

# MINUTES OF TOWN OF PACIFIC BOARD MEETING

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April 16, 2013 6:00 pm Held at the Pacific Town Hall

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Called to order by Chairman Devine at 6:00 pm.

**Roll Call:** Chairman William G. Devine, Supervisors, George F. Beasley, Irma J. Brockley, Craig M. Cawley, Mahlon Kirk. All present.

**Others Present:** Clerk Ethel A. Smith, Treasurer Mark Zimmerman, Deputy Clerk Linda Koch, Attorney John Miller, Gordon Jewell, Mohammed Ehtashem.

Verification of public notice by Clerk Smith.

**Minutes.** Motion by Beasley/Cawley to approve the minutes of March 19, 2013. All in favor by call of roll.

**Building Permits Issued.** Reviewed. No questions.

**Road Work.** Supervisor Cawley reported having attended the Spring Columbia County Highway Meeting on March 27<sup>th</sup> along with Chairman Devine and Supervisor Beasley. Spring road inspection is underway. Received a verbal crack filling estimate. Checked on complaint of dead trees on Fawn Circle. Property owners wished to cut the trees. Board directed Supervisor Cawley to contact the County Highway Dept. to cut and dispose of the trees.

Fire Numbers Update: Supervisor Cawley and Chairman Devine met with Darryl Kuhl from Columbia County about the County's proposal to change, again, the numbering system and the color used.

Land Fill Update: Supervisor Cawley, Chairman Devine, Rob Roth and a DNR representative met at the closed Pacific Landfill site. This was in relation to the Town's request to reduce the well monitoring tests. VOC testing will cost more. DNR is hiring a new geologist. Long grass will be cut by the County.

Discussion on maintenance of Ontario St. This is a gravel road located in the Town of Pacific.

Motion by Cawley/Brockley to change the order of the agenda to accommodate those present. All in favor by call of roll.

**Liquor License Application-Portage One Stop.** After review of application, motion by Cawley/Brockley to approve the application made by ING Supplies, LLC, Mohammed Ehtashem, business under the name of Portage One Stop.

**Cemetery Report.** Sexton Cawley reported no lot sales or funerals. Spring cleanup will start as the weather permits.

**Recycling Center.** Supervisor Cawley attended the April 1, 2013 meeting of the Columbia County Recycling Committee meeting. Their minutes were received.

**Town Hall.** The microphones will be in next week.

**Town Web Site.** Meeting will be April 17, 2013 at 5:30pm.

**Treasurer's Financial Report.** Reviewed by Board. Motion by Beasley/Brockley to accept the Financial Report. All in favor by call of roll.

**Town of Pacific Investments Report.** One maturing CD May 22, 2013 in the amount of \$12,197.11 held at the Baraboo National Bank (Portage). This will be moved to another financial institution after

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reducing the amount to cover recreational funds sent to the City of Portage in support of recreational participation of Town of Pacific youth.

**Approve Payment of Current Bills.** Motion by Beasley/Kirk to pay current bills with checks numbered 12509 through 12542. Also, to issue checks in the amount of \$2,000. each to the Portage Recreational Depart. and Portage Splash Pad. All in favor by call of roll.

**Alliant Energy Erosion Control Permit-Saddle Ridge Project.** Motion by Kirk/Cawley to approve the permit. All in favor by call of roll.

**Approval of Blanket Erosion Control Permit Form.** Motion for approval of a Blanket Erosion Control Permit form by Cawley/Brockley. All in favor by call of roll.

**Land Use Escrow Fee.** New applications will include a fee to be placed in a separate escrow account. Fees are difficult to collect after the fact.

**Plan Commission Appointments.** Motion by Cawley/Brockley to reappoint the current members whose terms will expire April 2013. All in favor by call of roll.

**Mobile Home Park License Application.** Engineer Roth reviewed the application for the Suburban Heights MHP and deemed it to be complete and appears to be in compliance with the application requirements outlined in the Town's Ordinance. Further, GEC finds that there are no apparent health or safety issues with regard to drainage, spacing and access. Motion by Brockley/Cawley to approve the license application. All in favor by call of roll.

**Town Hall Rental Agreement – Cleaning Contract.** Proposal shall include monthly cleaning bid, hourly event cleaning as needed. Request for proposal shall be advertised in the newspaper. Proposals shall be returned by June 1. Motion by Beasley/Cawley to move forward on a contract agreement. All in favor by call of roll.

## **Adoption of Amended Ordinances & Resolutions.**

1. Land Division and Subdivision. **Ordinance No. 2013-1.** This ordinance amends the Town of Pacific Land Division and Subdivision Ordinance covering the payment and handling of escrow fees to be paid by applicants. Motion by Cawley/Brockley to adopt. All in favor by call of roll.

2. Erosion Control. **Ordinance No. 2013-2.** This ordinance amends the Town of Pacific Erosion Control Ordinance to clarify the provision covering the Reimbursable Services Agreement to be issued by the Town to applicants. Motion by Beasley/Cawley to adopt. All in favor by call of roll.

3. Land Use and Zoning Review Procedures. **Ordinance No. 2013-3.** This ordinance amends the Town of Pacific Land Division and Subdivision Ordinance covering the payment and handling of escrow fees to be paid by applicants. Motion by Cawley/Brockley to adopt. All in favor by call of roll.

4. Statutory and Special Town Office. **Ordinance No. 2013-4.** This ordinance provides for the creation of the positions of Facility Coordinator and Assistant Facility Coordinator and provides a description of those positions. Motion by Cawley/Brockley to adopt. All in favor by call of roll.

**Resolution No. 4-2013-1.** Adoption of the Town of Pacific's Fee Schedule. Motion by Cawley/Kirk to adopt. All in favor by call of roll.

**Adjourn.** Motion by Beasley/Cawley to adjourn. All in favor by voice vote. (7:40pm)

Ethel A. Smith, Clerk