

MINUTES OF TOWN OF PACIFIC BOARD MEETING

March 19, 2013 6:00 pm Held at the Pacific Town Hall

Published in the Portage Daily Register. Posted at the Pacific Town Hall, the Portage Super Stop and outside the office of the Clerk on March 17, 2013.

Called to order by Chairman Devine at 6:00 pm.

Roll Call: Chairman William G. Devine, Supervisors, George F. Beasley, Irma J. Brockley, Craig M. Cawley, Mahlon Kirk. All present.

Others Present: Clerk Ethel A. Smith, Treasurer Mark Zimmerman, Deputy Clerk Linda Koch, Attorney John Miller.

Verification of public notice. Clerk Smith verified the Agenda was published and posted March 17, 2013.

Minutes. Motion by Brockley/Cawley to approve the minutes of February 19, 2013. All in favor by call of roll. Motion by Beasley/Brockley to approve the minutes of February 27, 2013. Supervisors' Beasley, Brockley, Cawley and Chairman Devine in favor by call of roll. Supervisor Kirk was absent and abstained. Motion passed.

Building Permits Issued. Reviewed by Board.

Road Work. Chairman Devine requested that Supervisor Cawley obtain an estimate from the County for snow removal and salting at the Town Hall parking lot. Estimates obtained were: \$66.00 to plow and salt. \$19.00 to shovel the two front entrances, for a total of \$85.00. \$38.00 to salt the parking lot only. Labor and salt. Motion by Beasley/Cawley to ask the County to do the plowing and salting per their estimate. All in favor by call of roll. Some discussion on the County's proposal to assume responsibility for the ERN numbers.

Cemetery Report. Sexton Cawley reported no lot sales or funerals, just plowing.

Recycling Center. Supervisor Cawley attended the Columbia County Committee meeting on March 4, 2013. Passed their meeting minutes to the Clerk. There were no complaints.

Crime Reports. The Sheriff's Department responded to 160 various calls in the Town of Pacific for the month of February.

Town Hall. Chairman Devine reported a few remaining issues that were currently being addressed. This included the parking lot lights and various speakers.

Correspondence. Chairman Devine received letters from the County Clerk's office concerning requests from Byron Kershaw and Christopher McQueen to cut pulp and timber. Farmland Preservation Committee meeting April 2. Maps have been changed. A representative from the DNR spoke to Chairman Devine about redoing, graveling possibility of installing a gate at Ontario Street. The Plan Commission will be meeting March 20, 2013 on LMS and Weynand property requests. Chairman Devine and Supervisor Cawley will meet top review the Fire numbers posted on Second St. and Second Lane. Clerk Smith reported correspondence by email from Pam & Sean Riggs to use the gym, Gils Perkins from UNIMIN to hold a business meeting for 10 or 12 people at the Town Hall. Received an email from Rob Roth addressing the occupant capacity for rooms in the Town Hall. The Town Meeting Room is 49 persons. Community Room is 108 persons. This is limited by the normal ventilation operations of the HVAC System and the actual seating area available. Gymnasium is 49 persons. This is limited by the normal ventilation operations of the HAVC system and the exiting design. Email received from General Code, Deb Tuszynski. She stated they were working on getting all of the new legislation processed and into their system and creating the manuscript for the new code. Then they will be reviewing the

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manuscript and preparing the editorial analysis. Received a copy of the letter sent to Otto and Rosina Geike by Attorney Miller dated March 5, 2013 concerning a private road located on parcels 939, 940 and 941. He notified them that that it was inappropriate for the Town to provide snow removal on a private road. The Town will have the County continue with snow removal services on that private road for the balance of this winter season, but it will not be providing any snow removal services on that private road after this winter season has ended. An email was received from DNR – Adam Hogan stating he needed to inspect the Town of Pacific landfill. He was referred to Town Engineer Roth. Overnight Courier from Montgomery Associates, Cottage Grove, WI. Enclosed was an erosion control plan for an underground electric line project located in the Town of Pacific in Columbia County, including two permit applications on behalf of Alliant Energy. This request was given to Engineer Roth. Letter received from Highway Commissioner Thomas Lorfeld reminding the Board of a spring meeting, March 27, 2013 at 9:00 am.

Codification of Town Ordinances. Attorney Miller stated that General Code is working on getting all of the new legislation processed and into their system and creating the rough draft for the new code.

Outside Meeting Attendance Report. Supervisors' Beasley and Cawley and Clerk Smith attended a meeting held at the Columbia County Law Enforcement meeting room concerning the County's request to have the fire number signs throughout Columbia County be red and white and contain certain information.

Treasurer's Financial Report. After review of Treasurer Zimmerman's report the Board acknowledged the difference between the Liability Fund and current assets being the loan for remodeling. Motion by Beasley/Brockley to accept the Treasurer's report. All in favor by call of roll.

Town of Pacific Investment Report. There were no maturing investments this month. Not until May, at which time Supervisor Beasley asked to move the CD held at Baraboo National to another Financial Institution. The Board agreed. Chairman Devine asked that this report be written for the next meeting.

Approve Payment of Current Bills. After review, motion by Beasley/Brockley to approve payment of bills with checks numbered 12488 through 12508 totaling \$17,768.93. All in favor by call of roll.

Park Fund – Recreation Contribution. Supervisor Beasley requested that the Board approve a donation of \$2,000.00 toward the Splash Pad Park that will be built in the City of Portage. He stated the residents in the Town of Pacific will certainly be enjoying time there. Our Park Funds can only be used toward parks and recreation for our residents to enjoy. All in favor by call of roll.

Plan Commission Recommendations. The process for preparing for a Conceptual Meeting with the Plan Commission was drafted to save an applicant requesting permits or property changes time, energy and money in obtaining proper permitting from the Town for their purposes. Motion by Brockley/Cawley to adopt the Preparing for a Conceptual Meeting – Process as recommended by the Plan Commission. All in favor by call of roll.

Terms for three members will expire in April. They are William Devine, Carl Johnson and George Beasley. Reappointments will be on April agenda.

Mobile Home License Application. Engineer Roth received the application from Steve Hasselburger today. It will be on the April agenda for approval.

Town Hall Rental Agreement. Attorney Miller put together forms for the hall use. Supervisor Beasley stated he would like to have the requirement of Liability insurance be left in as a requirement. After review of the proposed rental agreement, these changes or additions were made: **FEES AND CHARGES.**
1. Per Day Rental Fee: Community Room \$150.00 Gymnasium \$25.00. **LIABILITY.** Remove item 3.

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Liability Insurance. **RULES.** Add to #8. No beverage dispensing machines. Motion by Beasley/Cawley to adopt Town Hall Rental Agreement as amended. All in favor by call of roll. The Board reviewed the position description of the Facility Coordinator and Assistant Facility Coordinator. Request for cleaning services contractor or employee will be published for bids.

Operator License Applications by Izaak Ellis and Nicole Krintz. Motion by Cawley/Kirk to approve the application made by Nicole Krintz. All in favor by call of roll. After some discussion, Attorney Miller stated there is a limited basis in which a denial can be made. Motion by Cawley/Brockley to approve the application made by Izaak Ellis. All in favor by call of roll.

Adjourn. Motion by Kirk/Beasley to adjourn. All in favor by voice vote. (9:00pm)

Ethel A. Smith, Clerk