

# MINUTES OF TOWN OF PACIFIC BOARD MEETING

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August 20, 2013 6:00 pm Held at the Pacific Town Hall

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Called to order by Chairman Devine at 6:06 pm.

**Roll Call:** Chairman William G. Devine, Supervisors, George F. Beasley, Irma J. Brockley, Craig M. Cawley. Mahlon Kirk was absent.

**Others Present:** Clerk Ethel A. Smith, Treasurer Mark Zimmerman, Deputy Clerk Linda Koch, Attorney John Miller, James Grothman of Grothman & Associates.

**Verification of public notice.** Clerk Smith verified public notice.

Motion by Cawley/Beasley to amend the order of the agenda to accommodate those present. All in favor by call of roll.

## **LMS Applications-Consideration and action on the following:**

1. **LMS Consolidation CSM.** Parcels 315.2 and 317.B request to consolidate to CSM 3625, 4.30 acres.
2. **Comprehensive Plan Amendment Changing Parcel 315.2 from AG to C-1 Light Industrial.**
3. **Rezoning Parcel 315.2 from Ag to C-1 Light Industrial.**
4. **Conditional Use Permit for Contractor's Shop for parcels 315.2 and 317.B and Town's conditions.**

Plan Commission held a Hearing on these requests. Recommended changes had been made to the resubmitted plans. Plan Commission recommended approval. Chairman Devine stated that the information provided by the various agencies involved was very good. Motion by Cawley/Brockley for approval of item 1. All in favor by call of roll. Motion by Cawley/Beasley for approval of item 2. All in favor by call of roll. Motion by Cawley/Beasley for approval of item 3. All in favor by call of roll. Motion by Cawley/Brockley for approval of item 4. All in favor by call of roll.

**Minutes.** Motion by Brockley/Cawley to approve the minutes of July 16, 2013. All in favor by call of roll.

**Building Permits Issued.** Supervisor Brockley questioned the definition of a deck. Need clarification.

**Road Work.** Supervisor Cawley reported notifying by letter, dated July 17, 2013, Gasser Construction of their award of contract for 3800 feet of work on North Star Road with asphalt regrind shoulders. Also, notified Columbia County not to seal coat Whitetail Dr. and Fawn Circle. On July 18, 2013 Crack Filling Service crack filled part of Donlin Dr., Fox Court, Wolf Dr., Whitetail Dr. and Fawn Circle for a cost of \$9,200.00. Columbia County Highway crack filled these roads less than two years ago. On July 22, 2013 Columbia County Highway seal coated part of Donlin Dr., Fox Court and Wolf Dr.. The excess has been swept. This was a County Aid project. He presented verbal documentation as to why stop signs and stop ahead signs are needed on Wardle Rd. and West Bush Rd. Also, reported the Town's landfill has been mowed by Columbia County Highway as requested by the DNR. General Engineering will forward that information to the DNR.

**Cemetery Report. 1. Gravesite Buy Back.** Yvonne Carlson, purchased, on July 10, 2001, an urn gravesite, Southwest corner of Lot 102, for \$150.00. This site was to be for the burial of her father, William Smith, Jr., next to his mother. On June 25, 2001, William Smith, Jr. remains were buried on gravesite 4 of Lot 103 next to his mother. Ms. Carlson did not wish to keep the gravesite she purchased. Sexton Cawley, who was not the Sexton at the time of this purchase, recommended buying this site back

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from Ms. Carlson at her purchase price. Motion by Beasley/Brockley to buy back gravesite located on Lot 102. All in favor by call of roll.

**Recycling Center.** Supervisor Cawley attended the August 5, 2013 Columbia County Solid Waste Dept. meeting. No complaints for the Town of Pacific.

**Town Hall.** Supervisor Cawley's report stated that he had watered the grass on July 18 and August 6. A window was broken on the North side of the building. Clerk Smith to contact Portage Glass for repairs. Supervisor Brockley and Clerk Smith met with Dennis Carlson to show him the different areas in the Town Hall to be cleaned and where supplies are located. Clerk Smith will add his name to the Do It Center charge account we currently have. Also, check on a credit account at Ace Hardware in Portage.

**Correspondence.** Email from County Clerk Sue Moll asking the Town's intent for SVRS services in 2014. Board agreed to continue with the services provided by the County Clerk's office. She will be sending a contract at a later date. Clerk received a preliminary estimate of January 1, 2013 population. The estimate is 2710. Columbia County Zoning, no permit for the addition on Magnum Radio Station. Certification from Columbia County Treasurer of Delinquent Taxes 2010 of a property in Saddle Ridge. GEC Ground Water Monitoring report to the DNR. Request to combine parcels by Guthrie. County LMS Hearing Sept 3.

**Codification of Town Ordinances.** Attorney Miller has completed the responses to the editorial analysis provided by General Code.

**Outside Meeting Report.** Chairman Devine met with DNR officials and county Board Chairman concerning the proposed shooting range. The DNR owns 2400 acres of land in the Town of Pacific. Location has not been determined. There will be a meeting with Public Safety involved with shooting range.

**Treasurer's Financial Report.** Review of financial reports and vouchers scanned in by Treasurer Zimmerman. Motion by Beasley/Cawley to accept the Treasurer's Report. All in favor by call of roll.

**Investments Report.** Maturing investments are: 8/19/2013 Charter Bank of Eau Claire CD \$250,000.00. Reinvest for 36 mos. at 1.1%

8/22/2013 Baraboo National CDARS \$202,216.79. Invest CDARS \$200,000.00 at Farmers and Merchants, 36 mos. at 1.1%.

8/22/2013 Baraboo National CDARS \$508,041.96. Invest CDARS \$500,000.00 at Farmers and Merchants, 36 mos. at 1.1%.

Motion by Brockley/Beasley to invest as recommended for 36 mos. All in favor by call of roll.

Supervisor Brockley and Clerk Smith met at Baraboo National Bank to review and document the contents of the Town's Lock Box. Supervisor Beasley and Clerk Smith met at Associated Bank to transfer funds from the Money Market account to Community Bank Money Market.

**Current Bills.** Motion by Beasley/Brockley to approve payment of current bills with checks numbered 12627 through 12651. All in favor by call of roll.

Clerk Smith stated she received a call from the Portage City Treasurer concerning the 2% Fire Dues payment. It will be on September's listing for payment.

**Plan Commission Recommendations-Alliant Renewal of Permit.** Plan Commission recommended approval. Motion by Cawley/Beasley to renew Alliant's Stormwater and Erosion Control Permit. All in favor by call of roll.

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**Town Web Site Upgrade/Gov Office Info & Pricing.** Cost for one year \$2,675.00. Use of Gmail and gov. address.

**Town Hall Remodel Update.** Will be looking at purchasing monitors for Board members use at meetings.

**Operator License Application-Renee Barnet.** Motion by Cawley/Brockley to approve the application by Renee Barnett. All in favor by call of roll.

**Campground License Application.** Pride of America has not completed the application.

**Codification of Town Ordinances – Review completed response to General Codes Editorial Analysis.** Motion by Beasley/Brockley to approve the response. All in favor by call of roll.

**Consideration and Action on Updating Town of Pacific Ethics Code Ordinance.** Attorney Miller explained the revisions to the previous Code. Motion by Cawley/Brockley for Ordinance No. 2013-7 Ethics Code. All in favor by call of roll.

**Adjourn.** Motion by Cawley/Beasley to adjourn. All in favor by call of roll. (8:05pm)

Ethel A. Smith, Clerk