approve the agenda as posted. All in favor by call of roll.

**Approval of Prior Meeting Minutes:** Motion Kayartz/Rittmann to approve the minutes of March 5, 2024 as presented. All in favor by call of roll.

**Citizen Input on Non-Agenda Topics:** None.

**Erosion Control Permit Application – Columbia Energy Center Gravel Stockpile:** Brian Clepper gave a brief update. Motion Jacobson/Rittmann to recommend approval of an Erosion Control Permit to the Town Board with the following conditions recommended in the Town Engineer Review and Recommendation letter dated May 6, 2024.

1. The work shall be inspected by the Town:
  - a. Periodically during construction to verify erosion control measures and timeliness of restoration activities.
  - b. Post-construction (December 2024) to verify construction site establishment and permanent restoration measures have taken place.

All in favor by call of roll.

**Building Inspection Report:** The report was provided for review.

**Other Reports:** None.

**Correspondence:** None.

**Adjourn:** Motion by Cook/Kayartz to adjourn at 5:34 p.m. All in favor by call of roll.

Marlo Gustafson, WCMC  
Commission Secretary