

July 6, 2021 5:30 PM

Call to Order: The Plan Commission Meeting was called to order by Chairman Devine at 5:30 PM.

Roll Call: Chairman William Devine, Rich Jacobson, Carl Johnson, Supervisor Julie Kayartz, LeAnna Rittmann, and Ken Ryczek were present.

Others Present: Town Attorney John Miller, Town Engineer Robert Roth, Clerk Marlo Gustafson, Supervisor Craig Cawley, Attorney Richard Schmidt, Tomas Toro, Jim Grothman, Tom and Judy Buchta, Ray and Kathy Nee, Tom Maier, Dale Thoreson, Deb Washa, Cliff Kessler, Tom Fisher, Ben Neumann, Brian Clepper and Steve Pate were also present.

Verification of Public Notice: The Agenda was posted and published according to law.

Approval of Agenda: Motion by Jacobson/Rittmann to approve agenda as posted. All in favor by call of roll.

Approval of Prior Meeting Minutes: Motion by Kayartz/Ryczek to approve the minutes of June 1, 2021, as presented. All in favor by call of roll.

Saddle Ridge Corporation – Proposed Condominium Plat – SRE 3 Phase 1: Motion by Kayartz/Jacobson to recommend to the Town Board to approve the SRE 3 – Phase 1 condominium plat conditioned on the following:

- Buildings will be at least 20 feet apart on side setback.
- Confirmation of revised agreement for maintenance of stormwater management measures.
- Address fire hydrant placement as recommended by Fire Chief Haase per onsite visit with Town Engineer.
- Confirmation of Lowest Opening Elevations (LOE's) to be placed on the face of the Plat.

All in favor by call of roll.

Motion by Kayartz/Rittmann to recommend to the Town Board to approve the SRE 3 – Phase 1 Stormwater Permit conditioned on the following:

- Preparation of Stormwater Management Permit Application.
- Execution and filing of the Stormwater Maintenance Agreement revised as Town Attorney recommends.
- Developer to file a request to Transfer its Permit to the subsequent buyer upon execution of a property sale.
- Future amendment of Stormwater Maintenance Agreement would require consent of all parties.

All in favor by call of roll.

Draft Ordinance – Solar Energy Generation Facilities: The ordinance drafts should be ready for next month's meeting.

Amend Order of Agenda: Motion by Rittmann/Jacobson to amend the order of the agenda (to address the Pacific Ridge residents in attendance). All in favor by call of roll.

Discuss Setting a Meeting with Residents of Pacific Ridge to Discuss Matters relating to Common Expenses/Homeowners Association: Maintenance and safety issues were discussed. The reinstatement of the Homeowners Association was discussed as well as alternatives. An official meeting, with all Pacific Ridge homeowners being invited, will take place at the next Plan Commission meeting to be held on Tuesday, August 3rd at 5:30 p.m.

Variance Standards: Plan Commission members were provided with legal standards and guidance on how to deal with variance requests.

Other Reports: Brian Clepper of Alliant Energy was present to discuss closure projects that have begun. Brian will be working with Town Engineer Roth on any permits that are required.

Lakeside Park Update: The final signed Topographic Survey was presented. The Town Chair requested a formal plan from the Town Engineer and Town Attorney to be presented at next month's meeting in order to give the Town guidance on moving forward.

Building Inspection Report: Report was provided in the packet.

Correspondence: None.

Adjourn: Motion by Johnson/Kayartz to adjourn at 9:06 p.m. All in favor by call of roll.

Marlo Gustafson, Recording Secretary